

Minutes of Board of Public Works  
Regular Meeting  
Thursday January 21, 2021  
6:00 p.m. Council Chambers, City Hall  
With Zoom Access

**Members Present:** Mayor, Ellen Zoppo-Sassu  
Council Member, Mary Fortier, Acting Chair  
Commissioner Michael Dumas  
Council Member, Gregory Hahn  
Council Member, Peter Kelley  
Commissioner Donald Padlo  
Commissioner Frank Stawski

**Staff Present:** Raymond A. Rogozinski, Director of Public Works  
Nancy Levesque, City Engineer

**1. Call to Order**

Mayor Zoppo-Sassu called the meeting to order at 6:03 p.m.

**2. Board of Public Works Minutes of the Previous Meetings**

A. Board of Public Works Meeting Minutes December 17, 2020

Motion: made by Council Member Hahn and seconded, to approve the minutes as presented for the December 17, 2020 meeting of the Board of Public Works. Motion passed.

**3. Employee Recognition**

A. January Work Anniversaries were recognized.

**4. Concerns & Petitions from the public**

None.

**5. Correspondence**

None.

Council Member, Mary Fortier joined the meeting at 6:15 pm.

**6. Public Works Division Reports**

A. December Division Reports were given.

Motion: made by Commissioner Stawski and seconded, to accept the December Division Reports and place on file. Motion passed.

**7. Public Works Project Schedule**

A. Project Schedule

Motion: made by Council Member Hahn and seconded, to accept the Public Works Project Schedule and place on file. Motion passed.

B. Building Committee Project List

Motion: made by Commissioner Dumas and seconded, to accept the Building Committee Project List as presented and place on file. Motion passed.

Motion: made by Council Member Hahn and seconded, to move agenda item 11. E, the Eversource Gas Upgrade, to follow item 7.B. Motion passed.

C. Eversource Gas Upgrades

Robert Pantalone, of Eversource, gave report on the collaboration between the City of Bristol and Eversource on forthcoming upgrades to Bristol gas utility lines. The aim of the joint effort is to maximize the longevity and integrity of Bristol roads. There were no action items.

**8. Director's Verbal Report**

Director Rogozinski provided a verbal report. There were no action items.

**9. Review of Public Works Budgets**

A. December Financials

Motion: made by Council Member Fortier and seconded, to accept as presented and place on file. Motion passed.

**10. Unfinished Business**

A. Solid Waste Ordinance

Motion: made by Council Member Hann and seconded, to approve the proposed Solid Waste Ordinance and forward to the Ordinance Committee for further action. Discussion followed. Motion passed.

**11. New Business**

A. 21-22 Budget Documents

A Special Meeting, specific to budget review, will be held before the next Regular Meeting of the Board of Public Works.

B. 2021 BPW Calendar

Motion: made by Council Member Hann and seconded, to approve and file with the City Clerk the Board of Public Works 2021 Meeting Calendar as presented. Motion passed.

C. Copy Prices

Nancy Levesque, City Engineer, answered Board Members questions; discussion followed.

Motion: made by Council Member Hann and seconded, to approve the proposed increase of the Public Copy Fee. Motion passed.

D. BOF – Land Use Desk

Motion: made by Council Member Fortier and seconded, to approve the request for transfer of funds to purchase a desk for Land Use and forward to the Board of Finance for further action. Motion passed.

E. Eversource Gas Upgrades

On motion, moved to item 7.C

F. Lots 10-12 Vincent P. Kelly Road Property Evaluation

Motion: made by Commissioner Stawski and seconded, to accept the property evaluation of lots 10-12 on Vincent P. Kelly Road and place on file. Motion passed.

G. Traffic Signal Study

An informational Traffic Signal Study was presented; there were no action items.

Mayor Zoppo-Sassu departed at 7:00 p.m. Leadership of the meeting was assumed by Acting Chair, Council Member Fortier.

H. Memorial Boulevard Bridge

Director Rogozinski presented the Preliminary Concept Review for the renovation and revitalization of the Memorial Boulevard Bridge; there were no action items.

**12. Addendum**

A. B.O.F. Request for Emergency Repairs to the Memorial Boulevard Bridge

Motion: made by Council Member Hann and seconded, to approve a request \$56,000 to fund emergency repairs to the Memorial Boulevard Bridge and forward to the Board of Finance for further action. Motion passed.

**13. Adjournment**

Motion: made by Council Member Hann and seconded, to adjourn. Motion passed.

Meeting adjourned at 7:14 p.m.  
This meeting was recorded.

Respectfully submitted,

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Raymond A. Rogozinski, P.E.  
Director of Public Works