

**CITY OF BRISTOL, CONNECTICUT
FEDERAL SINGLE AUDIT REPORT
JUNE 30, 2024**



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**CITY OF BRISTOL, CONNECTICUT
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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL PROGRAM, REPORT ON INTERNAL CONTROL OVER COMPLIANCE,
AND REPORT ON THE SCHEDULE OF EXPENDITURES OF
FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

City Council and Board of Finance
City of Bristol, Connecticut

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City of Bristol, Connecticut's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City of Bristol, Connecticut's major federal programs for the year ended June 30, 2024. The City of Bristol, Connecticut's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City of Bristol, Connecticut complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City of Bristol, Connecticut and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City of Bristol, Connecticut's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the City of Bristol, Connecticut's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City of Bristol, Connecticut's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City of Bristol, Connecticut's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City of Bristol, Connecticut's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City of Bristol, Connecticut's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City of Bristol, Connecticut's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Bristol, Connecticut as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City of Bristol, Connecticut's basic financial statements. We have issued our report thereon dated December 11, 2024, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

West Hartford, Connecticut
December 11, 2024

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2024**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
United States Department of Agriculture				
<i>Passed Through the State of Connecticut</i>				
<i>Department of Education:</i>				
Child Nutrition Cluster:				
National School Lunch Program	10.555	12060-SDE64370-20560	\$ -	\$ 3,521,531
National School Lunch Program	10.555	Non-Cash	-	199,952
Total National School Lunch Program				<u>3,721,483</u>
School Breakfast Program	10.553	12060-SDE64370-20508	-	1,078,818
Fresh Fruit and Vegetable Program	10.582	12060-SDE64370-22051	-	271,744
Total Child Nutrition Cluster				<u>\$ 5,072,045</u>
State Administrative Expenses for Child Nutrition	10.560	12060-SDE64370-23126	-	175,380
COVID 19 - Pandemic EBT Administrative Costs	10.649	12060-SDE64370-29802	-	8,489
Total United States Department of Agriculture			<u>-</u>	<u>5,255,914</u>
United States Department of Transportation				
<i>Passed Through the State of Connecticut</i>				
<i>Department of Transportation:</i>				
Highway Safety Cluster:				
State and Community Highway Safety	20.600	12062-DOT57513-20559	-	270,659
Highway Planning and Construction	20.205	12062-DOT57191-22108	-	100,820
Alcohol Open Container Requirements	20.607	12062-DOT57513-22091	-	2,070
National Highway Traffic Safety Administration (NHTSA) Discretionary Safety Grants	20.614	12062-DOT57513-22600	-	962
Total United States Department of Transportation			<u>-</u>	<u>374,511</u>
United States Department of Education				
<i>Passed Through the State of Connecticut Department of Education:</i>				
Special Education Cluster (IDEA):				
Special Education - Grants to States	84.027	12060-SDE64370-20977-2024	-	2,254,339
Special Education - Grants to States	84.027	12060-SDE64370-20977-2023	-	6,167
Total Special Education - Grants to States				<u>2,260,506</u>
Special Education - Preschool Grants	84.173	12060-SDE64370-20983-2024	-	65,990
Special Education - Preschool Grants	84.173	12060-SDE64370-20983-2023	-	62,862
Total Special Education - Preschool Grants				<u>128,852</u>
Total Special Education Cluster				2,389,358
COVID 19 - Education Stabilization Fund:				
COVID 19 - ESSER K-12 Fund	84.425D	12060-SDE64370-29571-2021	-	280,085
COVID 19 - ESSER Homeless Children & Youth	84.425W	12060-SDE64370-29650-2021	-	93,908
COVID 19 - ARP ESSER	84.425U	12060-SDE64370-29636-2021	-	6,015,540
Total COVID 19 - Education Stabilization Fund				<u>6,389,533</u>
Title I Grants to Local Educational Agencies	84.010	12060-SDE64370-20679-2024	-	2,483,733
Title I Grants to Local Educational Agencies	84.010	12060-SDE64370-20679-2023	-	89,614
Total Title I Grants to Local Educational Agencies				<u>2,573,347</u>
Career and Technical Education - Basic Grants to States	84.048	12060-SDE64370-20742-2024	-	162,736
Improving Teacher Quality State Grants	84.367	12060-SDE64370-20858-2024	-	69,842
Improving Teacher Quality State Grants	84.367	12060-SDE64370-20858-2023	-	191,266
Total Improving Teacher Quality State Grants				<u>261,108</u>

See accompanying Notes to Schedule of Expenditures of Federal Awards.

