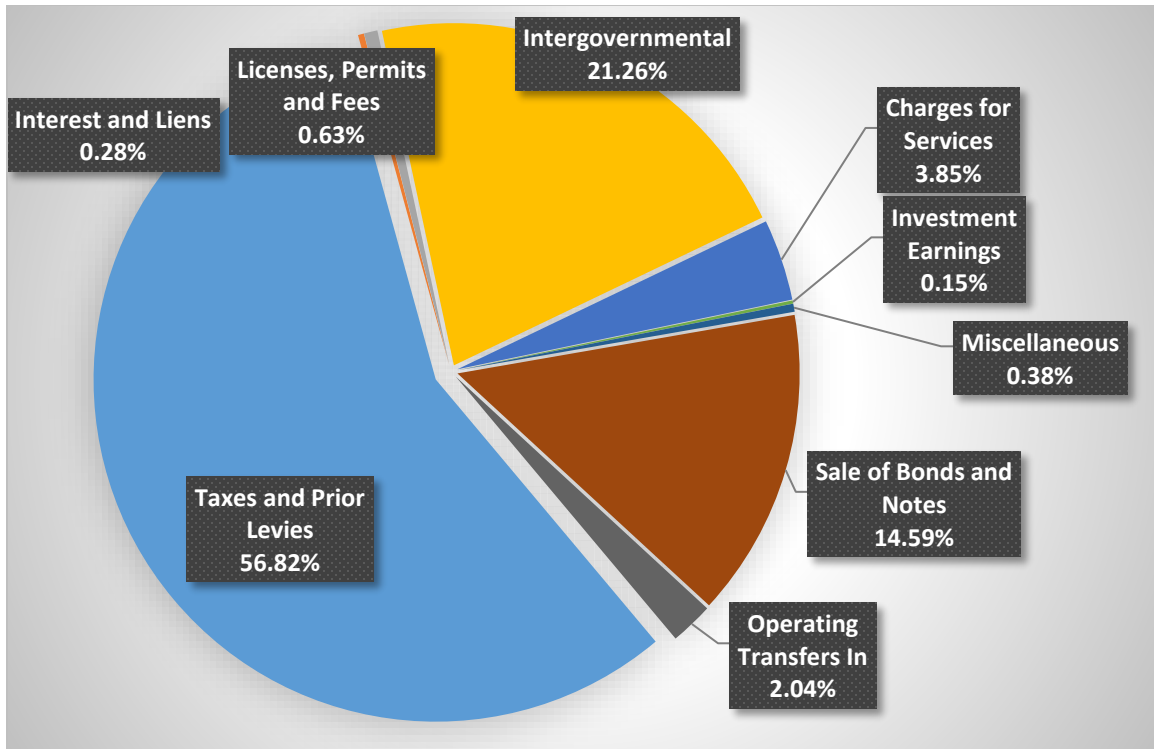


City of Bristol FY 2022 Approved Operating Budget Governmental Funds

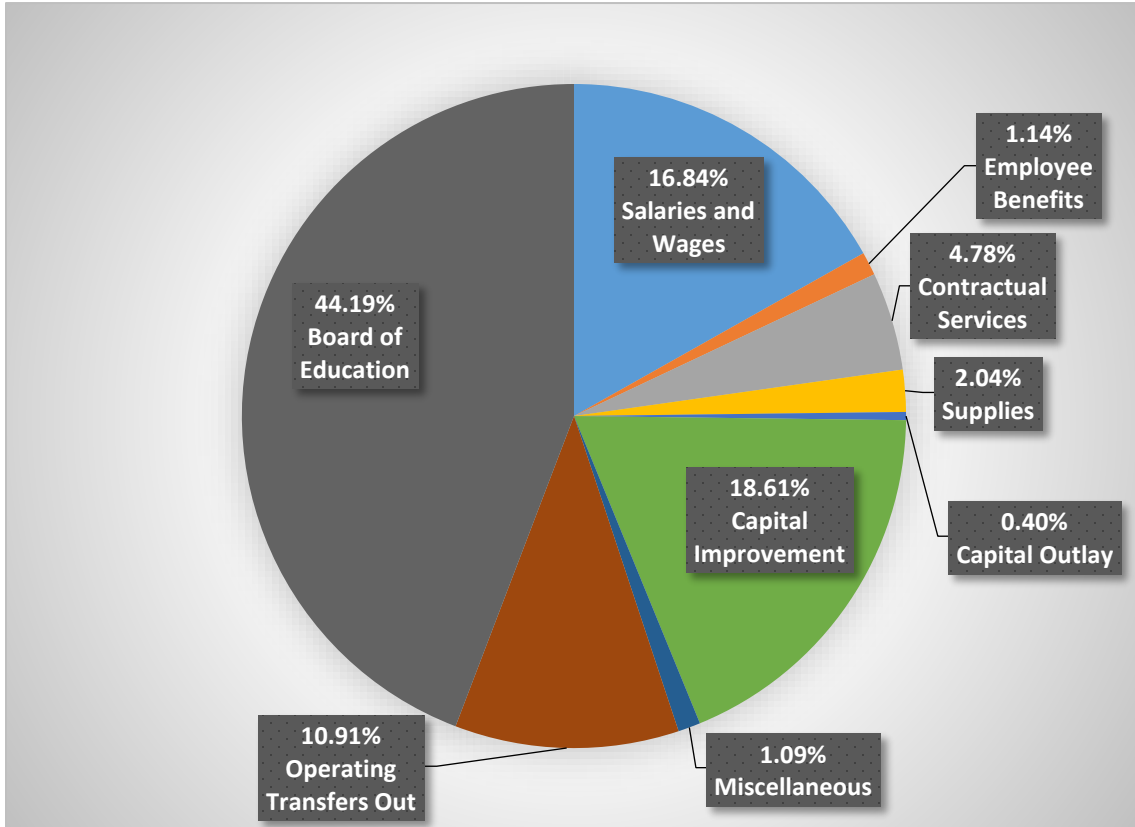
Budget in Brief - Sources



Description	Amount 2022	Amount 2021
Taxes and Prior Levies	\$156,403,740	\$153,434,450
Interest and Liens	\$777,000	\$775,000
Licenses, Permits and Fees	\$1,746,550	\$1,858,800
Intergovernmental	\$58,512,751	\$47,843,334
Charges for Services	\$10,592,490	\$10,796,155
Investment Earnings	\$415,900	\$581,400
Miscellaneous	\$1,043,940	\$978,715
Sale of Bonds and Notes	\$40,166,350	\$3,674,000
Operating Transfers In	\$5,601,900	\$2,713,655
Fund Balance	\$0	\$2,103,000
Appropriated Sources of Funds	\$275,260,621	\$224,758,509

FY 2022 Approved Operating Budget Governmental Funds

Budget in Brief - Uses



Description	Amount 2022	Amount 2021
Salaries and Wages	\$46,364,360	\$44,799,310
Employee Benefits	3,127,550	3,157,510
Contractual Services	13,165,640	12,837,385
Supplies	5,616,245	5,558,330
Capital Outlay	1,089,020	1,507,975
Capital Improvement	51,229,195	5,397,000
Miscellaneous	2,996,586	2,818,189
Operating Transfers Out	30,022,025	29,660,810
Board of Education	121,650,000	119,022,000
Appropriated uses of funds	\$275,260,621	\$224,758,509

**FY 2022 Approved Budget
Governmental Funds
Uses of Funds**

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Projects Funds</u>	<u>Total</u>
<u>General City</u>				
Salaries and Wages	\$42,230,080	\$4,134,280		\$46,364,360
Employee Benefits	2,731,275	396,275		3,127,550
Contractual Services	9,415,030	3,750,610		13,165,640
Supplies and Materials	2,950,995	2,665,250		5,616,245
Capital Outlay	844,820	244,200		1,089,020
Capital Improvement		465,000	\$50,764,195	51,229,195
Miscellaneous/ Other (Insurance)	1,248,605	617,981		1,866,586
Operating Transfers Out	27,523,385	2,498,640		30,022,025
Contingency	1,000,000	130,000		1,130,000
<u>Board of Education</u>				
General Control	2,505,724			2,505,724
Instruction	49,176,125			49,176,125
Transportation	4,842,225			4,842,225
Operation of Plant	7,124,150			7,124,150
Maintenance of Plant	2,663,749			2,663,749
Benefits and Fixed	20,531,234			20,531,234
