



PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES

Board of Park Commissioners

Wednesday, July 19, 2023 at 6:00 p.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT

<https://bristolct.gov.zoom.us/j/86122067235?pwd=UW5acXUxQmY3d2VXUjFDQm1hazNxdz09>

Regular Meeting Minutes

1. Call to order

a. Vice Chair Fiorito called the meeting to order at 6:00 p.m.

b. Attendance

Present: Robert Fiorito, Vice Chair
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Leonard Lamothe, Commissioner
Robert Lawson, Commissioner
Emily Michaud, Commissioner
Andrew Howe, City Council Liaison
Marie O'Brien, Board of Finance Liaison

Erica Benoit, Community Engagement Coordinator
Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

Absent: Mayor Jeffrey Caggiano, Chair

2. Acceptance of meeting minutes

a. **MOTION:** Made by Commissioner Donovan to accept the May 24, 2023 Regular Meeting Minutes.

Seconded by: Commissioner Lamothe, all in favor; motion carried.

3. Public participation:

a. **MOTION:** Made by Commissioner Donovan to move up New Business Item 6d.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

6d. Community members: Jan Rickard, Mike Fletcher, Elizabeth Phelan, and Chris Chapah all advocated for a pickleball court rotation use system. Community member, Jim Fomenko, advocated for a 'first come, first serve' system. Commissioners discussed Pickleball court use rules.

MOTION: Made by Commissioner Lamothe to approve Pickleball court rotational system and usage rules, with modification to the language regarding the number of players.

Seconded by: Commissioner Michaud, all in favor; motion carried.

b. **MOTION:** Made by Vice Chair Fiorito to move up New Business Item 6a. and 6b.

Seconded by: Commissioner Lawson, all in favor; motion carried.

6a. Jonathan Tunsy, Project Manager for Weston & Sampson, presented on Page Park Revitalization Project Updates; discussion followed.

6b. Jeremy O'Neill with Placer Data presented Park Data Analytics Software; discussion followed.

MOTION: Made by Commissioner Bogdanski to further explore the Placer Park Data Analytics Software.

Seconded by: Commissioner Donovan, all in favor with the exception of Commissioner Lamothe, who voted not in favor; motion carried.

4. Superintendent's Report

- a. Commissioners reviewed the Monthly Division Updates; discussion followed.
- b. Commissioners reviewed the Project Updates; discussion followed.
- c. Commissioners reviewed the Department Financials; discussion followed.

5. Old business

- a. By Commissioners:
 - i. Commissioner Lamothe inquired about updates regarding Solitude Lake Management and the algae treatments being performed on Veterans Memorial Boulevard Pond, the proposal of adding keypad locks to the Mrs. Rockwell's public bathroom for safety and vandalism-prevention purposes, as well as provided updates on the Veterans Memorial Boulevard cannon refurbish project; discussion followed.
 - ii. Vice Chair Fiorito inquired about updates regarding the Edward Swicklas Employee Garden monument; discussion followed.
 - iii. Commissioner Bogdanski inquired about updates regarding the Veterans Memorial Boulevard Bridge Project; discussion followed.

6. New business

- c. **MOTION:** Made by Commissioner Bogdanski to approve the installation of shared bike lane signs and road symbols in Rockwell Park in continuation of the Shared Bike Lane Plan.
Seconded by: Commissioner Lamothe, all in favor; motion carried.
- e. Superintendent Medeiros presented Commissioners with information regarding Committee Planning and Agenda setting; discussion followed.
- f. **MOTION:** Made by Commissioner Lamothe to authorize the use of the corner of Memorial Boulevard and Mellen Street as a staging area during the construction of the Mellen Street Bridge.
Seconded by: Commissioner Michaud, all in favor; motion carried.
- g. By Commissioners: None.

7. Committee reports

- a. Fund Development Committee: None.
- b. Policy Committee: None.
- c. Finance Committee: None.
- d. City Council Liaison Updates: City Council Liaison Howe provided updates regarding the lighting for the Veterans Memorial Boulevard Bridge Project.

8. Adjourn

- a. **MOTION:** Made by Commissioner Bogdanski to adjourn the meeting at 7:40 p.m.
Seconded by: Commissioner Donovan, all in favor; motion carried.

Respectfully submitted,
Jazzya Coakley
Recording Secretary

DRAFT