

**CITY OF BRISTOL, CONNECTICUT
STATE SINGLE AUDIT REPORT
JUNE 30, 2023**



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**CITY OF BRISTOL, CONNECTICUT
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City Council and Board of Finance
City of Bristol, Connecticut

Report on Compliance for Each Major State Program

Opinion on Each Major State Program

We have audited the City of Bristol, Connecticut's compliance with the types of compliance requirements identified as subject to audit in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the City of Bristol, Connecticut's major state programs for the year ended June 30, 2023. The City of Bristol, Connecticut's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City of Bristol, Connecticut complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2023.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S Sections 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City of Bristol, Connecticut and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of the City of Bristol, Connecticut's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the City of Bristol, Connecticut's state programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City of Bristol, Connecticut's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City of Bristol, Connecticut's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City of Bristol, Connecticut's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the City of Bristol, Connecticut's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of the City of Bristol, Connecticut's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of the governmental activities, the business-type activities, the discretely-presented component unit, each major fund and the aggregate remaining fund information of the City of Bristol, Connecticut as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Bristol, Connecticut's basic financial statements. We have issued our report thereon dated December 28, 2023, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.



CliftonLarsonAllen LLP

West Hartford, Connecticut
December 28, 2023

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2023**

<u>State Grantor/Pass-Through Grantor/ Program Title</u>	<u>State Grant Program Core-CT Number</u>	<u>Passed Through to Subrecipients</u>	<u>Expenditures</u>
Department of Education			
Primary Mental Health	11000-SDE64370-12198	\$ -	\$ 24,037
Family Resource Centers	11000-SDE64370-16110		203,450
Child Nutrition State Match	11000-SDE64370-16211		40,922
Health Foods Initiative	11000-SDE64370-16212		76,399
Adult Education	11000-SDE64370-17030		403,296
Health and Welfare Private School Pupils	11000-SDE64370-17034		250,698
Alliance District	11000-SDE64370-17041-82164		7,726,902
Bilingual Education	11000-SDE64370-17042		28,531
School Breakfast Program	11000-SDE64370-17046		31,945
Total Department of Education		-	8,786,180
Connecticut State Library			
Connecticard Payments	11000-CSL66051-17010	-	3,578
Department of Children and Families			
Community Based Prevention Programs	11000-DCF91141-16092		7,299
Youth Service Bureau	11000-DCF91141-17052		41,843
Youth Service Bureau Enhancement	11000-DCF91141-17107		12,991
Total Department of Children and Families		-	62,133
Department of Transportation			
Bus Operations	12001-DOT57931-12175		55,203
Town Aid Road - Municipal	12052-DOT57131-43455	\$ 332,371	
Town Aid Road - STO	13033-DOT57131-43459	332,370	
			664,741
Local Bridge Program	13033-DOT57191-43456		204,661
Total Department of Transportation		-	924,605
Department of Emergency Services and Public Protection			
State Assets Forfeiture Revolving Fund	12060-DPS32155-35142		890
Enhanced 911 Telecommunications Fund	12060-DPS32741-35190		217,620
Total Department of Emergency Services and Public Protection		-	218,510
Department of Social Services			
Medicaid	11000-DSS60000-16020	-	337,392

See accompanying Notes to Schedule of Expenditures of State Financial Assistance.

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2023**

State Grantor/Pass-Through Grantor/ Program Title	State Grant Program Core-CT Number	Passed Through to Subrecipients	Expenditures
Mental Health and Addiction Services			
State Opioid Response Grant 2	12060-MHA53300-22921	-	1,751
Office of Early Childhood			
Early Care and Education - Child Day Care	11000-OEC64841-16274	774,127	774,127
Child Care Quality Enhancement	11000-OEC64845-16158		18,756
Early Care and Education - School Readiness	11000-OEC64845-16274	2,692,195	3,141,076
Total Office of Early Childhood		3,466,322	3,933,959
Office of Policy and Management			
Reimbursement Property Tax-Disability Exemption	11000-OPM20600-17011		13,461
Distressed Municipalities	11000-OPM20600-17016		31,409
Property Tax Relief For Veterans	11000-OPM20600-17024		21,112
Tiered PILOT	11000-OPM20600-17111		698,594
MRSA - Tiered PILOT	12060-OPM20600-35691		188,776
Municipal Revenue Sharing	12060-OPM20600-35458		1,235,089
			2,122,459
Local Capital Improvement	12050-OPM20600-40254		1,017,003
Body and Dash Cameras	12052-OPM20350-43760		60,316
Municipal Grants-In-Aid	12052-OPM20600-43587		4,856,625
Distressed Municipalities	12052-OPM20600-43750		111,236
Neglected Cemetery Account	12060-OPM20600-35570		3,332
Juvenile Justice and Delinquency Prevention	12060-OPM20350-21676		21,000
Total Office of Policy and Management		-	8,257,953
Department of Public Health			
Local & District Departments Of Health	11000-DPH48558-17009		182,796
Vaccines State - Immunization Services	12004-DPH48500-12563		867
Total Department of Public Health		-	183,663
Economic and Community Development			
Urban Acts - Bristol Centre Square Redevelopment Project	13019-ECD46000-41236-093	-	4,233,194
Total State Financial Assistance Before Exempt Programs		3,466,322	26,942,918

See accompanying Notes to Schedule of Expenditures of State Financial Assistance.

