



**BRISTOL WATER & SEWER DEPARTMENT
BOARD OF SEWER COMMISSIONERS**

Tuesday, July 20, 2021 6:00 PM
ZOOM Meeting

WEBSITE: www.zoom.us/join

MEETING ID#: 845 169 6140

PASSWORD: WaterSewer

CALL IN: 1 (929) 205-6099

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the minutes of the June 15, 2021 Regular Board Meeting

5. Public Participation
6. Customer Complaints:
 (1) 714 Stevens Street: Bethel Christian Church
7. Fiscal Year 2021 Capital Project Carry-overs
8. Superintendent's Report
9. Old Business
 (1) OSHA Inspection
10. New Business
11. Adjournment

Next Meeting: Tuesday, August 17, 2021 at 6:00 pm



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Water & Sewer
(Requesting Department)

Date: 21 July 2021
(Submission Date)


For the 24 August 2021 Board of Finance
Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ 416,110
- Other

Approval:

This request was approved by the Board of Sewer Commissioners
(governing Board of your department)
at its meeting held on 20 July 2021.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

118 Sewer Operating & Assessment fund

WPC identifies and budgets for annual capital projects to complete. Operation and maintenance of the water pollution control facility as well as the city's vast collection system takes workforce precedence to maintain DEEP and EPA permit compliance. The completion of capital projects are important to the future health of the sewer system as a whole. Unfortunately due to facility and collection system obligations, capital projects may be delayed in completion.

The HVAC unit for the Operations building is mechanically at the end of its useful service. Before installing a new unit, an engineering firm was selected to properly size a new unit; a budgeted cost was determined. Project to be completed in FY22.

Sandblasting and epoxy coating was performed on two of three primary clarifiers. The remaining primary clarifier will be sandblasted and epoxy coated this summer (2021) to complete the project.

The Minor Street pumping station generator replacement has been ordered and will be received this fall (2021).

WPC has been upgrading controls on all sixteen of our pumping stations, much of the work has been completed but not invoiced, budgeted funds for these two projects will be carried forward.

Utility trailer for collections operations has been ordered but not received. Budgeted funds for this unit are carried forward.

Improvement to be performed at the Broad Street pumping station. The Broad Street pumping station serves as the City's main and most important pumping station. Two thirds of the City's sewer is conveyed through the Broad Street pumping station. The improvement to be made is to replace the four original automatic transfer switches (ATS's); repair parts for the ATS's have become obsolete. The purpose of the ATS's is to transfer power from street power to emergency generator power to power up the pumping station in the event of street power loss. The Broad street pumping station include four pumps, two 300 horsepower pumps and two 200 horsepower pumps as well as the pump controls. Preliminary estimates for budgeting purposes is the only progress thus far for this project; completion is the goal in FY22.

Carry-overs list the following:

Account	Account Name	Amount
1183014 570200 20011	Replace Rooftop Heat & A/C	\$40,000
1183014 570400 19005	Pumping Station Control Upgrades	\$12,017
1183014 570400 21010	Pumping Station Control Upgrades 5-stations	\$100,000
1183014 570400 20010	Replace ATS Broad Street	\$100,000
1183014 570400 21007	Replace ATS Broad Street	\$50,000
1183014 570400 21006	Minor Street Pumping Station Generator Replacement	\$50,000
1183014 570400 20006	Sandblast Clarifiers	\$54,093
1183014 570400 21009	Utility Trailer for Collections/Remote Locations	\$10,000