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
YEAR ENDED JUNE 30, 2024**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
Twenty-First Century Community Learning Centers	84.287	12060-SDE64370-20863-2024	-	\$ 252,081
Twenty-First Century Community Learning Centers	84.287	12060-SDE64370-20863-2023	-	134,259
Total Twenty-First Century Community Learning Centers				\$ 386,340
Title IV - Student Support	84.424	12060-SDE64370-22854-2024	-	86,471
Title IV - Student Support	84.424	12060-SDE64370-22854-2023	-	78,868
Total Title IV - Student Support				165,339
English Language Acquisition State Grants	84.365	12060-SDE64370-20868-2024	-	35,799
English Language Acquisition State Grants	84.365	12060-SDE64370-20868-2023	-	60,894
Total English Language Acquisition State Grants				96,693
Education for Homeless Children and Youth	84.196	12060-SDE64370-20770-2023	-	28,808
Adult Education - Basic Grants to States	84.002	12060-SDE64370-20784-2024	-	38,353
Total United States Department of Education			-	12,491,615
United States Department of Justice				
<i>Passed Through the State of Connecticut Office of Policy and Management:</i>				
Edward Byrne Memorial Justice Assistance Grant Program	16.738	12060-OPM20350-21921	-	11,397
<i>Direct:</i>				
Equitable Sharing Program	16.922		-	106,962
Bulletproof Vest Partnership Program	16.607		-	18,363
Public Safety Partnership and Community Policing Grants	16.710		-	41,375
Total United States Department of Justice			-	178,097
United States Department of Housing and Urban Development				
<i>Direct:</i>				
CDBG - Entitlement/Special Purpose Grants Cluster: Community Development Block Entitlement Grants	14.218		-	639,807
United States Department of Health and Human Services				
<i>Passed Through the State of Connecticut Mental Health and Addiction Services:</i>				
State Opioid Response Grant	93.788	12060-MHA53300-22921	-	75,000
<i>Direct:</i>				
State Grants for Protection and Advocacy Services	93.267		-	148,210
<i>Passed Through the State of Connecticut Department of Public Health:</i>				
Preventive Health and Health Services Block Grant	93.758	12060-DPH48876-22664	-	5,470
Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)	93.323	12060-DPH48551-29582	-	118,147
Immunization Cooperative Agreements	93.268	Non-Cash	-	1,446
Immunization Cooperative Agreements	93.268	12060-DPH48551-29654	-	28,931
Total Immunization Cooperative Agreements				30,377
Public Health Workforce Development	93.967	12060-DPH48560-23186	-	89,318
Total United States Department of Health and Human Services			-	466,522

See accompanying Notes to Schedule of Expenditures of Federal Awards.

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
YEAR ENDED JUNE 30, 2024**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
United States Department of Homeland Security				
<i>Passed Through the State of Connecticut Department of Emergency Services and Public Protection:</i>				
Emergency Management Performance Grants	97.042	12060-DPS32160-21881	-	\$ 11,024
Emergency Management Performance Grants	97.042	12060-DPS32160-22233	-	5,000
Total Emergency Management Performance Grants				\$ 16,024
<i>Direct:</i>				
Assistance to Firefighters Grant	97.044		-	267,527
Total United States Department of Homeland Security			-	283,551
United States Department of the Treasury				
<i>Direct:</i>				
COVID 19 - Coronavirus State and Local Recovery Funds	21.027		2,745,050	8,220,010
<i>Passed Through the State of Connecticut Department of Education:</i>				
COVID 19 - CSLFRF Dual Credit	21.027	12060-SDE64370-28090	-	24,952
COVID 19 - CSLFRF FAFSA Completion	21.027	12060-SDE64370-28092	-	6,387
COVID 19 - CSLFRF School Mental Health Worker	21.027	12060-SDE64370-28095	-	28,360
<i>Passed Through the State of Connecticut Office of Early Childhood:</i>				
COVID 19 - CSLFRF School Readiness	21.027	12060-OEC64845-28227	300,680	320,473
<i>Passed Through the State of Connecticut Department of Agriculture:</i>				
COVID 19 - CSLFRF Farm-to-School Grant	21.027	12060-DAG42710-29695	-	7,606
Total COVID 19 - Coronavirus State and Local Fiscal Recovery Funds				8,607,788
United States Environmental Protection Agency				
<i>Passed Through the State of Connecticut Department of Public Health:</i>				
Capitalization Grants for Drinking Water State Revolving Funds	66.468	12060-DPH48770-23155	-	156,266
Capitalization Grants for Drinking Water State Revolving Funds	66.468	21018-DPH48770-42319	-	36,783
Total Capitalization Grants for Drinking Water State Revolving Funds				193,049
United States Election Assistance Commission				
<i>Passed Through the State of Connecticut Office of the Secretary of State:</i>				
Help America Vote Act Requirements Payments	90.401	12060-SOS12500-21465	-	4,001
Total Expenditures of Federal Awards			\$ 3,045,730	\$ 28,494,855

