



## ***City of Bristol***

**BRISTOL, CONNECTICUT 06010**

### **MEETING MINUTES**

**City of Bristol, Board of Fire Commissioners**

**Meeting Minutes – Thursday, December 17, 2020 at 5:30 p.m.**

**First Floor Meeting Room, City Hall, 111 North Main Street, Bristol, CT**

Attendees: Hon. Ellen Zoppo-Sassu – Chairwoman  
Harold Kilby, Commissioner  
Dennis Crispino, Commissioner  
Brittany Barney, Commissioner  
Dennis Crispino, Commissioner  
Dana Jandreau, Commissioner  
Anthony Benvenuto, Commissioner

Absent: Sean Moore, Commissioner

#### **1. CALL TO ORDER**

The meeting was called to order at 5:45 pm by Mayor Zoppo-Sassu..

#### **2. EMPLOYEE RECOGNITION:**

#### **3. PUBLIC PARTICIPATION:**

#### **4. COMMUNICATIONS:**

#### **5. APPROVAL OF MEETING MINUTES:**

A motion was made by Commissioner Jandreau to approve the meeting minutes from November 19, 2020.

Seconded by Commissioner Barney and unanimously approved.

All in favor. Motion passed.

#### **6. REVIEW AND DISCUSSION OF THE VARIOUS REPORTS:**

November Reports:

Tower 1

Engine 1

Engine 2

Engine 3  
Engine 4  
Engine 5  
Fire Marshal's Office  
Maintenance Division  
Training Division

A motion was made by Commissioner Jandreau to accept the reports and place on file; seconded by Commissioner Barney and unanimously approved.

## **7. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT:**

## **8. REVIEW AND DISCUSSION OF THE CHIEF'S REPORT:**

The two (2) recruits will be graduating from the academy this weekend. They will be starting at the firehouses next week.

A motion was made by Commissioner Jandreau to accept the report and place on file; Seconded by Commissioner Barney and unanimously approved.

## **9. COMMITTEE REPORTS:**

- Apparatus
- Budget
- Building & Grounds

Commissioner Barney informed the Board that the Building Committee made a motion to authorize DPW to procure the MEP services of VanZelm Engineers in the amount of \$10,352 to provide preliminary engineering services associated with corrective action plan to repair the air conditioning at Fire House No.5.

Commissioner Barney stated the Building Committee made a motion to authorize the DPW to procure MEP services of VanZelm Engineers in the amount of \$7,000 to provide preliminary engineering services to install AC at Fire House N#3 and full service emergency generators at fire houses 1, 2 and 5.

A motion was made by Commissioner Jandreau to accept the report and place on file; Seconded by Commissioner Barney and unanimously approved.

- Health and Safety
- Personnel

Commissioner Jandreau interviewed 5 candidates from the Consortium Hiring List. After discussion with the HR Director, Mark Penney, the Mayor and Commissioner Benvenuto, it has been decided that the Consortium is not providing the access to a diverse hiring pool as assumed and as such, it is the recommendation that the City run its own Entry Level list and leave the Consortium.

all from the Bristol area. The consortium does not meet the needs of the City. The City needs minorities and females. He's proposing that HR can advertise and promote to fill positions.

- Strategic and Long Term Planning

Mayor Zoppo-Sassu advised the Board that a letter was recently issued to St. Matthews regarding the purchase of the 2 acre property. Currently waiting for their response. No motion made.

- City Council Liaison Report

#### **10. OLD BUSINESS:**

Commissioner Crispino inquired about the fund raising events and what's the goal of the Department. The funds will be used for the renovation to the monument, landscaping and lighting.

The calendar for 2021 was agreed to remain on Thursdays at 6:00 p.m.

A motion was made by Commissioner Jandreau to accept the calendar for 2021; Seconded by Commissioner Barney and unanimously approved.

#### **11. NEW BUSINESS:**

#### **12. ADJOURN:**

A motion was made by Commissioner Jandreau to adjourn the meeting at 6:12 seconded by Commissioner Crispino and unanimously approved.

Respectfully submitted by:  
Lisa Wilson