

Board of Park Commissioners  
Wednesday, October 21, 2020 at 6:00 pm  
WebEx  
Meeting Minutes

**1) Call to Order**

- a. Chairwomen Zoppo-Sassu called the meeting at 6:01 p.m.

**2) Attendance**

**Present:** Mayor Ellen Zoppo-Sassu, Chairwoman  
Sandra Bogdanski, Commissioner  
Erica Benoit, Comm. Outreach Coordinator  
Cynthia Donovan, Commissioner  
Robert Fiorito, Vice Chair  
Malcolm Huckaby, Commissioner  
Robert Kalat, Commissioner  
Robin Klug, Recording Secretary  
Paula O'Keefe, Commissioner  
Sarah Larson, Deputy Superintendent  
Dr. Joshua Medeiros, Superintendent  
Scott Rosado, Council Liaison

**Absent:**

**3) Acceptance of meeting minutes**

- a. **MOTION:** Made by Commissioner Bogdanski to accept the September 16, 2020 meeting minutes.  
Seconded by: Commissioner Donovan, all in favor; motion carried.

**4) Public Participation**

- a. There was no Public Participation.

**5) Employee Recognition**

- a. At 6:03 pm the Board of Parks Commissioners participated in a Moment of Silence to honor the passing of former Park Maintainer, Ronnie Davis.
- b. The Youth Services and Recreation Divisions were recognized for their successful collaboration on the Fall Care program.

**6) Superintendent's Report**

- a. Superintendent Medeiros reported on: upcoming programing, inclusion option of A.D.A upgrades as part of the Page Pavilion renovation plan, and finalization of Pump Park budget, discussion followed.  
**MOTION:** Made by Commissioner Fiorito to accept and place the Superintendent's Report on file.  
Seconded by: Commissioner Donovan, all in favor; motion carried.
- b. YTD Department Financials  
**MOTION:** Made by Commissioner Fiorito to accept the YTD Department Financials and place on file.  
Seconded by: Commissioner O'Keefe, all in favor; motion carried.

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**7) Old Business**

- a. **MOTION:** Made by Commissioner Fiorito to accept the 2020 – 2021 Department Policies & Operations Manual.  
Seconded by: Commissioner Donovan, all in favor; motion carried.
- b. There was no Old Business by Commissioners.

**8) New Business**

- a. **MOTION:** Made by Commissioner Fiorito to leave the Carousel Museum’s request with the Events Committee.  
Seconded by: Commissioner O’Keefe, all in favor; motion carried.
- b. Representatives from Activitas and Pros Consulting presented the results from site analysis of the Department’s facilities, including Page Park, and gave preliminary recommendations for changes based on those findings, discussion followed.
- c. Commissioner Kalat requested a status update regarding the Fredrick Street Parcel, discussion followed.

**9) Committee Reports:**

- a. Events Committee Chairwoman O’Keefe reported the outcomes of the committee meeting: consensus that previously formed plans for the Memorial Boulevard 100<sup>th</sup> Anniversary Celebration were still viable, despite COVID-19, and that official correspondence regarding collaborations or partnerships, should be sent.
- b. Building & Maintenance Committee: No report.
- c. Budget & Finance Committee: No report.
- d. City Council Liaison: No report.

**10) Other Business**

- a. Superintendent Medeiros updated the Commission on the progress of the Department’s recently formed Diversity, Equity and Inclusion Committee, Commissioners were invited to join and discussion followed.
- b. There was no other business brought forward by Commissioners.

**10) Adjourn**

- a. **MOTION:** Made by Commissioner Bogdanski to adjourn at 7:21 p.m.  
Seconded by: Commissioner Fiorito, all in favor; motion passed.

Respectfully submitted,  
Robin Klug, Recording Secretary  
Board of Parks Commissioners