

Minutes of Board of Public Works
Regular Meeting
Thursday July 20, 20203
6:00 P.M., Meeting Room 1, City Hall West
With Zoom Access

Members Present: Mayor Jeffrey Caggiano
Council Member, Cheryl Thibeault
Council Member, Jacqueline Olsen
Council Member Erick Rosengren
Commissioner, Michael Dumas
Commissioner, David Hartley
Commissioner, Frank Stawski

Staff Present: Raymond A. Rogozinski, Director of Public Works

Absent: None

Mayor Caggiano called the meeting to order at 6:00 P.M. There was a recitation of the Pledge of Allegiance.

1. Board of Public Works Minutes of the Previous Meeting

A. June 2023 Meeting Minutes

Motion: made by Commissioner Stawski and seconded by Council Member Thibeault to accept as presented and place on file. Motion passed.

2. Concerns and Petitions from the Public

Douglas Wemberg, 95 Morningside Drive West, voiced his concerns regarding the transfer station. He stated that he used the transfer station for cleaning out his parent's house and made a large number of trips that he normally doesn't do. He wanted to be sure there was some way to identify this, as this could be the reason other residents are showing increased usage. He also stated the city should look back more than a year for a history.

Liza Salgado-Sirko, 21 Aldbourne Drive, spoke for her husband who has a local business and read into record their concerns over increasing of prices at the transfer station and the charging of leaves and how this could affect their business being able to stay afloat.

Bill Pitkin, Redstone 135 Redstone Hill Road, expressed his concerns about the cost increase as well as how his property is on both the Bristol and Plainville line, regarding how this could also affect some residents. He stated he pays taxes in both towns and Bristol does pick up his rubbish and recycle barrels.

Mayor Caggiano read into record an email from Alex Simoni, who was attending on Zoom, his concerns over increased pricing for the transfer station and how this will affect himself and other small business owners.

3. Transfer Station

A. Transfer Station.pdf

A discussion was held regarding the changes that will be made to the transfer station with the new three Tier permit system. Discussion included the increase to permit fee as well as charging for leaves and limiting the amount of mattresses and tires than can be brought.

Motion: to approve the Policy submission except the charging of leaves for commercial payers, with upcoming revisions by Council Member Rosengren and seconded by Commissioner Dumas. Motion passed.

Motion: made by Commissioner Dumas and seconded by Council Member Thibeault to move item 9A up on the agenda. Motion passed.

9 City Hall Renovation Project

A. City Hall Update.pdf

An update was provided to the status of the city hall renovation project. Everything is on time and on budget for completion and schedule for move in, which should be around October 8.

Chris O'Neil, QA+M, gave a presentation of the flooring design and color schemes for the concrete design of the outside sidewalk that will be installed. The roof design outside the mayor's conference room was discussed. There will be a design with colored roof tiles with a clear view of downtown.

Ken Romeo, CPL, reviewed the meeting he had with all the contractors working on the building. An email will be sent with all the details discussed. He stated that CO inspections should be starting sometime in the middle of September.

Ryan Ferguson, Ferguson Electric, spoke about the extra insulation he feels needs to be added for extra protection to the duct system to prevent leaking and is willing to add a ten- year labor and 10-year material warranty to this as well. This would be an additional cost of around \$70,000 but he feels it is well worth it. He stated that it is not required by code, but feels that it is important to have the best available system out there and protect the atrium area as best as it can be.

The Board held a brief discussion. The questions were asked about the warranty and how does the process work. Ryan Ferguson stated that the product wraps around the joints of the duct work completely and a pitch is added to prevent water leakage. Ryan stated they can reduce the cost to \$67,500.00 with the 10-10 warranty.

Pete Fusco, Board of Education, stated the with the discount offered and the additional warranty of 10 years, that it is a great offer and does offer better protection to the building.

Motion: to accept the \$67,500.00 fee with the ten-year material and ten- year maintenance warranty made by Commissioner Hartley and Commissioner Stawski. Motion passed.

