



City of Bristol

BRISTOL, CONNECTICUT 06010

MEETING MINUTES

City of Bristol, Board of Fire Commissioners

Meeting Minutes – Thursday, May 27, 2021 at 6:00 p.m.

Third Floor Conference Room, City Hall, 111 North Main Street, Bristol, CT

Attendees: Hon. Ellen Zoppo-Sassu – Chairwoman
City Council Member Brittany Barney
Harold Kilby, Commissioner
Dennis Crispino, Commissioner
Dana Jandreau, Commissioner
Sean Moore, Commissioner
Anthony Benvenuto, Commissioner

Others Attending:
Ronald Burns, Board of Finance Liaison (Zoom)

Absent:

1. CALL TO ORDER: The meeting was called to order at 6:10 pm by **Chairwoman Ellen Zoppo-Sassu**.

2. EMPLOYEE RECOGNITION:
None

3. PUBLIC PARTICIPATION:
None

4. COMMUNICATIONS:

A request for retirement date for Lt. J. Ingellis to be effective July 7, 2023.

MOTION: Made by Commissioner Moore to accept the request and approve pending review from HR, Comptroller's office and the Retirement Board. Seconded by City Council Member Barney and unanimously approved. All in favor. Motion passed.

5. APPROVAL OF MEETING MINUTES:

MOTION was made by Commissioner Moore to approve the meeting minutes from April 22, 2021 and place on file. Seconded by Commissioner Jandreau and unanimously approved. All in favor. Motion passed.

MOTION was made by Commissioner Moore to approve the meeting minutes from the Special Meeting from May 13, 2013 and place on file. Seconded by City Council Member Barney and unanimously approved. All in favor. Motion passed.

6. ADMINISTRATIVE STATUS UPDATE:

The Chairwoman presented to the Board the progress reports for F.F. Chadd Richardson and Justin Miller. These individuals graduated from the academy today.
No motion made.

7. The Commissioners reviewed April 2021 Reports:

- a. Tower 1
- b. Engine 1
- c. Engine 2
- d. Engine 3
- e. Engine 4
- f. Engine 5
- g. Mechanical Division
- h. Fire Marshal's Office

MOTION: Made by Commissioner Moore to accept the April reports and to place on file. Seconded by Benvenuto and unanimously approved. All in favor. Motion passed

8. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT:

MOTION: Made by Commissioner Moore to accept the April reports and to place on file. Seconded by Benvenuto and unanimously approved. All in favor. Motion passed

9. OLD BUSINESS

9.1

Review of the year to date financials.

MOTION: Made by Commissioner Kilby to accept the financials as of May 19, 2021 and to place on file. Seconded by Commissioner Jandreau and unanimously approved. All in favor. Motion passed.

9.2

Board of Finance Request of 05-27-2021

Board of Finance Transfer request for the amount of \$14,000.00.

MOTION: Made by Commissioner Moore accept the Board of Finance Transfer and to place on file. Seconded by Commissioner Jandreau and unanimously approved. All in favor. Motion passed.

9.3

Update on Opticom

Public Works is scheduling to repair of the Opticom on four (4) traffic lights.

No motion made.

9.4

Update on Fire Headquarter.

No motion made.

10. REVIEW AND DISCUSSION OF THE VARIOUS REPORTS:

10.1

Review The Specifications For The New Apparatus.

Chairwoman provided a copy of the specifications for the Commissioner's review. Lt. Rudolewicz and Captain Butkus were concerned about the hose bed.

10.2

Review The State Of Connecticut PFAS Take Back Program.

Jay Kelly is working with the State of Connecticut for the take back program. The State will be hosting an event to bring the apparatus for them to drain and dispose the foam and the State will absorb the cost.

No motion made

10.3

City Council Liaison Report – Update On City Hall Renovations And The Impact On The Fire Department.

Councilwoman Barney explained the proposed renovation plan to City Hall. The renderings can be found on the Public Works website. The current state of the building is not handicap accessible; the proposed plan would have an elevator. On the first floor there will be the offices that are most frequently used by residents.

FUTURE FIREHOUSE

The #1 preferred site is still in the process and may have gone under contract. A letter of interest has been signed. There is another location under consideration.

No motion made.

11. AJOURN:

MOTION made by Commissioner Moore to adjourn the meeting at 7:00 p.m.

Seconded by City Council Member Barney and unanimously approved. All in favor.

Motion passed.

Respectfully submitted by:

Lisa Wilson