

Regular Meeting of the Cemetery Commission  
With Zoom Access  
Monday May 10, 2021 at 5:30 p.m.  
Bristol Historical Society, 98 Summer Street, Bristol, CT 06010

ATTENDEES: Chairman Michael Saman  
Commissioner Stanley Piotrowski  
Commissioner Linda Arbesman  
Commissioner Thomas LaPorte  
Council Member Brittany Barney

ABSENT:  
Commissioner Deanne Levesque

**1. Call to Order**

Chairman Saman called the meeting to order at 5:31 pm.

**2. Public Participation**

None.

**3. Approval of Minutes**

MOTION: Made by Commissioner Piotrowski to accept the April 12, 2021 meeting minutes as written.

Seconded by Commissioner LaPorte.

All in favor; motion passed

**4. Old Business by Commissioners**

- How does the Cemetery Commission deal with the knowledge of found grave headstones (example of those found in Mine Brook):

The stones were determined to be on private property and the Commission will need written permission to go on the property and retrieve the stones. Chairman Saman will contact Steve Vastola for written permission and Commissioner LaPorte will reach out to England Monuments to see if they would be willing to help the Commission retrieve the stones.

- Meeting at the East Church Cemetery, North Cemetery, and South Cemetery:

Chairman Saman will send photographs that were taken of the Pardee family monuments that the Commission is responsible for maintaining. In later meetings the Commission will decide how much of the funds should be allocated to Terryville for their portion of the stones.

**5. New Business by Commissioners**

- Latest Action on the Sarah Norton Pardee Trust.

The Cemetery Commission, Main Street Community Foundation, and HRA have received their funds per the agreement. Chairman Saman inquired on how the Cemetery Commission will receive money from the Main Street Community Foundation and are awaiting response from the City's Treasurer Department.

- Discussions with Christoph Henning on the Lewis Street Cemetery

No update.

- Discussion of the Pepin Steel quote (winter storage)

No update.

- QR Codes on selected cemetery stones

Commissioner Levesque has information on all of the veterans in the three cemeteries that have been discussed in regards to QR codes. Chairman Saman expressed interest in focusing on veterans from the Civil War and Revolutionary War as well as people associated with the City's clock history. Council Member Barney will reach out to Dawn Nielsen to see if the QR code website is something that could be maintained by the City, specifically through the All Heart website and the associated costs/ level of commitment. The Lion's Club completed a similar project with the Carousel Museum and may have helpful information for the Commission.

- State Grant
- Thomaston Savings Bank Grant

Chairman Saman coordinated with Dawn Ledger to apply for a grant to address the gate in North Cemetery. Thomaston Bank is fairly generous with their grants and the commission is hopeful that they will receive funding for repairs on the gate.

## 6. Any other business proper to come before the Meeting

The quote for the Downs Cemetery fence is being completed by Aldi Fence.

Chairman Saman received copies of invoices from the Public Works Department pertaining to work done in the Downs Street Cemetery. The invoice was for concrete and a clip for the flag pole. Chairman Saman will review the work and the invoices have been paid.

A Bid went out to find a contractor to cut the grass at various cemeteries. Council Member Barney will check with the Purchasing Department to see if the Bid Request can be shared on Social Media platforms to reach more potential contractors.

## 7. Adjournment.

**MOTION:** Made by Commissioner Arbesman to adjourn the meeting at 6:28pm.

**Motion Seconded** by Commissioner Piotrowski.

**Motion passed** unanimously.

Respectfully Submitted:

Mike Saman, Chairman