

March 22, 2023

A regular meeting of the Firehouse 3 Building Committee was held on Wednesday, March 22, 2023, at 6:00 p.m., in City Hall West, Meeting Room One, 131 North Main Street.

Present: Sean Moore, Chairman; Sebastian Panioto, City Council Liaison; John Lodovico, Committee Member; David Maikowski, Committee Member; Richard Hart, Fire Chief; Craig Henderson, Fire Captain; Roger Rousseau, Purchasing Agent; Raymond Rogozinski, Director of Public Works; Robin Klug, Recording Secretary.

1. CALL TO ORDER

The meeting was called to order by Chairperson Moore, at 6:00 p.m.

2. PUBLIC PARTICIPATION

None.

3. OLD BUSINESS

a. Purchasing Agent Rousseau reported Purchasing and Corporation Counsel are working together to ensure that the Silver, Petrucelli, and Associates proposed contract is in accordance with the City's required scope and terms. Director of Public Works Rogozinski requested the Committee require a termination clause to be effected upon denial of a Special Permit by the Zoning Commission. Discussion followed. There were no action items.

4. NEW BUSINESS

a. The project's accounts payable workflow and approval chain were reviewed. Invoices and administratively approved change orders shall be reported monthly to the Committee.

On motion of Committee Member Lodovico and seconded by Capitan Henderson, it was unanimously voted: To authorize Staff to administratively approve proposed change orders up to \$25,000.00.

b. Options for assignment of project management personnel were reviewed, including third-party consultants, City Staff, and Clerk of the Works position. Discussion followed. There were no action items.

5. OTHER BUSINESS TO COME BEFORE THE COMMITTEE

A special meeting will be scheduled for the approval of previous meeting minutes before the next regular meeting.

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6. ADJOURNMENT

On motion of Committee Member Lodovico and seconded by Capitan Henderson, it was unanimously voted: to adjourn.

The meeting was adjourned at 7:01 p.m. by Chairperson Moore.

ATTEST:

Robin L Klug