Athletics and Student	2,151,083			2,151,083
Capital and Technology	2,311,649			2,311,649
Special Education	33,245,759			33,245,759
Tuition	990,000			990,000
Anticipated Revenue Offsets	(3,891,698)			(3,891,698)
Appropriated Uses of Funds	<u>\$209,594,190</u>	<u>\$14,902,236</u>	<u>\$50,764,195</u>	<u>\$275,260,621</u>

**FY 2022 Approved Budget
Governmental Funds
Comparative Sources of Funds by Object**

General Fund	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget
Taxes and Prior Levies			
Current Property Taxes	\$149,385,855	\$152,131,450	\$155,103,740
Prior Levies	1,368,896	1,300,000	1,300,000
Taxes and Prior Levies	<u>\$150,754,751</u>	<u>\$153,431,450</u>	<u>\$156,403,740</u>
Interest and Liens on Delinquent Taxes			
Interest and Lien Fees	\$864,583	\$775,000	\$775,000
Interest and Liens on Delinquent Taxes	<u>\$864,583</u>	<u>\$775,000</u>	<u>\$775,000</u>
Licenses, Permits and Fees			
Assessor Late Filing Fee	\$400	\$2,000	\$1,100
Delinquent Fees	445	1,000	1,000
Circuit Court Fines	1,599	4,000	4,000
Dog Penalties	422	700	600
Dog Licenses	5,898	7,500	7,000
Merchandising Licenses	500	0	-
Marriage Licenses	2,745	3,000	3,000
Clerk Fees	15,436	12,000	13,000
Liquor Permits	1,300	1,500	1,500
Notary Services	1,505	2,000	1,000
Notary Appointment	2,260	3,000	3,000
Burial Permits	5,135	4,100	4,500
Trade Names	920	1,100	1,100
Vital Statistics	124,752	120,000	120,000
Parking Violations	78,032	75,000	75,000
Alarm Fines	16,740	17,000	17,000
Police Report Fees	16,891	14,000	14,000
Bingo/Raffles	8,244	12,000	12,000
Zoning Violations	0	1,500	1,500
Drop Fee	1,350	2,400	2,400
Building Permits	1,444,044	1,200,000	1,225,000
Surcharge	0	0	-
Excavation Permits	8,160	13,500	10,000
Land Use Fees and Permits	27,640	18,000	18,000
Library Fines	11,609	13,000	5,000
Licenses, Permits and Fees	<u>\$1,776,027</u>	<u>\$1,528,300</u>	<u>\$1,540,700</u>
Charges for Services			
Copier Charges	\$1,533	\$1,850	\$800
C Pace	3,000	0	0
Water Department Reimbursement	5,462	1,250	1,250
Foreclosure Costs	0	10,000	5,000
Court Rental	36,694	0	0
Rental of 51 High Street	6,571	15,770	0
Rentals	5,028	500	25,200
Miscellaneous Charges	16,634	4,000	4,000

