



City of Bristol

RESPICE, ADSPICE, PROSPICE

Look to the Past, Look to the Present, Look to the Future

Rockwell Theater Task Force

Minutes

February 4, 2021 7:00 pm

Virtual Meeting-Zoom

1. Call the Meeting to Order
 - Meeting was called to order at 7:00.
2. Acceptance of Meeting Minute from January 7, 2021 and January 14, 2021
 - Motion was made by Lea McCabe to approved minutes from January 7th and January 14th meetings. Seconded by Josh Medeiros. Motion passed.
3. Public Participation
 - There was nobody present for public participation.
4. Liaison Report – MBS Committee (Lea McCabe)
 - MBS renovation is on schedule for completion in May/June 2022
 - Marble from locker rooms is being salvaged to create pedestals for Artwork.
 - Groundbreaking ceremony is being planned for the spring of this year as it was not possible earlier for a variety of reasons including Covid.
5. Old Business
 - Theater Architecture Presentation (1/14/2021)
 - i. There were no questions from the presentation on January 14th made by architect Angela Cahill.
 - ii. Lea McCabe reached out to Angela Cahill to thank her for taking the time to meet with us,
 - 501 (c3) - Annual Filing – Status
 - i. Josh Medeiros sated that the Annual Filing is with the City attorney.
 - 501 (c3) - Officers
 - i. Sam Buonafede made a motion to schedule the election of officers to December 2021, before the next filing is required. Motion seconded by Ken Bagley. – Motion passed.
 - Arts and Culture Supervisor – Status (Josh Medeiros)
 - i. Salary Committee will review the request for the position of Arts and Culture Supervisor on May 17th at 5:15 PM.
 - ii. City Council will then review and vote on the new position at the March 9 City Council meeting.

iii. Josh Medeiros met with Dr. Dietter to review the job description.

6. New Business

- Stakeholder List – A list of stakeholders was submitted in an email by Samantha Buonafede. Will continue to add to the list for future reference.
- Short Term Fundraising – discussed the possibility of fund raising several points were made.
 - i. With the current discussions of theater responsibilities, no fundraising should occur until roles and responsibilities are identified for theater operations.
 - ii. Ken Bagley stated that we should not raise funds for capital expenses
- Target Theater Opening
 - i. With the building target of May/June 2022, opening of the theater and school is tentatively scheduled for Sept of 2022

7. Adjournment

- Motion was made at 7:42 to adjourn by Josh Medeiros and second by Mark Mazarella. Motion passed.