

Salary Committee
REGULAR MEETING MINUTES
Wednesday, April 19, 2023
City Hall West, Meeting Room 1

Present: Councilmembers Cheryl Thibeault (Zoom participation), Jacqueline Olsen, Susan Tyler
Staff: Linda Milia

1. CALL TO ORDER.

The regular meeting of the Salary Committee was called to order by Chairperson Cheryl Thibeault at 5:00 p.m.

2. APPROVAL OF MINUTES OF REGULAR SALARY COMMITTEE MEETING OF MARCH 15, 2023.

On motion of Council Member Jacqueline Olsen and seconded, it was unanimously voted: to approve the minutes of the regular Salary Committee meeting of March 15, 2023.

3. TO HIRE AN ADDITIONAL CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR.

Tabled to next meeting.

4. TO HIRE SUMMER LABORERS IN THE DEPARTMENT OF WATER & SEWER.

Superintendent of Water & Sewer Rob Longo the need for additional Laborers for routine maintenance in the summer. Longo stated that the additional costs would be funded by the department's salary account which is currently overfunded due to vacancies and newer employees at lower pay codes.

On motion of Council Member Jacqueline Olsen and seconded, it was unanimously voted: to recommend to City Council to approve the hiring of four temporary laborers at \$15.40/hour for forty (40) hours/week in the Department of Water & Sewer for the 2023 summer season.

5. MEMORANDUM OF AGREEMENT BETWEEN CITY AND AFSCME LOCAL #233 REGARDING PER DIEM DISPATCHERS.

Lieutenant Lang Mussen discussed the need for additional personnel to cover vacant shifts of full-time dispatchers and anticipated savings anticipated by paying per-diem dispatchers in lieu of overtime.

On motion of Susan Tyler and seconded, it was unanimously voted: to recommend to City Council to approve the Memorandum of Agreement between the City and AFSCME Local #233 to hire up to ten (10) per diem Dispatchers and to forward to the Board of Finance for informational purposes.

6. MEMORANDUM OF AGREEMENT BETWEEN CITY AND AFSCME LOCAL #233 TO UPGRADE POSITIONS WITHIN THE BARGAINING UNIT.

Assistant HR Director Linda Milia explained how the MOA evolved and was constructed to provide pay equity to a small number of employees at minimum cost to the City.

On motion of Jacqueline Olsen and seconded, it was unanimously voted: to recommend to City Council to approve the Memorandum of Agreement between the City and AFSCME Local #233 to upgrade positions in the bargaining unit as presented, and to forward to the Board of Finance for funding purposes.

7. NEW BUSINESS:

TO HIRE A PART-TIME ACCOUNTING CLERK – A/R IN COMPTROLLER'S OFFICE.

Comptroller Diane Waldron discussed best practices for separating Police Private Duty funding from the General Fund including funding for a part-time Accounting Clerk to perform billing and collection of private duty activity.

On motion of Susan Tyler and seconded, it was unanimously voted to recommend to City Council: to approve a part-time position of Accounting Clerk – Accounts Receivable, AFSCME Local #233, Salary Code 5, for 18.75 hours/week effective July 1, 2023, which will be paid out of a Special Revenue Fund, and to refer to the Board of Finance for informational purposes.


8. **OLD BUSINESS:**

TO HIRE TWO NEW POSITIONS IN PRY&CS AND THE BRISTOL POLICE DEPARTMENT.

No action taken.

9. At 6:12 p.m., on motion of Council Member Jacqueline Olsen and seconded, it was voted: To adjourn.

ATTEST:


Linda J. Milia
Recording Secretary