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2023**

<u>State Grantor/Pass-Through Grantor/ Program Title</u>	<u>State Grant Program Core-CT Number</u>	<u>Passed Through to Subrecipients</u>	<u>Expenditures</u>
Exempt Programs			
Department of Education			
Education Cost Sharing	11000-SDE64370-17041-82010		41,622,752
Excess Cost - Student Based	11000-SDE64370-17047		639,016
Excess Cost - Student Based	11000-SDE64370-17047		<u>4,344,731</u>
			<u>4,983,747</u>
Total Department of Education		<u>-</u>	<u>46,606,499</u>
Department of Administrative Services			
School Construction Progress	13010-DAS27635-43744	<u>-</u>	<u>7,726,343</u>
Office of Policy and Management			
Municipal Transition	11000-OPM20600-17103		2,815,863
Municipal Stabilization Grant	11000-OPM20600-17104		234,651
Mashantucket Pequot and Mohegan Fund Grant	12009-OPM20600-17005-13045		<u>400,282</u>
Total Office of Policy and Management		<u>-</u>	<u>3,450,796</u>
Total Exempt Programs		<u>-</u>	<u>57,783,638</u>
Total State Financial Assistance		<u>\$ 3,466,322</u>	<u>\$ 84,726,556</u>

See accompanying Notes to Schedule of Expenditures of State Financial Assistance.

**CITY OF BRISTOL, CONNECTICUT
NOTES TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2023**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying schedule of expenditures of state financial assistance (the Schedule) includes the state grant activity of the City of Bristol, Connecticut, under programs of the State of Connecticut for the year ended June 30, 2023. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. Because the Schedule presents only a selected portion of the operations of the City of Bristol, Connecticut, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the City of Bristol, Connecticut.

Basis of Accounting

The accounting policies of the City of Bristol, Connecticut, conform to accounting principles generally accepted in the United States of America as applicable to governmental organizations. The information in the Schedule is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Expenditures reported on the Schedule are presented on the modified accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule.

NOTE 2 LOAN PROGRAMS

In accordance with Section 4-236-23(a)(4)(F) of the Regulations to the State Single Audit Act, the notes to the schedule of expenditures of state financial assistance shall include loans and loan activities. The following is a summary of the various loan program activity for the year ended June 30, 2023:

Department of Energy and Environmental Protection

Clean Water Funds:

<u>Issue Date</u>	<u>Interest Rate</u>	<u>Original Amount</u>	<u>Balance Beginning</u>	<u>Issued</u>	<u>Retired</u>	<u>Ending Balance</u>
12/31/2003	2.00%	\$ 1,488,000	\$ 44,488	\$ -	\$ 44,488	\$ -
11/30/2004	2.00%	694,000	58,211	-	40,919	17,292
5/31/2006	2.00%	470,000	103,398	-	26,820	76,578
1/1/2016	2.00%	631,833	422,424	-	29,823	392,601
3/3/2016	2.00%	7,530,046	6,309,901	-	333,971	5,975,930
Total			<u>\$ 6,938,422</u>	<u>\$ -</u>	<u>\$ 476,021</u>	<u>\$ 6,462,401</u>



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

City Council and Board of Finance
City of Bristol, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Bristol, Connecticut, as of and for the year ended June 30, 2023 and the related notes to the financial statements, which collectively comprise the City of Bristol, Connecticut's basic financial statements, and have issued our report thereon dated December 28, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Bristol, Connecticut's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Bristol, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Bristol, Connecticut's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Bristol, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

West Hartford, Connecticut
December 28, 2023

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2023**

Section I – Summary of Auditors’ Results

Financial Statements

1. Type of auditors’ report issued: Unmodified
2. Internal control over financial reporting:
- Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
3. Noncompliance material to financial statements noted? _____ yes x no

State Financial Assistance

1. Internal control over major programs:
- Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
2. Type of auditors’ report issued on compliance for major programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? _____ yes x no

The following schedule reflects the major programs included in the audit:

State Grantor and Program	State Core-CT Number	Expenditures
Department of Education Alliance District	11000-SDE64370-17041-82164	\$ 7,726,902
Economic and Community Development Urban Acts - Bristol Centre Square Redevelopment Project	13019-ECD46000-41236-093	4,233,194
Department of Transportation Town Aid Road - Municipal	12052-DOT57131-43455	332,371
Town Aid Road - STO	13033-DOT57131-43459	332,370
Office of Early Childhood Early Care and Education – School Readiness	11000-OEC64845-16274	3,141,076

Dollar threshold used to distinguish between Type A and Type B programs: \$ 538,858

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
YEAR ENDED JUNE 30, 2023**

Section II – Financial Statement Findings

Our audit did not disclose any matters required to be reported in accordance with *Government Auditing Standards*.

Section III – Findings and Questioned Costs – State Financial Assistance

Our audit did not disclose any matters required to be reported in accordance with the State Single Audit Act.