Budget Summaries

Comparative Sources of Funds by Object (continued)

	FY 2020 <u>Actual</u>	FY 2021 <u>Budget</u>	FY 2022 <u>Budget</u>
Recording Fees	\$283,222	\$280,000	\$280,000
Copier Charges	47,530	46,200	46,000
Real Esatate Transfer Tax	1,043,239	825,000	850,000
Senior Citizen Non-Resident Fee	4,189	4,000	4,000
Senior Center Rentals	61,202	63,400	63,400
Police ID Charges	17,150	22,000	22,000
Police Special Services	1,815,950	850,000	850,000
Fire Services	1,011	1,475	1,475
Fire Watch	900	0	0
Dog Warden Charges	2,605	3,000	3,000
Public Works Fees	382,758	370,000	370,000
Other Recycling	15,275	13,200	13,200
Engineering Maps	224	200	200
Recycling Receipts	13,052	11,000	11,000
Public Works Service Charges	1,955	1,600	1,600
Sale of Barrels	14,015	12,000	15,000
Perm Patch	24,727	0	0
Mayor Miscellaneous	0	0	0
Copier Charges	13,870	14,000	5,000
Library Rental	2,140	1,000	480
Pool Charges	158,182	203,500	203,500
Summer Recreation Program	87,048	276,200	281,865
Fall/Winter Recreation Program	33,084	33,165	35,000
Park Rentals	31,853	33,000	50,500
Concession/ Miscellaneous	3,384	6,500	6,500
Parks Miscellaneous Charges	500	400	400
Charges for Services	<u>\$4,133,987</u>	<u>\$3,104,210</u>	<u>\$3,150,370</u>
Investment Earnings			
Interest General Fund	\$1,221,970	\$550,000	\$400,000
Interest Accounts Receivable	5,970	6,000	6,000
Investment Earnings	<u>\$1,227,940</u>	<u>\$556,000</u>	<u>\$406,000</u>
Sale of Property and Equipment			
Sale of Property and Equipment	\$60,401	\$75,000	\$75,000
Sale of Property and Equipment	<u>\$60,401</u>	<u>\$75,000</u>	<u>\$75,000</u>
Other Miscellaneous Revenue			
Comptroller's Miscellaneous Revenue	\$5,489	\$5	\$5
Reimbursements Comm Services	64,415	7,500	7,500
Library Trust Funds	4,260	4,310	4,360
Library Trust - Goodsell	28,600	28,950	29,310
Park Trust Funds	517,069	400,000	400,000
Park Trust - Goodsell	24,970	23,330	23,330
Other Miscellaneous Revenue	<u>\$644,803</u>	<u>\$464,095</u>	<u>\$464,505</u>

Budget Summaries

Comparative Sources of Funds by Object (continued)

	FY 2020 <u>Actual</u>	FY 2021 <u>Budget</u>	FY 2022 <u>Budget</u>
Contributions			
HMO Employee Contributions	\$7,543	\$3,000	\$3,000
Probate Contributions	6,392	7,190	7,025
Plainville	36,235	33,930	33,930
Contributions	<u>\$50,170</u>	<u>\$44,120</u>	<u>\$43,955</u>
Federal Grants			
Housing - PILOT	\$118,274	\$100,000	\$110,000
Civil Preparedness	59	13,500	15,000
Federal Grants	<u>\$118,333</u>	<u>\$113,500</u>	<u>\$125,000</u>
State Grants			
State Property	\$47,877	\$47,880	\$47,875
Hospital PILOT	380,562	380,560	380,560
Totally Disabled PILOT	13,669	12,500	15,000
Veterans Grant	26,159	26,000	26,000
Enterprise Zone Reimbursement	65,934	145,000	170,000
Town Aid Road Grant	662,258	0	0
Mashantucket Pequot Grant	400,282	400,280	400,280
Off-Track Betting	1,988	50,000	0
Municipal Grant-In-Aid	3,709,996	0	0
Utilities Tax	109,080	100,000	100,000
Municipal Stabilization Grant	234,651	234,650	234,650
Youth Bureau	41,741	41,745	41,745
Youth Enhancement Services	0	0	0
Juvenile Diversion	15,304	0	0
E-911 Grant	138,782	134,500	134,500
Police Dispatch Grants (Training, EMD)	2,004	6,000	6,000
Dial-A-Ride	57,275	0	0
School Readiness	2,863,475	0	0
Quality Enhancement Grant	18,756	0	0
Education Cost Sharing Grant	41,393,638	41,657,310	41,657,310
Public Act 481 Grant	215,414	150,000	150,000
State Grants	<u>\$50,398,845</u>	<u>\$43,386,425</u>	<u>\$43,363,920</u>
Operating Transfers In			
Transfer In- MRSF	\$0	\$600,000	\$1,600,000
Transfer In - Special Revenue	\$36,607	0	\$1,646,000
Transfer In-Permanent Funds	9,663	0	0
Other Financing Sources	<u>\$46,270</u>	<u>\$600,000</u>	<u>\$3,246,000</u>
Other Financing Sources			
Fund Balance	<u>\$0</u>	<u>\$1,000,000</u>	<u>\$0</u>
Other Financing Sources	<u>\$0</u>	<u>\$1,000,000</u>	<u>\$0</u>
General Fund	<u>\$210,076,110</u>	<u>\$205,078,100</u>	<u>\$209,594,190</u>

