



City Arts & Culture Commission
Wednesday, August 2, 2023 at 6:30 p.m.

<https://bristolct-gov.zoom.us/j/87342352809?pwd=SFV0bWZuQnEwUm9IT3VBY3JabzBzQT09>

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Minutes

1. Call to order

- a. Chair Walter Lewandowski called the meeting to order at 6:31 p.m.
- b. Attendance

Present: Walter Lewandoski, Chair
 April Dews, Vice Chair
 Andrea Adams, Commissioner
 Tiffany Howe, Commissioner
 Julie Norton, Commissioner
 Nigel Wynter, Commissioner
 Cheryl Thibeault, City Council Liaison

Dr. Joshua Medeiros, Superintendent
Arianna Therriault, Arts and Culture Supervisor

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Chair Lewandoski to accept the July 5, 2023 Regular Meeting Minutes.
Seconded by: Vice Chair Dews, all in favor; motion carried.

3. Public participation: None.

4. Arts & Culture Supervisor's Report

- a. Arts & Culture Supervisor Therriault reviewed the Financials; discussion followed.
- b. No Project Updates to report.
- c. Arts & Culture Supervisor Therriault provided Special Events Updates; discussion followed.
- d. Arts & Culture Supervisor Therriault provided Downtown Live at Rockwell Theater Updates; discussion followed.

5. Chairman's Report

- a. Chair Lewandoski provided update regarding the Bakery on Maple's inquiry to paint a rainbow on their business sidewalk; discussion followed.
- b. Chair Lewandoski provided update on grant application(s) progress; discussion followed.
- c. Chair Lewandoski provided additional suggestions regarding funding sources for the Poet Laureate proposal.
- d. Chair Lewandoski reached out to the Northwest Connecticut Arts Council for a sculpture mock up and quote; discussion followed.

6. Old Business

- a. By Commissioners:
 - i. Vice Chair Dews rescinded the Poet Laureate proposal.
 - ii. Commissioners further discussed the American Clock Museum decorative mantel displays.

7. New Business

- a. The Commission reviewed and discussed the Arts & Culture Supervisor's FY 23-24 Budget Recommendation.
MOTION: Made by Vice Chair Dews to adopt the FY 23-24 Budget.
Seconded by: Commissioner Adams, all in favor; motion carried.
- b. The Commission reviewed and discussed the FY 23-24 Call for Grant Submission form and deadline.
MOTION: Made by Commissioner Adams to approve the FY 23-24 Call for Grant Submission form and deadline, with revision to the Outcome Report deadline.
Seconded by: Commissioner Wynter, all in favor; motion carried.
- c. By Commissioners:
 - i. Chair Lewandoski inquired about updating the commission information on Bristolrec.com
 - ii. Commissioner Norton inquired about refurbishing the traffic box located near the Imagination Museum; discussion followed.
MOTION: Made by Commissioner Adams to submit proposal to Police Commission, with Chair Lewandoski leading the design.
Seconded by: Vice Chair Dews, all in favor; motion carried.

8. Committee Reports

- a. City Council Liaison Updates: City Council Liaison Thibeault relayed a letter on behalf of Jaymie Bianca, Community and Non-profit Leader, asking the Commission to consider hosting, planning, and funding a fundraising event; discussion followed. Arts & Culture Supervisor Therriault will forward a grant application to Bianca.

9. Adjourn

- a. **MOTION:** Made by Commissioner Wynter to adjourn the meeting at 7:51 p.m.
Seconded by: Commissioner Adams, all in favor; motion carried.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission