



# City of Bristol

BRISTOL, CONNECTICUT 06010

**MINUTES OF THE  
FREEDOM OF INFORMATION COMMISSION  
CITY HALL  
EXECUTIVE ROOM  
111 NORTH MAIN STREET  
APRIL 20, 2021  
6:00 p.m.**

**ATTENDEES:** Chairman Edward J. Dudko  
Vice Chairwoman Kimberly Caron

**ABSENT:** Secretary Josh Blacker

**OTHER ATTENDEES:** Jeffrey R. Steeg, Assistant Corporation Counsel  
Noelle Bates, Recording Secretary

## **ITEM #1 – CALL TO ORDER**

Chairman Dudko called the meeting of the Tuesday, April 20, 2021 Freedom of Information Commission meeting to order at 6:00 p.m.

## **ITEM #2 – APPROVE THE MINUTES OF THE FREEDOM OF INFORMATION COMMISSION MEETING OF MARCH 16, 2021.**

Attorney Steeg stated that there was an error in item #2 in that the meeting date was January 19<sup>th</sup> not March 16<sup>th</sup>.

**IT was MOVED by Kim Caron and SECONDED by Ed Dudko to approve the minutes of the Freedom of Information Commission meeting of January 19, 2021 as amended.**

## **ITEM #3 – NEW BUSINESS**

Chairman Dudko requested Attorney Steeg to talk to the Mayor regarding the absenteeism of Josh Blacker.

## **ITEM #4 – OLD BUSINESS**

**ITEM #4A – DISCUSSION OF THE STATE OF CONNECTICUT FREEDOM OF INFORMATION COMMISSION PRESENTATION BY TOM HENNICK**

The Committee discussed the presentation by Tom Hennick stated that it was extremely informative but it was rather short. Mr. Dudko and Ms. Caron attended a presentation by him previously and the presentation was three hours long. They would like to conduct these presentations more frequently and would like to have the more in-depth presentation.

**No action taken.**

**ITEM #4B - STATUS OF FORMULATING A STANDARDIZED SET OF MINUTES FOR ALL BOARDS AND COMMISSIONS**

Attorney Steeg stated that the Mayor presented the Town Clerk, Therese Pac with the memo from the Freedom of Information Commission regarding a standardized set of minutes for all Boards and Commissions and asked her to send a memo of the guidelines to all Recording Secretaries. Attorney Steeg gave a copy of the memo that went out to the Commission members and congratulated them on a job well done.

**No action taken.**

**ITEM #5 - ADJOURN**

**IT was MOVED by Kim Caron and SECONDED by Ed Dudko to adjourn at 6:11 p.m.**

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Edward J. Dudko, Chairman  
Freedom of Information Commission