

**BOARD OF POLICE COMMISSIONERS
REGULAR MEETING
AUGUST 15, 2023 6:00 p.m.
CITY HALL WEST MEETING ROOM 1**

PRESENT:

Mayor Jeff Caggiano, Chairperson
Commissioner Rory Ghio – via Zoom
Commissioner Dean Kilbourne
Commissioner Paul Lemieux
Commissioner Gloria Sapp Smith
Council Member Sue Tyler
Jon Mace, Board of Finance Liaison

ABSENT:

Commissioner Terry Lewis

1. CALL TO ORDER

Mayor Caggiano called the meeting to order at 6:00 P.M.

2. PRESENTATION OF AWARD

Officer Evan Mitchell received the Exceptional Service Award and Officer of the Month for June.

3. PUBLIC PARTICIPATION

No public participation.

4. APPROVAL OF MINUTES

Commissioner Kilbourne moved to APPROVE THE MINUTES WITH THE FOLLOWING AMENDMENT: CHANGE FROM SPECIAL MEETING TO REGULAR MEETING, Second by Council Member Tyler.

VOTE: UNANIMOUSLY PASSED

5. REPORTS OF ACCOUNTS YEAR TO DATE

Commissioner Lemieux moved to APPROVE THE REPORTS OF ACCOUNTS YEAR TO DATE, Second by Commissioner Smith Sapp.

VOTE: UNANIMOUSLY PASSED

6. APPROVAL OF VARIOUS MONTHLY REPORTS

Commissioner Kilbourne moved to APPROVE MONTHLY REPORTS A-O AND PLACE ON FILE, Second by Council Member Tyler.

VOTE: UNANIMOUSLY PASSED

7. CORRESPONDENCE

None

8. COMMITTEE REPORTS

No committee reports.

9. OLD BUSINESS

9.1 Deputy Chief Morello

9.1.1 Special Events

A discussion was held regarding Special Events. The following are proposed changes to the Special Event Permit Application.

Change the requirement from 45 days to 60 days that permit applications must be submitted prior to the event.

Change the terminology on the form from non-profit and for-profit to city-sponsored events and private sponsored events.

Under the section, City Use Only add a section for Traffic Division before the Chief of Police and add a section to forward to Bristol CERT (Community Emergency Response Team) once the application is approved.

Add City Sponsored events – no charge

Add extra duty rates and Police Personnel Fees

Also, add a section on the Special Event Permit Request Instructions for the Bristol Police Department's Requirements for Special Events.

Council Member Tyler moved to approve the changes and put them into effect on January 1, 2024, Second by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

9.2 Commissioners

No old business.

10. NEW BUSINESS

10.1 Chief Gould

a. Board of Finance Requests

Commissioner Kilbourne moved to ACCEPT THE TRANSFER OF \$568,844 TO COVER YEAR-END OVERAGES AND FORWARD TO THE BOARD OF FINANCE, Second by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

Commissioner Lemieux moved to ACCEPT THE CARRYOVER REQUEST OF \$44,603 AND FORWARD TO THE BOARD OF FINANCE, Second by Council Member Tyler.

VOTE: UNANIMOUSLY PASSED

Council Member Tyler moved to ACCEPT THE ADDITIONAL APPROPRIATION OF \$79,000 FROM FED DRUG FORFEITURE AND THE TRANSFER OF \$5,000 FROM COMMUNICATIONS OTHER CAPITAL, Second by Commissioner Lemieux.

VOTE: UNANIMOUSLY PASSED

Commissioner Kilbourne moved to APPROVE THE ADDITIONAL APPROPRIATION OF \$11,600 TO PURCHASE A NEW K-9, Second by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

10.2 Police Commissioners
No new business.

11. ADJOURNMENT

Commissioner Lemieux moved to ADJOURN, Second by Council Member Tyler.

VOTE: UNANIMOUSLY PASSED

The regular meeting of the Board of Police Commissioners called for the 18th day of August, 2023 was HEREBY ADJOURNED AT 6:37 p.m.

Lisa Ziogas
Recording Secretary