Budget Summaries

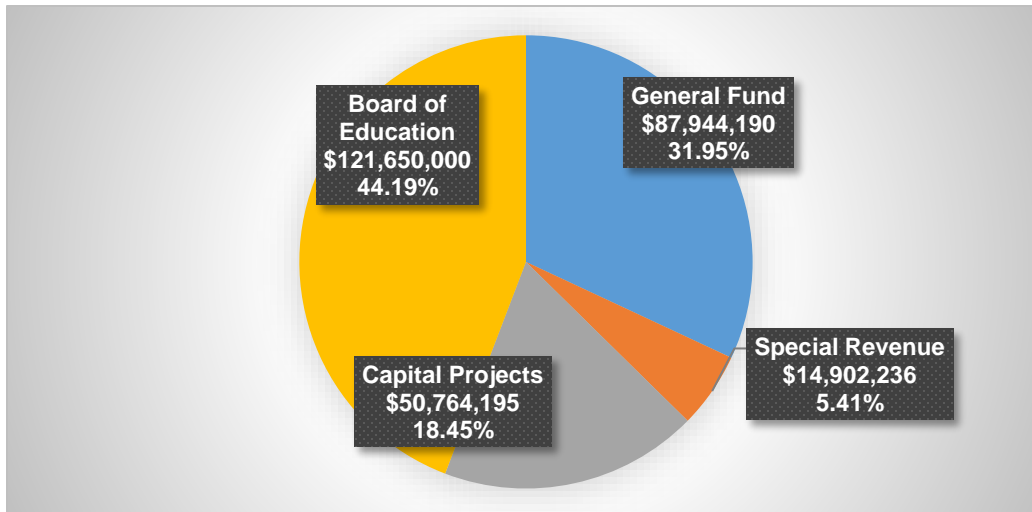
Comparative Sources of Funds by Object (continued)

<u>Special Revenue Funds</u>	FY 2020 <u>Actual</u>	FY 2021 <u>Budget</u>	FY 2022 <u>Budget</u>
<u>Community Development Block Grant Fund</u>			
Investment Earnings	\$8,813	\$0	\$0
Intergovernmental	707,428	728,689	721,686
Transfer In - General Fund	415,020	431,010	451,460
Community Development Block Grant Fund	<u>\$1,131,261</u>	<u>\$1,159,699</u>	<u>\$1,173,146</u>
<u>Sewer Operating and Assessment Fund</u>			
Sewer Assessments, Interest and Liens	\$1,328	\$3,000	\$2,000
Licenses, Permits and Fees	66,430	98,000	93,400
Charges for Services-Sewer User Fees	7,175,412	7,062,500	6,944,820
Investment Earnings	34,224	19,500	7,500
Miscellaneous	79,464	95,000	91,980
Sewer Operating and Assessment Fund	<u>\$7,356,858</u>	<u>\$7,278,000</u>	<u>\$7,139,700</u>
<u>Solid Waste Disposal Fund</u>			
Investment Earnings	\$3,347	\$1,400	\$1,400
Miscellaneous	390,786	354,200	358,200
Transfer In- General Fund	1,182,450	1,144,400	1,140,400
Solid Waste Disposal Fund	<u>\$1,576,583</u>	<u>\$1,500,000</u>	<u>\$1,500,000</u>
<u>School Lunch Program</u>			
Intergovernmental			
Federal Reimbursements	\$2,573,652	\$2,996,285	\$3,390,300
State Grants	152,129	148,435	149,000
Intergovernmental	2,725,781	3,144,720	3,539,300
Investment Earnings	42	0	0
Charges for Services-Sale of School Lunches	226,882	318,445	120,300
Transfer In - General Fund	420,000	0	0
Other Sales	13,385	20,000	10,000
School Lunch Program	<u>\$3,386,090</u>	<u>\$3,483,165</u>	<u>\$3,669,600</u>

Budget Summaries

Comparative Sources of Funds by Object (continued)

