



City of Bristol

BRISTOL, CONNECTICUT 06010

MEETING MINUTES

City of Bristol, Board of Fire Commissioners

Meeting Minutes – Thursday, April 22, 2021 at 6:00 p.m.

Council Chambers, First Floor Meeting Room, City Hall, 111 North Main Street, Bristol, CT

Attendees: Hon. Ellen Zoppo-Sassu – Chairwoman
City Council Member Brittany Barney
Harold Kilby, Commissioner
Dennis Crispino, Commissioner
Dana Jandreau, Commissioner
Sean Moore, Commissioner
Anthony Benvenuto, Commissioner

Others Attending:
Ronald Burns, Board of Finance Liaison (Zoom)
Deputy Chief R. Poggio
Mark Penney, Director of HR

Absent:

1. CALL TO ORDER: The meeting was called to order at 6:00 pm by Commissioner Moore.

2. EMPLOYEE RECOGNITION:
None

3. PUBLIC PARTICIPATION:
None

4. COMMUNICATIONS:

A request to revise the retirement date for D. VanWie to be effective July 7, 2021.

MOTION: Made by Commissioner Jandreau to accept the revised date and place on file; seconded by City Council Member Barney and unanimously approved. All in favor. Motion passed.

5. APPROVAL OF MEETING MINUTES:

MOTION was made by Commissioner Jandreau to approve the meeting minutes from March 25, 2021 and place on file. Seconded by City Council Member Barney and unanimously approved. All in favor. Motion passed.

6. ADMINISTRATIVE STATUS UPDATE:

Board of Finance Transfer request for the amount of \$29,000.00.

MOTION: Made by Commissioner Jandreau to approve the BOF Transfer of \$29,000.00 and refer to the Board of Finance. Seconded by City Council Member Barney and unanimously approved. All in favor. Motion passed.

7. REVIEW AND DISCUSSION OF THE VARIOUS REPORTS:

March 2021 Reports:

Tower 1
Engine 1
Engine 2
Engine 3
Engine 4
Engine 5
Mechanical Division
Fire Marshal's Office
Training Division

8. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT:

MOTION made by Commissioner Jandreau to accept the report and place on file; Seconded by Commissioner Bentivengo and unanimously approved. All in favor. Motion passed.

9. COMMITTEE REPORTS:

- Apparatus - No Report
- Budget – No Report
- Building & Grounds – No Report
- Health and Safety – No Report
- Personnel – No Report
- Strategic and Long Term Planning – No Report
- City Council Liaison Report – No Report

OLD BUSINESS:

None

10. NEW BUSINESS:

The first Executive Session shall include the discussion of Personnel matters involving one (1) firefighter regarding negotiations concerning his application for disability retirement and to take any action as necessary. The Chairwoman invited the Personnel Director, Mark Penney to attend the Executive Session.

The second Executive Session is to discuss exempt records pertaining to test questions, scoring and other exam data used to administer the exam for the Fire Chief selection. The Chairwoman invited Mark Penney, the Personnel Director and Attorney Eric Daigle will be joining via phone.

MOTION made by Commissioner Moore to move into Executive Session at 6:15 p.m. to discuss the two (2) items. Seconded by City Council Member Barney. All in favor. Motion passed.

The Fire Board was out of Executive Session at 7:15 p.m.

MOTION made by Commissioner Moore to reconvene into the Fire Board meeting. Seconded by Commissioner Jandreau. All in favor. Motion passed.

The Chairwoman indicated that no votes were taken while in Executive Session.

MOTION made by Commissioner Moore pertaining to item 10.1 to authorize the Human Resource Director, Mark Penny to obtain a medical evaluation and a functional capacity exam for the firefighter requesting disability retirement. Seconded by Commissioner Kilby. All in favor. Motion passed.

MOTION made by Commissioner Kilby pertaining to 10.2 per section 42.E of the Charter to transmit the name of James D. Blaschke as the #1 ranking candidate for the position of Chief to the Mayor and City Council. Seconded by Commissioner Jandreau. All in favor. Motion passed.

11. ADJOURN:

MOTION made by Commissioner Moore to adjourn the meeting at 7:17 p.m. Seconded by Commissioner Bentivengo and unanimously approved. All in favor. Motion passed.

Respectfully submitted by:
Lisa Wilson