

April 13, 2021

The Joint Meeting of the City Council and Board of Finance was held on April 13, 2021 in the City Hall Council Chambers, 111 North Main Street at 6:33 p.m. Present: Mayor Zoppo-Sassu; Council Members Barney, Fortier, Hahn, Kelley, Preleski, and Rosado; Commissioners Mace, Maikowski, O'Brien, and Smith. Present by videoconference: Commissioners Burns and Calfe. Commissioner Jones joined by videoconference at 6:45 p.m. and left at 6:50 p.m. and rejoined at 6:51 p.m. and left at 6:52 p.m. and Commissioner Thibeault joined by videoconference at 6:44 p.m.

1. UPDATE ON CITY HALL RENOVATIONS PROJECT FROM D'AMATO+DOWNES A JOINT VENTURE AND QUISENBERRY ARCARI MALIK, LLC.

Edward D'Amato, Jr., D'Amato+Downes A Joint Venture and Thomas Arcari of Quisenberry Arcari Malik, LLC gave a brief presentation on the City Hall Renovations Project.

(Commissioner Thibeault and Commissioner Jones joined the videoconference during the presentation. Commissioner Jones did not vote on the following items.)

2. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON MARCH 9, 2021 AND SPECIAL JOINT MEETING ON MARCH 25, 2021, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on March 9, 2021 and the special Joint Meeting on March 25, 2021.

3. ADOPTION OF CONSENT CALENDAR.

On motion of Commissioner Smith and seconded, it was unanimously voted: To adopt the following four matters as part of the Consent Calendar.

4. \$1,010 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATIONS FOR LIBRARY, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$1,010 within the Special Grants and Donations Fund funded by donations for the Library.

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5. \$2,125 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY TRAINING FEES FOR POLICE DEPARTMENT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$2,125 within the Special Grants and Donations Fund funded by training fees for the Police Department.

6. \$46,000 TRANSFERS WITHIN PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES OPERATING BUDGET FOR PURCHASE OF CAPITAL OUTLAY, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make transfers totaling \$46,000 within the Parks, Recreation, Youth and Community Services operating budget for the purchase of capital outlay.

7. \$20,000 TRANSFERS WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR MARKETING AND FARMERS MARKET, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make transfers totaling \$20,000 within the Community Development Block Grant Fund for marketing and the Farmers Market.

8. \$375,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS SCHOOLS FUND FOR CORRECTIVE RENOVATIONS AT GREENE HILLS SCHOOL, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$375,000 within the Capital Projects Schools Fund for the corrective renovations at Greene Hills School.

9. \$50,000 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO HUMAN RESOURCES – PROFESSIONAL FEES FOR PROMOTIONAL EXAMS, APPROVED.

Board of Finance approval presented.

On motion of Council Member Barney and seconded, it was unanimously voted: To transfer \$50,000 from the General Fund Contingency account to Human Resources –Professional Fees for promotional exams.

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10. \$20,000 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO UNEMPLOYMENT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$20,000 from the General Fund Contingency account to Unemployment.

11. \$79,500 TRANSFER WITHIN GENERAL FUND FROM PARKS TRUST MISCELLANEOUS ACCOUNT TO OPERATING TRANSFERS OUT – CAPITAL PROJECTS, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$79,500 within the General Fund from Parks Trust Miscellaneous account to Operating Transfers Out – Capital Projects.

12. \$79,500 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR PAGE PARK PAVILION PHASE 1 PROJECT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$79,500 within the Capital Projects Fund for the Page Park Pavilion Phase 1 project.

13. \$3,709,996 ADDITIONAL APPROPRIATION WITHIN ROAD IMPROVEMENTS FUND FUNDED BY MUNICIPAL GRANTS-IN-AID GRANT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$3,709,996 within the Road Improvements Fund funded by the Municipal Grants-in-Aid grant.

14. \$275,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS – SCHOOLS FUND, APPROVED.

Board of Finance approval presented.

On motion of Council Member Kelley and seconded, it was unanimously voted: To make an additional appropriation of \$275,000 within the Capital Projects – Schools Fund.

15. RESOLUTION INCREASING BY \$275,000 APPROPRIATION FOR SOUTH SIDE SCHOOL HVAC UPGRADE PROJECT, ADOPTED.

Board of Finance approval presented.

