

**May 9, 2023**

The Joint Meeting of the City Council and Board of Finance was held on May 9, 2023 in the Board of Education Auditorium, 129 Church Street at 6:45 p.m. Present: Mayor Caggiano; Council Members Panioto, Rosengren, Thibeault and Tyler; Commissioners Burns, Heiser, Maikoswki, O'Brien and Smith. Present by videoconference: Council Members Howe and Olsen; Commissioners Kazemekas and Mace. Absent: Commissioner Whitford.

**1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON APRIL 11, 2023.**

On motion of Commissioner Smith and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on April 11, 2023.

**2. ADOPTION OF CONSENT CALENDAR.**

On motion of Commissioner Smith and seconded, it was unanimously voted: To adopt the following seven items as part of the Consent Calendar.

**3. \$400,787 ADDITIONAL APPROPRIATION WITHIN SPECIAL EDUCATION GRANT FUND FOR VARIOUS BOARD OF EDUCATION GRANTS, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$400,787 within the Special Education Grant Fund for various Board of Education grants.

**4. \$43,039 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CODE ENFORCEMENT REVENUE, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$43,039 within the Special Grants and Donations Fund funded by Code Enforcement revenue.

**5. \$165,000 ADDITIONAL APPROPRIATION WITHIN SCHOOL READINESS OPERATING BUDGET FUNDED BY SCHOOL READINESS GRANT REVENUE, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$165,000 within the School Readiness operating budget funded by School Readiness grant revenue.

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**6. \$13,600 TRANSFER WITHIN GENERAL FUND FOR AGING-NATURAL GAS, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$13,600 within the General Fund for Aging-Natural Gas.

**7. \$5,140 TRANSFER WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FOR FARMERS MARKET EXPENSES, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$5,140 within the Community Development Block Grant for Farmers Market expenses.

**8. \$5,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY NEGLECTED CEMETERY GRANT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$5,000 within the Special Grants and Donations Fund funded by the Neglected Cemetery Grant.

**9. \$1,500,000 ADDITIONAL APPROPRIATION WITHIN CORONAVIRUS RECOVERY FUND, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$1,500,000 within the Coronavirus Recovery Fund.

**10. \$750,000 ADDITIONAL APPROPRIATION WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR REVOLVING LOAN PROGRAM, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$750,000 within the Community Development Block Grant Fund for a Revolving Loan Program.

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**11. RESOLUTION APPROPRIATING \$5,200,000 FOR THE UPGRADE OF THE WATER DEPARTMENT SCADA SYSTEM, ADOPTED.**

Board of Finance approval presented.

On motion of Commissioner O'Brien and seconded by Commissioner Smith, it was unanimously voted: To adopt the resolution appropriating \$5,200,000 for the upgrade of the Water Department SCADA System, and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary to upgrade the City of Bristol Water Department's existing Supervisory Control and Data Acquisition (SCADA) system. The upgrade will provide for better control of the water system, and consist of varying degrees of electrical, instrumentation, and controls upgrades, hardware and radio replacements associated with the SCADA system at the Bristol Water Treatment Plant and various remote stations.

(b) That the sum of FIVE MILLION TWO HUNDRED THOUSAND DOLLARS (\$5,200,000) is appropriated therefor.

(c) The \$5,200,000 appropriation may be spent for acquisition and installation costs, equipment, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project.

(d) The \$5,200,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Howe ( <i>Videoconference</i> )		
“ ” Olsen ( <i>Videoconference</i> )		
“ ” Panioto		
“ ” Rosengren		
“ ” Thibeault		
“ ” Tyler		
Commissioner Burns		
“ ” Heiser		
“ ” Kazemekas ( <i>Videoconference</i> )		
“ ” Mace ( <i>Videoconference</i> )		
“ ” Maikowski		
“ ” O'Brien		
“ ” Smith		
“ ” Mayor Caggiano		

RESOLUTION ADOPTED: YES – 14; NO – 0; ABSTAIN – 0.

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**12. RESOLUTION AUTHORIZING ISSUANCE OF BONDS, NOTES OR OTHER OBLIGATIONS IN THE AMOUNT OF \$5,200,000 TO FINANCE THE APPROPRIATION FOR THE UPGRADE OF THE WATER DEPARTMENT SCADA SYSTEM, ADOPTED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded by Commissioner O'Brien, it was unanimously voted: To adopt the resolution authorizing the issuance of bonds, notes or other obligations in the amount of \$5,200,000 to finance the appropriation of the upgrade of the Water Department SCADA System, and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary to issue bonds, notes or obligations in the principal sum of FIVE MILLION TWO HUNDRED THOUSAND DOLLARS (\$5,200,000) to finance the appropriation for the upgrade the City of Bristol Water Department's existing Supervisory Control and Data Acquisition (SCADA) system. The upgrade will provide for better control of the water system, and consist of varying degrees of electrical, instrumentation, and controls upgrades, hardware and radio replacements associated with the SCADA system at the Bristol Water Treatment Plant and various remote stations, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds, notes or obligations shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 or Sections 22a-475 to 22a-483 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or obligations shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes or obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or obligations for the project. The amount of the notes outstanding at any time shall not exceed FIVE MILLION TWO HUNDRED THOUSAND DOLLARS (\$5,200,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 or Sections 22a-475 to 22a-483 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378, and the City will comply with the provisions of Section 22a-479(c) with respect to any interim funding obligations.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds, notes or obligations by their manual or facsimile signatures. The bonds, notes or obligations shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds, notes or obligations shall be evidenced by his manual or facsimile signature. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or

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more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds, notes or obligations; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or obligations authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or obligations to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or obligations.

(f) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, and the Superintendent of the Water Department, are authorized to apply for and accept federal and state loans and grants to finance the project, and to enter into grant and loan agreements prescribed by a federal or state agency, and that such officers are authorized to take any other actions necessary to obtain such grants or loans pursuant to Section 22a-479 of the General Statutes of Connecticut, Revision of 1958, as amended, or any other present or future legislation, or to implement such agreements. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or obligations issued for the project.

A roll call vote was taken.

YES

NO

ABSTAIN

Council Member Howe (*Videoconference*)

“ ” Olsen (*Videoconference*)

“ ” Panioto

“ ” Rosengren

“ ” Thibeault

“ ” Tyler

Commissioner Burns

“ ” Heiser

“ ” Kazemekas (*Videoconference*)

“ ” Mace (*Videoconference*)

“ ” Maikowski

“ ” O'Brien

“ ” Smith

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“ ” Mayor Caggiano

RESOLUTION ADOPTED: *YES – 14; NO – 0; ABSTAIN – 0.*

**13. \$35,000 TRANSFER WITHIN CAPITAL NON-RECURRING FUND FOR CEMETERY REPAIRS, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Panioto and seconded, which after discussion and amendment, it was unanimously voted: To transfer \$35,000 within the Capital Non-Recurring Fund for Cemetery Repairs subject to review by legal counsel.

**14. \$507,063 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR DPW, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Maikowski and seconded, it was unanimously voted: To make an additional appropriation of \$507,063 within the Capital Projects Fund for DPW.

**15. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.**

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

**16. ADJOURNMENT.**

At 7:06 p.m., on motion of Council Member Thibeault and seconded, it was unanimously voted: To adjourn.

**ATTEST:** \_\_\_\_\_

**Erica Cabiya  
Town & City Clerk**