Motion: made by Council Member Thibeault and seconded by Commissioner Stawski to move item 12 B up on the agenda. Motion passed.

12.B Bike Path

Elliot Wareham, NVCOG, presented the board with how the bike path will work, the cost, the grants that will be used to create it and a general timeline of the project.

4. Correspondence

None

5. Employee Recognition

July 2023 employee anniversaries were recognized.

6. Public Works Division Reports

A. Division Reports.pdf

Motion: made by Commissioner Hartley and seconded by Commissioner Stawski to accept as presented and place on file. Motion Passed

7. Public Works Project Schedule

A. June 2023 Project Schedule.pdf

Motion: made by Commissioner Dumas and seconded by Council Member Thibeault to accept as presented and place on file. Motion passed.

8. Building Committee

A. Bldg. Comm Project List

Motion: made by Commissioner Stawski and Seconded by Commissioner Dumas to accept as presented and place on file. Motion passed.

10. Director's Report

A. Directors report July 2023.pdf

The Director's report was reviewed with the board. The West End intersection update provided by Nancy Levesque, City Engineer. The flooding issues that occurred due to the storms occurring this week were mentioned. Culverts are all being looked at to correct any issues that can help reduce flooding during future storm events. Bristol Parks and Recreation is working on a plan to help alleviate flooding in the future with an outside contractor on King Street across from Eastern High School.

Motion: made by Council Member Thibeault and Commissioner Stawski to accept as presented and place on file. Motion passed.

11. Unfinished Business

A. Waterway Policy

The Waterway policy and the changes were reviewed with the Board.

Motion: to approve the proposed revised to Cost Sharing Waterway Tree and Wooded Debris Removal Program policy effect July 30, 2023. The program shall be subject to availability of funds. made by Council Member Olsen and seconded by Commissioner Dumas

B. Right of Way Policy

Reviewed the right of way policy which includes the no sidewalk painting. A question was raised regarding moveable basketball hoops being on the side of roadway and that as long as it is moved at the end of the day.

Motion: made by Commissioner Stawski and seconded by Commissioner Hartley to approve the Right of Way Policy. Motion passed.

C. Litter Update

The litter policy was discussed. There was a one-time give away of litter kits at the farmers market that went well and there may be a potential for a pop-up redemption center for nipper returns at some point.

Motion: made by Council Member Thibeault and Commission Dumas to file report. Motion Passed.

12 New Business

A. Street Lights

The process for street light outages and how it works was discussed along with the potential issues getting them fixed. The engineering department works with the vendors for supplies as well as Eversource who owns the poles. A brief discussion held regarding switching to led lighting on all poles.

Motion: made by Commissioner Dumas and seconded by Counsel Member Theriault to place on file. Motion passed.

c. Paving

The updated Fall / Spring 2024 paving list was presented.

Motion: made by Council Member Rosengren and Council Member Olsen to accept as presented and place on file. Motion passed.

13 Addendum

A. Board of Finance Request

The Director reviewed the process of Board of Finance Requests and how they work. The BOPW does shift money around based on what is a surplus on one project that we utilize for other projects.

Motion: made to waive the reading of the individual reports made by Council Member Theriault and seconded by Commissioner Dumas. Motion passed.

Motion: made to approve the Board of Finance requests as presented and place on file by Commissioner Dumas and seconded by Council Member Cheryl Thibeault. Motion passed.

Council Member Olsen discussed an email she received regarding the sidewalks on Burlington Ave and fixing them. A discussion was held regarding this as it is a state road and how this affects the repair of them.

Motion: made by Council Member Thibeault and seconded by Council Member Olsen to file the email. Motion Passed

14 Adjournment

Motion to adjourn at 8:43 by Commissioner Stawski and Council Member Olsen. Motion Passed.

15 Signature

Raymond A. Rogozinski, P.E.
Director of Public Works

DRAFT