	FY 2020 <u>Actual</u>	FY 2021 <u>Budget</u>	FY 2022 <u>Budget</u>
<u>Pine Lake Adventure Park</u>			
Charges for Services	\$18,360	\$115,000	\$115,000
Investment Earnings	300	0	0
Pine Lake Adventure Park	<u>\$18,660</u>	<u>\$115,000</u>	<u>\$115,000</u>
<u>LOCIP</u>			
Intergovernmental	\$780,739	\$470,000	\$465,000
Investment Earnings	354	0	0
LOCIP	<u>\$781,093</u>	<u>\$470,000</u>	<u>\$465,000</u>
<u>Transfer Station Fund</u>			
Licenses, Permits and Fees	\$86,906	\$117,300	\$112,450
Charges for Services	264,010	237,000	262,000
Investment Earnings	3,312	4,500	1,000
Miscellaneous	288	500	300
Transfer In General Fund	356,285	388,245	464,040
Transfer Station Fund	<u>\$710,801</u>	<u>\$747,545</u>	<u>\$839,790</u>
Special Revenue Funds	<u>\$14,961,346</u>	<u>\$14,753,409</u>	<u>\$14,902,236</u>
<u>Capital Project Funds</u>			
Taxes, Prior Levies and Assessments	\$13,751	\$0	\$0
Intergovernmental	1,892,478	0	10,297,845
Investment Earnings	77,744	0	0
Other/Miscellaneous/Contributions	539,700	0	0
Other Financing Sources			
Transfers In /Use of Fund Balance	6,203,670	1,253,000	300,000
Loans and Sale of Bonds and Notes	25,624,835	3,674,000	40,166,350
Capital Project Funds	<u>\$34,352,178</u>	<u>\$4,927,000</u>	<u>\$50,764,195</u>
Total Sources of Funds	<u>\$259,389,634</u>	<u>\$224,758,509</u>	<u>\$275,260,621</u>



**City of Bristol
FY 2022 Approved Budget
Governmental Funds
Comparative Uses of Funds by Object**

<u>General Fund</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Budget</u>	<u>FY 2022 Budget</u>
Salaries and employee benefits	\$42,784,980	\$43,658,565	\$44,961,355
Contractual Services	15,556,629	8,915,940	9,415,030
Supplies and Materials	2,832,687	2,872,105	2,950,995
Capital Outlay	676,823	1,227,975	844,820
Miscellaneous	1,098,148	2,130,790	2,248,605
Operating Transfers Out	50,625,699	27,250,725	27,523,385
Education	97,837,863	119,022,000	121,650,000
General Fund	<u>\$211,412,829</u>	<u>\$205,078,100</u>	<u>\$209,594,190</u>
<u>Special Revenue Funds</u>			
<u>Community Development Block Grant Fund</u>			
Salaries and employee benefits	\$447,376	\$468,695	\$487,150
Contractual Services	115,460	126,665	81,850
Supplies and Materials	3,636	5,500	5,500
Miscellaneous	754,286	475,434	507,246
Operating Transfers Out	64,670	83,405	91,400
Community Development Block Grant Fund	<u>\$1,385,428</u>	<u>\$1,159,699</u>	<u>\$1,173,146</u>
<u>Sewer Operating and Assessment Fund</u>			
Salaries and employee benefits	\$1,741,116	\$1,929,035	\$2,046,140
Contractual Services	1,785,535	2,033,880	1,873,310
Supplies and Materials	686,045	906,880	777,350
Capital Outlay	127,191	280,000	238,000
Miscellaneous	67,648	196,500	216,735
Operating Transfers Out	2,383,227	1,931,705	1,988,165
Sewer Operating and Assessment Fund	<u>\$6,790,762</u>	<u>\$7,278,000</u>	<u>\$7,139,700</u>
<u>Solid Waste Disposal Fund</u>			
Contractual Services	\$1,553,760	\$1,500,000	\$1,500,000
Solid Waste Disposal Fund	<u>\$1,553,760</u>	<u>\$1,500,000</u>	<u>\$1,500,000</u>

Budget Summaries

Comparative Uses of Funds by Object (continued)

	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget
School Lunch Program			
Salaries and employee benefits	\$1,532,684	\$1,438,255	\$1,499,000
Contractual Services	12,590	14,000	14,000
Supplies and Materials	1,547,007	1,745,445	1,853,000
Miscellaneous	\$12,243	\$15,465	\$17,000
Operating Transfers Out	253,115	270,000	286,600
School Lunch Program	\$3,357,639	\$3,483,165	\$3,669,600
Pine Lake Adventure Park			
Salaries and employee benefits	\$54,039	\$91,750	\$91,750
Contractual Services	8,538	20,250	20,250
Supplies and Materials	976	3,000	3,000
Pine Lake Adventure Park	\$63,553	\$115,000	\$115,000
LOCIP			
Construction	\$795,290	\$470,000	\$465,000
LOCIP	\$795,290	\$470,000	\$465,000
Transfer Station Fund			
Salaries and employee benefits	\$401,865	\$370,520	\$406,515
Contractual Services	202,312	226,650	261,200
Supplies and Materials	41,256	25,400	26,400
Capital Outlay			6,200
Miscellaneous			7,000
Operating Transfers Out	143,661	124,975	132,475
Transfer Station Fund	\$789,094	\$747,545	\$839,790
Special Revenue Funds	\$14,735,526	\$14,753,409	\$14,902,236
Capital Project Funds			
Construction	\$12,729,332	\$4,927,000	\$50,764,195
Operating Transfers Out	\$1,578		
Capital Project Funds	\$12,730,910	\$4,927,000	\$50,764,195
Total Uses of Funds	\$238,879,265	\$224,758,509	\$275,260,621

