

**October 26, 2023**

**A Regular Meeting of the Board of Fire Commissioners was held on Thursday, September 28, 2023 at 6:00 p.m., in Meeting Room 1 of City Hall West, 131 N Main Street Bristol, CT**

**Present:** Commissioners Sean Moore, Hal Kilby, Dana Jandreau, Council Member Andrew Howe, and Fire Chief Richard Hart. Commissioner Ptak was present by phone.

**Absent:** Mayor Jeffrey Caggiano and Commissioner Anthony Benvenuto

**1. CALL TO ORDER**

- a. The meeting was called to order by Commissioner Sean Moore at 6:04 pm.

**2. EMPLOYEE RECOGNITION**

- a. None.

**3. PUBLIC PARTICIPATION**

- a. None.

**4. COMMUNICATIONS**

- a. A thank you note was received by Fire Chief Eric Heath from Southington regarding the Fire Department's mutual aid assistance.

**5. APPROVAL OF MEETING MINUTES**

- a. On motion of Commissioner Jandreau and seconded by Council Member Howe, it was voted: To approve the September 28, 2023 Meeting Minutes. Following a voice vote, the Chairperson declared the motion carried.

**6. APPROVAL OF MONTHLY REPORTS**

- a. On motion of Council Member Howe, and seconded by Commissioner Jandreau, it was voted: To accept the September Monthly Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

**7. APPROVAL OF INCIDENT SUMMARY REPORTS**

- a. On motion of Commissioner Jandreau and seconded by Council Member Howe, it was voted: To accept the September Incident Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

**8. COMMITTEE REPORTS**

- a. A summary of the Fire House 3 Building Committee Reports was given by Chief Hart including the committee's discussion of Construction Manger options, and that the cost estimation and visuals that are expected in November.

## **9. ADMINISTRATIVE STATUS UPDATE**

- a. A summary of the Chief's report was given by Chief Hart including discussion on Firefighter recruit Prestach doing well in the academy, and new e-draulic tools and ram that went in service. An update of Fire 2 being out of service again with a reoccurring issue. Chief Hart gave an update of capital improvements that will be sought come budget time including an update of bunk rooms and bathrooms at station #2 and headquarters. An update on Fire Prevention was given, the department gave presentations at 18 schools. The department also assisted in purchasing a vehicle for Bristol's CERT Team.
- b. On motion of Commissioner Kilby and seconded by Commissioner Jandreau, it was voted: To accept the Chief's September Report. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

## **10. OLD BUSINESS**

- a. None.

## **11. NEW BUSINESS**

- a. None.

## **12. ADJOURN**

- a. On motion of Council Member Howe and seconded by Commissioner Jandreau, it was voted: To adjourn the meeting at 6:29pm. Following a voice vote, the Chairperson declared the motion carried.