

The Joint Meeting of the City Council and Board of Finance was held on July 11, 2023 in the Board of Education Auditorium, 129 Church Street at 6:45 p.m. Present: Mayor Caggiano; Council Members Howe, Olsen, Panioto, Rosengren, Thibeault and Tyler; Commissioners Maikowski, O'Brien and Whitford. Present by videoconference: Commissioners Burns and Mace. *Commissioner Heiser arrived via videoconference at 6:51 pm.* Absent: Commissioners Kazemekas and Peterson.

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON JUNE 13, 2023.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on June 13, 2023.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Panioto and seconded, it was unanimously voted: To remove from the Consent Calendar the item to rescind an appropriation of \$1,301,107 within the Coronavirus Recovery Fund.

On motion of Council Member Olsen and seconded, it was unanimously voted: To adopt the following fourteen items as part of the Consent Calendar.

3. \$6,600 TRANSFER WITHIN AGING OPERATING BUDGET FOR DIAL A RIDE PROGRAM, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To transfer \$6,600 within the Aging operating budget for the Dial A Ride program.

4. \$200,000 TRANSFER WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR DEVELOPMENT GRANTS – CENTRE SQUARE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To transfer \$200,000 within the Community Development Block Grant Fund for Development Grants – Centre Square.

5. \$26,878 ADDITIONAL APPROPRIATION WITHIN LIBRARY'S OPERATING BUDGET FUNDED BY TRUST REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To make an additional appropriation of \$26,878 within the Library's operating budget funded by Trust revenue.

6. \$1,810 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CONTRIBUTIONS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To make an additional appropriation totaling \$1,810 within the Special Grants and Donations Fund funded by contributions.

7. \$15,737 TRANSFERS WITHIN FIRE DEPARTMENT'S OPERATING BUDGET, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To make transfers totaling \$15,737 within the Fire Department's operating budget.

8. \$8,500 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CONTRIBUTIONS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To make an additional appropriation of \$8,500 within the Special Grants and Donations Fund funded by contributions.

9. \$20,000 TRANSFER WITHIN POLICE DEPARTMENT'S OPERATING BUDGET AS OF JULY 1, 2023, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To transfer \$20,000 within the Police Department's operating budget as of July 1, 2023.

10. \$21,284 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY COVANTA OUTREACH GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To make an additional appropriation of \$21,284 within the Special Grants and Donations Fund funded by the Covanta Outreach Grant.

11. \$45,000 TRANSFER WITHIN PUBLIC WORKS OPERATING BUDGET FOR PURCHASE OF SKID STEER, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To transfer \$45,000 within the Public Works operating budget for the purchase of a Skid Steer.

12. \$11,145 ADDITIONAL APPROPRIATION WITHIN TRANSFER STATION FUND FOR NEW SERVER, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To make an additional appropriation of \$11,145 within the Transfer Station Fund for a new server.

13. \$459,677 ADDITIONAL APPROPRIATION WITHIN LOCIP FUND, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To make an additional appropriation of \$459,677 within the LoCIP fund.

14. \$459,677 DECREASE APPROPRIATIONS WITHIN THE LOCIP FUND, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To decrease appropriations of \$459,677 within the LoCIP fund.

15. \$35,860 TRANSFER WITHIN GENERAL FUND, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To transfer \$35,860 within the General Fund.

16. \$35,860 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR PEQUABUCK RIVER FLOOD PLAIN MITIGATION, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Olsen and seconded, it was unanimously voted: To make an additional appropriation of \$35,860 within the Capital Projects Fund for Pequabuck River Flood Plain Mitigation.

17. \$1,301,107 RESCIND APPROPRIATION WITHIN CORONAVIRUS RECOVERY FUND, APPROVED.

Board of Finance approval presented.

On motion of Council Member Panioto and seconded, it was unanimously voted to bring Consent Calendar item 2b to the table. Council Member Panioto asked for further clarification on this matter and if these funds were just being replaced from one fund to another. The Mayor explained that \$2,000,000 was originally put into a building Bristol grant program for those businesses that might not have qualified the first round and want to make improvements. It was matching funds, part of the original ARPA funds and what could have been allocated. Unfortunately not all businesses chose to use the funds. The \$1,301,107 has already been put back into the Coronavirus fund and appropriated for other City projects. Commissioner O'Brien wanted to know when the funds needed to be spent by and how restricted in terms of its purpose. Comptroller Waldron stated they would need to be allocated or distributed for some purpose by December 2024, and spent by December 2026. She further explained that it was mostly for COVID relief for businesses to get back on track, for City projects, park projects, infrastructure projects, and parking garages. Commissioner O'Brien asked if this included non-profits too. Comptroller Waldron stated yes it does include non-profits.

On motion of Council Member Panioto and seconded, it was unanimously voted: To rescind an appropriation of \$1,301,107 within the Coronavirus Recovery Fund.

18. \$915,425 TRANSFERS WITHIN GENERAL FUND AS OF JULY 1, 2023 FOR CONTRACT SETTLEMENTS, APPROVED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To make transfers totaling \$915,425 within the General Fund as of July 1, 2023 for contract settlements.

19. \$11,350 ADDITIONAL APPROPRIATION WITHIN TRANSFER STATION FUND FOR LOCAL 1338 CONTRACT SETTLEMENT, APPROVED.

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted: To make an additional appropriation totaling \$11,350 within the Transfer Station Fund for Local 1338 contract settlement.

20. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

21. ADJOURNMENT.

At 6:58 p.m., on motion of Commissioner O'Brien and seconded, it was unanimously voted: To adjourn.

ATTEST: _____

**Erica Cabiya
Town & City Clerk**