**FY 2022 Approved Budget
General Fund
Projected Sources and Uses of Funds**

	<u>FY 2020 Actual</u>	<u>FY 2021 Estimated</u>	<u>FY 2022 Budget</u>
Net Position at Beginning of Year	<u>\$29,562,034</u>	<u>\$30,055,791</u>	<u>\$31,077,333</u>
Revenues			
Taxes and Prior Levies	\$150,754,751	\$154,103,933	\$156,403,740
Interest and Liens on Delinquent Taxes	864,583	1,059,144	775,000
Licenses, Permits and Fees	1,776,027	2,400,057	1,540,700
Intergovernmental	50,517,178	47,707,661	43,488,920
Charges for Services	4,133,987	5,614,934	3,150,370
Investment Earnings	1,227,940	263,322	406,000
Sale of Property and Equipment	60,401	142,417	75,000
Miscellaneous	694,973	711,814	508,460
	<u>\$210,029,840</u>	<u>\$212,003,282</u>	<u>\$206,348,190</u>
Expenses			
Salaries and employee benefits	\$42,784,980	45,706,239	\$44,961,355
Contractual Services	15,556,629	12,596,482	9,415,030
Supplies and Materials	2,832,687	2,739,507	2,950,995
Capital Outlay	676,823	1,874,695	844,820
Miscellaneous	1,098,148	1,152,167	2,248,605
Education	97,837,863	97,464,749	121,650,000
	<u>\$160,787,130</u>	<u>\$161,533,839</u>	<u>\$182,070,805</u>
Excess of Revenues Over (Under) Expenses	49,242,710	50,469,443	24,277,385
Other Financing Sources			
Operating Transfers in	46,270	600,000	3,246,000
Operating Transfers Out	(50,625,699)	(50,047,901)	(27,523,385)
	<u>(50,579,429)</u>	<u>(49,447,901)</u>	<u>(24,277,385)</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenses and Other Uses	(1,336,719)	1,021,542	0
Fund Balance Classification Changes	1,830,476		
Net Position at End of Year	<u>\$30,055,791</u>	<u>\$31,077,333</u>	<u>\$31,077,333</u>

Enterprise Fund

The Bristol Water Department budget summary represents non-reserved available cash balances. Its budgeted net position is the budget resources available for appropriation at the beginning of the year and projected resources remaining at the end of the year. Total net position for the Bristol Water Department can be found in the Comprehensive Annual Financial Report available at the Comptroller's Office.

**FY 2022 Approved Budget
Enterprise Fund
Bristol Water Department
Comparative Sources and Uses of Funds**

	FY 2020 Actual	FY 2021 Estimated	FY 2022 Budget
Net Position at Beginning of Year	<u>\$8,733,825</u>	<u>\$9,889,304</u>	<u>\$10,418,286</u>
Revenues			
Charges for Services	\$8,505,549	\$8,578,500	\$8,796,000
Miscellaneous	370,940	362,620	387,315
Interest Income	71,271	8,300	9,100
	<u>\$8,947,760</u>	<u>\$8,949,420</u>	<u>\$9,192,415</u>
Expenses			
General Government	\$7,375,270	\$8,015,709	\$8,792,851
Debt Service	417,011	404,729	389,570
	<u>\$7,792,281</u>	<u>\$8,420,438</u>	<u>\$9,182,421</u>
Excess (Deficiency) of Revenues Over Expenses	1,155,479	528,982	9,994
Net Position at End of Year	<u><u>\$9,889,304</u></u>	<u><u>\$10,418,286</u></u>	<u><u>\$10,428,280</u></u>

Internal Service Fund

Three funds are combined to form the Internal Service Fund. The Internal Service Fund is the combination of the City's Health Benefits Fund and the self-insured Workers' Compensation Funds. The Health Benefits Fund is a self-insured fund administered by Cigna HealthCare and Anthem. This fund accounts for medical, prescription and dental claims for all City and Board of Education eligible employees and retirees. The Workers' Compensation Fund is also a self-insured fund and administered by Future Comp.

**FY 2022 Approved Budget
Internal Service Fund
Comparative Sources and Uses of Funds**

	<u>FY 2020 Actual</u>	<u>FY 2021 Estimated</u>	<u>FY 2022 Budget</u>
Net Position at Beginning of Year	<u>\$12,623,877</u>	<u>\$13,741,671</u>	<u>\$15,263,441</u>
Revenues			
Charges for Services	\$8,549,045	\$8,854,080	\$9,582,005
Miscellaneous	102,351	110,868	85,000
Interest Income	132,039	17,306	22,500
	<u>8,783,435</u>	<u>8,982,254</u>	<u>9,689,505</u>
Expenses			
Insurance Claims Premiums and Fees	<u>39,625,777</u>	<u>41,773,066</u>	<u>45,760,135</u>
Excess of Revenues Over (Under) Expenses	(30,842,342)	(32,790,812)	(36,070,630)
Other Financing Sources			
Fund balance			1,000,000
Operating Transfers in	<u>31,960,136</u>	<u>34,312,582</u>	<u>35,070,630</u>
	31,960,136	34,312,582	36,070,630
Excess (Deficiency) of Revenues and Other Sources Over Expenses and Other Uses	1,117,794	1,521,770	0
Net Position at End of Year	<u><u>\$13,741,671</u></u>	<u><u>\$15,263,441</u></u>	<u><u>\$15,263,441</u></u>

Overview

The Budget Summaries section of the budget document presents governmental funds in a comparative format for both sources and uses. Sources are presented on an object basis, uses on a function basis. The City's Enterprise Fund (Bristol Water Department) and the City's Internal Service Fund are also separately presented. General information narratives which follow are included to help the reader. However, for underlying assumptions in the preparation of the budget, for a discussion of the factors, priorities, trends, issues and changes that influenced the development of the budget, please refer to the Comptroller's Transmittal Letter.

