



Board of Park Commissioners

Wednesday, May 24, 2023 at 6:00 p.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT

<https://bristolct-gov.zoom.us/j/86717821263?pwd=T2tldGNXREtkclBzNHYwTDRSYmRBUT09>

Regular Meeting Agenda

1. Call To Order
  - a. Attendance
2. Acceptance Of Meeting Minutes
  - a. April 19, 2023 Regular Meeting Minutes (Attachment A)

Documents:

[ATTACHMENT A.PDF](#)

3. Public Participation
4. Superintendent's Report
  - a. Monthly Division Updates (Attachment B)
  - b. Project Updates (Attachment C)
  - c. Department Financials (Attachment D)

Documents:

[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)

5. Old Business

a. Review updated proposal for maintenance and management of BOE school fields (Attachment E)

b. By Commissioners

Documents:

[ATTACHMENT E.PDF](#)

6. New Business

a. Review an updated Indoor Pavilion fee schedule and alcohol process for Perry J. Spinelli Pavilion (Attachment F)

b. Consider blanket approval for the utilization of beer/wine truck at the BAIMS field for Downtown Live productions

c. Consider a request from All Points Media for Dunkin' Summer Energy Punch sponsorship (Attachment G)

d. Approve award of the 2023-2025 E.G. Stocks Playground Food Concession Services contract to Steve Top Dog

for the amount of \$12,300.00 (Attachment H)

e. Discussion on Muzzy Field Concession bid and consider next steps

f. Strategic Planning for the Friends of Bristol Parks and Recreation Fund and refer to the Finance Committee

g. Approve a temporary construction easement and a permanent easement to the Connecticut Department of

Transportation associated with the Veterans Memorial Boulevard East Street Bridge (Attachment I)

h. By Commissioners

Documents:

[ATTACHMENT F.PDF](#)  
[ATTACHMENT G-1.PDF](#)  
[ATTACHMENT G-2.PDF](#)  
[ATTACHMENT H.PDF](#)  
[ATTACHMENT I.PDF](#)

7. Committee Reports

a. Fund Development Committee:

1. Dinner on the Diamond Final Report (Attachment J)

b. Policy Committee:

1. Park Hours (Attachment K)
2. Parkland Acquisition (Attachment L)
3. Staff Acceptance of Gifts and Donations (Attachment M)

c. Finance Committee

d. City Council Liaison updates

Documents:

[ATTACHMENT J.PDF](#)  
[ATTACHMENT K.PDF](#)  
[ATTACHMENT L.PDF](#)  
[ATTACHMENT M.PDF](#)

8. Adjourn

Respectfully submitted,

Jazzya Coakley

Recording Secretary

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