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On motion of Commissioner Smith and seconded by Council Member Kelley: To adopt the Resolution increasing by \$275,000 the appropriation for the South Side School HVAC Upgrade Project and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance and the City Council of the City of Bristol hereby determine that it is necessary to complete the South Side School HVAC Upgrade Project.

(b) That the appropriation for the South Side School HVAC Upgrade Project shall be increased by the sum of TWO HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$275,000), for an aggregate appropriation of \$3,872,160.

(c) The additional \$275,000 appropriation may be spent for design and planning costs, equipment, materials, site improvements, construction costs, engineering or other consultant fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project and its financing.

(d) The \$275,000 additional appropriation shall be funded from borrowing less any grants received to defray the appropriation.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Barney		
“ ”	Fortier	
“ ”	Hahn	
“ ”	Kelley	
“ ”	Preleski	
“ ”	Rosado	
Commissioner	Burns	
“ ”	Calfe	
“ ”	Mace	
“ ”	Maikowski	
“ ”	O’Brien	
“ ”	Smith	
“ ”	Thibeault	
	Mayor Zoppo-Sassu	

RESOLUTION ADOPTED: *YES – 14; NO – 0; ABSTAIN – 0.*

16. RESOLUTION AUTHORIZING ISSUANCE OF BONDS, NOTES OR OTHER OBLIGATIONS IN AMOUNT OF \$275,000 TO FINANCE INCREASED APPROPRIATION FOR SOUTH SIDE HVAC UPGRADE PROJECT, ADOPTED.

Board of Finance approval presented.

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On motion of Commissioner Smith and seconded by Council Member Kelley: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of \$275,000 to finance the increased appropriation for the South Side School HVAC Upgrade Project and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance and the City Council of the City of Bristol hereby determine that it is necessary to issue bonds, notes or obligations in the principal sum of TWO HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$275,000) to finance the increased appropriation for the South Side School HVAC Upgrade Project. The bonds, notes or obligations shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or obligations shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes or obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or obligations for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$275,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-378 AND 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds, notes or obligations by their manual or facsimile signatures. The bonds, notes or obligations shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds, notes or obligations shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds, notes or obligations; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

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(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or obligations authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or obligations to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or obligations.

(f) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, are authorized to apply for and accept federal and state loans and grants to finance the project, and to enter into grant and loan agreements prescribed by a federal or state agency, and that such officers are authorized to take any other actions necessary to obtain such grants or loans pursuant to the General Statutes of Connecticut, Revision of 1958, as amended, or any other present or future legislation, or to implement such agreements. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or obligations issued for the project.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member		
Barney		
“ ”		
Fortier		
“ ”		
Hahn		
“ ”		
Kelley		
“ ”		
Preleski		
“ ”		
Rosado		
Commissioner		
Burns		
“ ”		
Calfe		
“ ”		
Mace		
“ ”		
Maikowski		
“ ”		
O’Brien		
“ ”		
Smith		
“ ”		
Thibeault		
Mayor		
Zoppo-Sassu		

RESOLUTION ADOPTED: *YES – 14; NO – 0; ABSTAIN – 0.*

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17. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

18. ECONOMIC EMERGENCY DECLARED DELAYING BUDGET ADOPTION UNTIL MAY 25, 2021.

Mayor Zoppo-Sassu read the following letter declaring an Economic Emergency to delay the budget adoption until May 25, 2021:

“To the Members of the City Council and Board of Finance:

Federal funds are anticipated from the American Rescue Plan, as well as State funding included in the Governor's biennial budget. Due to the pending guidance from the Department of Treasury on the American Rescue Plan funds, anticipated no later than May 11th, the timing of the State adoption process as well as the uncertainty surrounding the pandemic and the City's response to allocate these resources, I am respectfully declaring an Economic Emergency pursuant to Bristol City Ordinances, Section 2-11.

This action will afford the Joint Meeting of the City of Bristol (City Council and the Board of Finance), the opportunity to delay the adoption of our final budget until Tuesday, May 25, 2021.

This action will allow additional time to responsibly react to the full financial impact from both the American Rescue Plan and the State budget as a part of our budget process and the manner in which it will affect the taxpayers of the City of Bristol.”

19. ADJOURNMENT.

At 7:04 p.m., on motion of Commissioner Smith and seconded, it was unanimously voted: To adjourn.

ATTEST: _____
Therese Pac
Town & City Clerk