Sources of Funds

As a matter of prudent financial policy the City is conservative with its revenue estimates, especially with both intergovernmental operating and revenue sharing grants. This is particularly a result of the timing and unknown outcome of an approved State budget, which generally occurs after the City adopts its own budget.

The City has the following revenue sources, which are typical for Connecticut municipalities.

- Taxes and prior levies
- Interest and liens
- Licenses, permits and fees
- Intergovernmental
- Charges for services
- Investment earnings
- Sale of property and equipment
- Sale of bonds and note
- Miscellaneous
- Operating transfers in

Taxes and Prior Levies

Property taxation is by far the largest source of local government revenue. Taxes may be levied (based on assessment) against real estate, personal property and motor vehicles. Other revenue related to property taxation includes interest on delinquent taxes, liens, late fees and assessments.

The total of all taxable property minus exemptions is commonly known as the "net grand list". Any growth in the net grand list helps to offset any growth in budgeted expenditures, since the mill rate (tax rate) is computed on the basis of the total valuation of all taxable property within the boundaries of the City.

The following chart presents the annual net grand list growth for past five years.

City of Bristol Net Grand Lists Past Five Years					
Grand List Year	2016	2017	2018	2019	2020
Budget Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Net Grand List	\$ 3,910,692,532	\$ 3,917,268,810	\$ 3,945,511,672	\$ 3,998,922,007	\$ 4,076,364,174

In the appendix tab of this document are related tables including Principal Property Taxpayers, Assessed and Estimated Actual Value of Taxable Property, and Property Tax Levies and Collections for multiple fiscal years.

Licenses, Permits and Fees

Licenses, permits and fees relate primarily to building permits, the largest budget amount in this category, issued by the City and various license and recording fees charged by the City Clerk.

Intergovernmental

Local governments depend on state and federal grants to supplement their property tax and other revenue sources.

The City estimates state grants based on the Governor's proposed budget in February and then revises the estimates as more information on the state budget becomes available. Hopefully, the state budget is finalized by the time the Joint Meeting (Board of Finance and City Council) adopt the budget in May.

As expected, state grants far exceed federal grants, which are generally limited to national education programs, Housing and Urban Development programs, and Department of Justice programs.

The General Fund receives the largest share of intergovernmental revenue, over 90% of which is Board of Education (primarily the ECS grant, which in recent years has exceeded \$41 million).

The Bristol Development Authority, a special revenue fund, receives a federal grant called the Community Development Block Grant (CDBG) to assist with eligible residential rehabilitation programs.

Water Pollution Control, a special revenue fund, has historically received low interest loans and grants from the State of Connecticut for treatment system upgrades under the Clean Water Act.

The School Lunch Program, a special revenue fund, receives both state and federal grants as part of a national or state initiative for breakfast, lunch, milk, nutrition and healthy foods school programs. These grants provide the major source of revenues for the operations of Bristol school cafeterias.

The LoCIP Fund (Local Capital Improvement Program) provides funds to Connecticut municipalities for eligible non-school projects, which include roads, parks, flood control, sewer systems and building improvements. Funds are provided on a reimbursement basis for LoCIP approved projects.

Charges for Services

User fees are the primary revenue source for the Bristol Water Department, an enterprise fund and for Water Pollution Control, a special revenue fund. User fees are driven by customer usage at rates developed by the department. Both departments forecast future budgets to determine the expected timing and amount of rate increases. Hook-up fees must be paid in advance and are recognized as revenue when the construction is complete.

Charges for services also include fees for various Parks and Recreation Department summer and winter recreational and aquatic programs, charges by the City Solid Waste Fund to residents and contractors for the disposal of trash and charges for other activities such as library room rental, Senior Center programs and Muzzy Field use.

Investment Earnings

Investment earnings revenue is basically interest income on City investments. Revenue is generated through the Treasurer's office and is allocated monthly to each fund. The allocation is determined by the funds average cash balance at month-end.

Miscellaneous

Miscellaneous captures all revenue sources not classified elsewhere and primarily consists of distributions from Park and Library trust funds and sale of property (General Fund) and use of sinking funds and other financing sources, excluding sale of bonds and notes (Capital Fund).

Sale of Bonds and Notes

Bonds and notes are often used to finance large capital improvement projects. The City Capital Budget is approved as part of the annual budget adoption process. As such, the amount of debt to finance those approved projects is recognized as a source of funds by the Capital Projects Funds. Monitoring and forecasting appropriate levels of City debt is a continuous process, so the decision makers are well informed and know what level of debt financing can be assigned to debt service on bonds each budget year. City debt is presented in detail in the Debt Management section of this budget document.

Operating Transfers In

Operating Transfers In provides a source of funds for certain special revenue funds and for capital projects that are to be paid for with General Fund cash.

