

**November 14, 2023**

The Joint Meeting of the City Council and Board of Finance was held on November 14, 2023 in the City Hall Council Chambers, 111 North Main Street at 6:45 p.m. Present: Mayor Caggiano; Council Members Howe, Olsen, Panioto, Rosengren, Thibeault and Tyler; Commissioners Burns, and Mace. Present by videoconference: Commissioners Maikowski, O'Brien and Whitford. Absent: Commissioners Heiser, Kazemekas and Peterson.

**1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON OCTOBER 10, 2023.**

On motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on October 10, 2023.

**2. ADOPTION OF CONSENT CALENDAR.**

On motion of Commissioner Burns and seconded, it was unanimously voted: To adopt the following ten items as part of the Consent Calendar.

**3. \$217,686 RESCIND APPROPRIATION WITHIN CORONAVIRUS RECOVERY FUND, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Burns and seconded, it was unanimously voted: To rescind the appropriation of \$217,686 within the Coronavirus Recovery Fund.

**4. \$55,203 ADDITIONAL APPROPRIATION WITHIN GENERAL FUND FOR DIAL-A-RIDE GRANT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Burns and seconded, it was unanimously voted: To make an additional appropriation of \$55,203 within the General Fund for the Dial-A-Ride grant.

**5. \$37,155 TRANSFER WITHIN GENERAL FUND FOR CORPORATION COUNSEL REGULAR WAGES, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Burns and seconded, it was unanimously voted: To transfer \$37,155 within the General Fund for Corporation Counsel Regular Wages.

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**6. \$17,837 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CODE ENFORCEMENT REVENUE, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Burns and seconded, it was unanimously voted: To make an additional appropriation totaling \$17,837 within the Special Grants and Donations Fund funded by Code Enforcement revenue.

**7. \$10,000 TRANSFER WITHIN GENERAL FUND FOR TAX FORECLOSURE FEES, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Burns and seconded, it was unanimously voted: To transfer \$10,000 within the General Fund for Tax Foreclosure Fees.

**8. \$11,397 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY GRANT REVENUE FOR BJA FY23 EDWARD BYRNE MEMORIAL JAG PROGRAM GRANT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Burns and seconded, it was unanimously voted: To make an additional appropriation of \$11,397 within the Special Grants and Donations Fund funded by grant revenue for the BJA FY23 Edward Byrne Memorial JAG Program grant.

**9. \$96,386 ADDITIONAL APPROPRIATION WITHIN EQUIPMENT BUILDING SINKING FUND FOR POLICE CRUISER REPLACEMENT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Burns and seconded, it was unanimously voted: To make an additional appropriation of \$96,386 within the Equipment Building Sinking Fund for Police Cruiser replacement.

**10. \$13,000 TRANSFER WITHIN CORONAVIRUS RECOVERY FUND FOR KERN PARK PROJECT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Burns and seconded, it was unanimously voted: To transfer \$13,000 within the Coronavirus Recovery Fund for the Kern Park project.

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**11. \$125,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY GRANT REVENUE FOR DRUG FREE COMMUNITIES GRANT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Burns and seconded, it was unanimously voted: To make an additional appropriation totaling \$125,000 within the Special Grants and Donations Fund funded by grant revenue for the Drug Free Communities grant.

**12. \$81,000 TRANSFER WITHIN CAPITAL PROJECTS FUND FOR PAGE PARK REVITALIZATION PROJECT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Burns and seconded, it was unanimously voted: To transfer \$81,000 within the Capital Projects Fund for the Page Park Revitalization project.

**13. \$12,393 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT FOR CITY MATCH OF 2023 BULLETPROOF VEST PARTNERSHIP GRANT, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Tyler and seconded, it was unanimously voted: To transfer \$12,393 from the General Fund Contingency account for the City match of the 2023 Bulletproof Vest Partnership grant.

**14. \$24,786 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR 2023 BULLETPROOF VEST PARTNERSHIP GRANT, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Rosengren and seconded, it was unanimously voted: To make an additional appropriation of \$24,786 within the Special Grants and Donations Fund for the 2023 Bulletproof Vest Partnership grant.

**15. \$42,041 DECREASE APPROPRIATIONS WITHIN CAPITAL PROJECTS FUND – SCHOOLS FOR THE WEST BRISTOL K-8 PROJECT FUNDED BY BONDING AS OF JUNE 30, 2023, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Howe and seconded, it was unanimously voted: To decrease appropriations by \$42,041 within the Capital Projects Fund – Schools for the West Bristol K-8 project funded by bonding as of June 30, 2023.

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**16. \$25,994 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND – SCHOOLS AS OF JUNE 30, 2023 FUNDED BY INTEREST INCOME, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Panioto and seconded, it was unanimously voted: To make an additional appropriation of \$25,994 within the Capital Projects Fund – Schools as of June 30, 2023 funded by interest income.

**17. \$5,912,000 ADDITIONAL APPROPRIATION WITHIN GENERAL FUND AS OF JUNE 30, 2023, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Panioto and seconded, it was unanimously voted: To make an additional appropriation of \$5,912,000 within the General Fund as of June 30, 2023.

**18. \$138,000 TRANSFER WITHIN GENERAL FUND AS OF JUNE 30, 2023, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted: To transfer \$138,000 within the General Fund as of June 30, 2023.

**19. \$2,550,000 TRANSFER WITHIN CAPITAL PROJECTS FUND AS OF JUNE 30, 2023, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer \$2,550,000 within the Capital Projects Fund as of June 30, 2023.

**20. RESCIND BONDING AUTHORIZATION FOR FIRE PUMPING APPARATUS ACQUISITION AND FIRE AERIAL APPARATUS ACQUISITION, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted: To rescind the bonding authorization for the Fire Pumping Apparatus Acquisition and Fire Aerial Apparatus Acquisition.

**21. \$1,500,000 ADDITIONAL APPROPRIATION WITHIN EQUIPMENT BUILDING SINKING FUND AS OF JUNE 30, 2023 FUNDED BY A TRANSFER IN FROM GENERAL FUND, APPROVED.**

Board of Finance approval presented.

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On motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$1,500,000 within the Equipment Building Sinking Fund as of June 30, 2023 funded by a transfer in from the General Fund.

**22. \$250,000 ADDITIONAL APPROPRIATION WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND AS OF JUNE 30, 2023 BY A TRANSFER IN FROM GENERAL FUND, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Panioto and seconded, it was unanimously voted: To make an additional appropriation of \$250,000 within the Community Development Block Grant Fund as of June 30, 2023 by a transfer in from the General Fund.

**23. \$125,000 DECREASE APPROPRIATIONS WITHIN CAPITAL PROJECTS FUND FOR CHARTER OVERHAUL PROJECT AS OF JUNE 30, 2023, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted: To decrease appropriations by \$125,000 within the Capital Projects Fund for the Charter overhaul project as of June 30, 2023.

**24. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.**

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

**25. ADJOURNMENT.**

At 6:56 p.m., on motion of Council Member Thibeault and seconded, it was unanimously voted: To adjourn.

**ATTEST:** \_\_\_\_\_

**Erica Cabiya  
Town & City Clerk**