



City of Bristol

BRISTOL, CONNECTICUT 06010

MEETING MINUTES

City of Bristol, Board of Fire Commissioners

Meeting Minutes – Thursday, March 25 2021 at 6:000 p.m.

First Floor Meeting Room, City Hall, 111 North Main Street, Bristol, CT

Attendees: Hon. Ellen Zoppo-Sassu – Chairwoman
Harold Kilby, Commissioner
Dennis Crispino, Commissioner
Dana Jandreau, Commissioner
Sean Moore, Commissioner
Anthony Benvenuto, Commissioner
Deputy Chief M. McCarthy
Deputy Chief R. Poggio
City Council Member Brittany Barney
Ronald Burns, Board of Finance Liaison
Mark Penney, Director of HR

Absent:

1. CALL TO ORDER

The meeting was called to order at 6:00 pm by Mayor Zoppo-Sassu.

2. EMPLOYEE RECOGNITION:

Captain Correll and Captain Simard was recognized for volunteering at Farmers to Families event.

3. PUBLIC PARTICIPATION:

None

4. COMMUNICATIONS:

None

5. APPROVAL OF MEETING MINUTES:

A motion was made by Commissioner Moore to approve the meeting minutes from the February 25, 2021. Seconded by Commissioner Jandreau and unanimously approved. All in favor. Motion passed.

6. ADMINISTRATIVE STATUS UPDATE:

Posters and banners have been placed throughout the City.

7. REVIEW AND DISCUSSION OF THE VARIOUS REPORTS:

January 2021 Reports:

- Engine 1
- Tower 1
- Engine 2
- Engine 3
- Engine 4
- Engine 5
- Mechanical Division
- Fire Marshal's Office
- Training Division

Motion made by Commissioner Moore to accept the reports and place on file; seconded by Commissioner Crispino and unanimously approved. All in favor. Motion passed.

8. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT:

There was concern about the door sensors at Headquarter. The contractor will return to remediate the problems.

Captain Butkus will receive new HVAC units for Engine 3. The I.T. Department did a great job with providing Captain England at Engine 5 an additional computer as fore firefighters are studying.

There will be a mass vaccination site off Lake Avenue in the near future. Community Health Centers is providing free vaccinations from 9:30 to 2:30 Monday through Friday. Bristol's positive covid cases are increasing.

Motion made by Commissioner Moore to accept the report and place on file; Seconded by Commissioner Crispino and unanimously approved. All in favor. Motion passed.

Motion made by City Council Member Barney to accept the incident summary report and place on file. Seconded by Commissioner Moore. All in favor. Motion passed.

9. COMMITTEE REPORTS:

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- Apparatus
- Budget
 - Mayor Ellen Zoppo-Sassu informed the Board about the modifications made to the budget in order for that to be approved. She provided

details regarding the Federal and State Covid reimbursements for the supplies and overtime.

- Cigna Wellness will be assisting the stations with exercise equipment.
- Building & Grounds
 - The area of interest is still in the extension period.
 - Local 773 will be doing an upgrade to the monument. Construction will start April 10, 2021.
- Health and Safety
 - Commissioner Benvenuto would like to move forward with health surveillance and physical fitness. Cigna does have a buy in to the program. Any change in working conditions, mandates and incentives need to be negotiated. He will assemble a plan and discuss with the union. The goal is to keep everyone healthy.
 - Cigna will be the health provider in the future. The contract has not been executed. Cigna provides several programs to benefit the employees.
- Personnel
 - Review of upcoming tests. Mark Penney is in the process of finalizing the written tests. Mark is working with a new vendor for testing for a Deputy Chief, Captain and Lieutenant.
 - Commissioner Jandreau stated that the union has agreed to the On Call Fire Marshal. A vehicle will be provided with a cell phone. This will allow the Fire Marshal to attend the scene in a timely manner.
 - Lateral firefighters will still need an oral interview.

Motion made by Commissioner Jandreau to begin the process for the specifications for a fire truck for the apparatus that will be available to purchase after July 1, 2021. Seconded by Commissioner Moore. All in favor; motion passed.

MOTION made by Commissioner Moore to referral to Dana Jandreau and Personnel to review the lateral firefighters program. Seconded by City Council Member Barney. All in favor; motion passed.

- Strategic and Long Term Planning
- City Council Liaison Report

OLD BUSINESS:

None

10. NEW BUSINESS:

To go into Executive Session to discuss personnel matters involving two (2) firefighters regarding negotiations concerning their application for disability retirement. Chairwoman Ellen Zoppo—Sassu invited Mark Penney, the Director of HR.

MOTION made by Commissioner Moore to convene into Executive Session. Seconded by City Council Member Barney. All in favor. Motion passed.

The Fire Board was out of Executive Session at 7:45 and no votes were taken.

MOTION made by City Council Member Barney to reject the request for retirement from P. Bekstrom without prejudice. Seconded by Commissioner Moore. All in favor. Motion passed.

11. ADJOURN:

MOTION made by Commissioner Moore to adjourn the meeting at 7:45 p.m. Seconded by Commissioner Moore and unanimously approved. All in favor. Motion passed.

Respectfully submitted by:
Lisa Wilson