See accompanying Notes to Schedule of Expenditures of Federal Awards.

**CITY OF BRISTOL, CONNECTICUT
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2024**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the City of Bristol, Connecticut under programs of the federal government for the year ended June 30, 2024. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Because the Schedule presents only a selected portion of the operations of the City of Bristol, Connecticut, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the City of Bristol, Connecticut.

Basis of Accounting

Expenditures reported on the Schedule are reported using the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance. Under these principles certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 2 INDIRECT COST RECOVERY

The City of Bristol, Connecticut, has elected not to use the 10% de minimis indirect cost rate provided under Section 200.414 of the Uniform Guidance.

NOTE 3 NONCASH AWARDS

Donated commodities in the amount of \$199,952 are included in the Department of Agriculture's National School Lunch Program, Federal Assistance Listing #10.555. The amount represents the market value of commodities received.

Vaccines were donated to the City of Bristol, Connecticut, in the amount of \$1,446 under the Department of Health and Human Services Immunization Cooperative Agreements, Federal Assistance Listing #93.268.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

City Council and Board of Finance
City of Bristol, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Bristol, Connecticut as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City of Bristol, Connecticut's basic financial statements, and have issued our report thereon dated December 11, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Bristol, Connecticut's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Bristol, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Bristol, Connecticut's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as item 2024-001, that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Bristol, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Bristol, Connecticut's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City of Bristol, Connecticut's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The City of Bristol, Connecticut's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

West Hartford, Connecticut
December 11, 2024

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2024**

Section I – Summary of Auditors’ Results

Financial Statements

1. Type of auditors’ report issued: Unmodified
2. Internal control over financial reporting:
- Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? x yes _____ none reported
3. Noncompliance material to financial statements noted? _____ yes x no

Federal Awards

1. Internal control over major federal programs:
- Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
2. Type of auditors’ report issued on compliance for federal programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes x no

Identification of Major Federal Programs

Assistance Listing Number(s)

84.425D / 84.425U / 84.425W

21.027

Name of Federal Program or Cluster

COVID 19 – Education Stabilization Fund

COVID 19 – Coronavirus State and Local Fiscal Recovery Funds

Dollar threshold used to distinguish between Type A and Type B programs:

\$ 854,846

Auditee qualified as low-risk auditee?

_____ yes x no

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2024**

Section II – Financial Statement Findings

2024-001

Financial Reporting

Type of Finding: Significant Deficiency in Internal Controls over Financial Reporting

Criteria or Specific Requirement: Internal controls should be designed, implemented, and maintained relevant to the preparation and fair presentation of financial statements in accordance with generally accepted accounting principles.

Condition: Out of a statistically valid sample of 25 expenditure transactions, 1 transaction was recorded to the current fiscal year, but should have been recorded to the subsequent year. Appropriate journal entries were recorded by the Board of Education to correct the issue.

Effect: Without proper controls over fiscal year end cutoff, account balances may be materially misstated.

Cause: 1 invoice was entered with an incorrect date due to human error. Controls in place over Board of Education year-end cutoff failed to identify the issue.

Repeat Finding: No

Recommendation: We recommend that the Board of Education review and enhance its controls and procedures over year-end cutoff to ensure all transactions are recorded in the proper period.

Views of Responsible Officials and Planned Corrective Action: Management agrees with this finding.

Section III – Findings and Questioned Costs – Major Federal Programs

Our audit did not disclose any matters required to be reported in accordance with 2 CFR 200.516(a).



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