The Bristol Development Authority, a special revenue fund and the recipient of a federal Community Development Block Grant, historically, receives a transfer-in from the General Fund for the City's agreed upon share of its operating costs. The Solid Waste Disposal Fund also receives a transfer from the General Fund to basically cover the cost of waste management services for the City residential trash disposal.

Uses of Funds

Salaries and Wages

Salaries include all employees except Board of Education. The total number of employees is 1,481.5. Of this total, 952 employees work at the Board of Education. The Board of Education salaries are included among the various education cost categories presented in the uses of funds budget statement. Employees in special funds, such as the Bristol Development Authority, Water Pollution Control, School Lunch Program and the Transfer Station are also included in this total. A detail of all positions can be found in the Appendix of this budget document.

The cost of salaries are driven primarily by contracts with various labor unions including the City Unions; Bristol Police Union, Firefighters Local #773, BPSA (Professionals and Supervisors), and AFSCME Locals #233 and #1338, BBHD Local #6012, as well as the BOE Teachers Union, ASCME Locals #818, 2267, 3551 and BAPS (Association of Principals and Supervisors).

Employee Benefits

Employee Benefits as presented here is limited to budgets for liability insurance, employer FICA and Medicare taxes. Health insurance, Workers' Compensation and unemployment benefits are components of the Internal Service Fund. Transfers out from the General Fund provide the source of funds for these in the Internal Service Funds. Please refer to the Internal Service Fund section of this budget document for more employee benefits detail.

Contractual Services

Contractual Services include professional fees, maintenance agreements, printing and binding, utilities, postage, waste disposal costs, repairs and maintenance and advertising.

Supplies

Such operating expenditures as office supplies, program supplies, heating and motor fuels and snow operations supplies fall under this category.

Capital Outlay and Capital Improvement

Capital expenditures may be either recurring or non-recurring. Recurring capital expenditures are considered operating expenditures and are included as capital outlay in departmental budgets. Non-recurring capital expenditures are considered capital improvements and are part of the capital budget. Despite their close interrelationship, non-recurring have special characteristics including:

- Essential public purpose that enhances the quality of life in the City.
- Relatively long useful life, and once capital expenditures are made, they cannot be easily modified.
- Involve large infrequent expenditures that must be made before the benefits are realized.
- Support infrastructure and are a part of a system that provides the public with a set of goods or services.

Capital outlay items generally include personal property such as police vehicles, maintenance equipment, computers, office furniture, small tools and annual replacements of safety equipment (such as Fire Department SCBA gear).

Capital Improvement is the non-recurring capital expenditures and is essentially, the approved capital budget. Please refer to the Capital Budget Summary section of this document for all detail.

Miscellaneous

Miscellaneous is comprised of all expenditures not included in any other budget grouping and includes community support, bank fees, relocation costs (associated with the City's code enforcement and eviction programs), general City insurance and an annual amount added to the budget for contingency (unpredictable events).

Operating Transfers Out

Operating Transfers Out, which can be found in the Miscellaneous section of this budget document, are comprised of transfers to special revenue funds (such as the City share of the Bristol Development Authority), transfers to the Internal Service fund (such as the budgeted amount of expected medical claims) and a transfer for budgeted annual debt service (see the Debt Management section of this budget document).

Board of Education

Board of Education is the budget for the City school system. All expenditures for instruction, transportation, operation and maintenance of plant, employee benefits, administration and special education are included. More detail can be found in the Board of Education Summary section of this budget document.

Fund Balance

General Fund

The Board of Finance policy is to reduce the City's reliance on the use of surplus to balance the General Fund budget. This was phased in over a five year period and was achieved for the first time with the 2016-2017 budget where no surplus funds were appropriated to the budget. However, in an attempt to balance a stable tax rate and future economic and budgetary challenges, primarily related to increases in Debt Service and the enactment of a new local Property Tax Relief Program for seniors, the Board established a Mill Rate Stabilization Fund (MRSF) as of June 30, 2019 with a transfer of \$1 million of surplus funds. During 2020 adhering to this philosophy judiciously to offset increases in debt service was difficult due to the unprecedented challenges related to the COVID 19 pandemic combined with a sense of uncertainty entering the 2020-2021 fiscal year. Balancing the budget and meeting tax payer expectations for a minimal to no tax increase was difficult and the Board of Finance allocated \$600,000 of the MRSF to help balance the budget. Additionally, \$1 million of the June 30, 2019 fund balance that was designated for Economic Development was released from that designation and was also used towards the 2020-2021 budget. In total, that represented approximately 0.4 of a mill or 1%. For the FY2022 budget the economic challenges were even greater and while the Board of Finance eliminated the requested allocation of undesignated fund balance it did allocate an additional \$1 million from the MRSF for a total of \$1.6 million.

At June 30, the City of Bristol's General Fund had the following fund balance designations and total fund balances:

Fund Balance	2018	2019	2020
Nonspendable	\$5,457	\$3,471	0
Committed	3,085,523	3,107,495	3,132,163
Assigned	6,367,646	7,336,712	7,967,807
Unassigned	<u>28,341,862</u>	29,562,034	30,055,791
Total Fund Balance	<u>\$37,800,488</u>	<u>\$40,009,712</u>	<u>\$41,155,761</u>

