

September 28, 2023

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, September 28, 2023 at 6:00 p.m., in Meeting Room 1 of City Hall West, 131 N Main Street Bristol, CT

Present: Commissioners Anthony Benvenuto, Hal Kilby, Dana Jandreau, Joyce Ptak, Council Member Andrew Howe, and Fire Chief Richard Hart.

Absent: Mayor Jeffrey Caggiano and Commissioner Sean Moore

1. CALL TO ORDER

- a. The meeting was called to order by Council Member Howe at 6:00pm.

2. EMPLOYEE RECOGNITION

- a. Chief Hart recognized members of the Fire Department for their actions on September 8, 2023.

3. PUBLIC PARTICIPATION

- a. None.

4. COMMUNICATIONS

- a. None.

5. APPROVAL OF MEETING MINUTES

- a. On motion of Commissioner Ptak and seconded by Commissioner Jandreau, it was voted: To approve the August 24, 2023 Meeting Minutes. Following a voice vote, the Chairperson declared the motion carried.

6. APPROVAL OF MONTHLY REPORTS

- a. On motion of Commissioner Ptak and seconded by Commissioner Benvenuto, it was voted: To accept the August Monthly Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. APPROVAL OF INCIDENT SUMMARY REPORTS

- a. On motion of Commissioner Benvenuto and seconded by Commissioner Jandreau, it was voted: To accept the August Incident Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

8. COMMITTEE REPORTS

- a. A summary of the Fire House 3 Building Committee Reports was given by Chief Hart.

9. ADMINISTRATIVE STATUS UPDATE

- a. On motion of Commissioner Kilby and seconded by Commissioner Benvenuto, it was voted: To accept the Chief's July Report. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

10. OLD BUSINESS

- a. A discussion

11. NEW BUSINESS

- a. A summary of the community events the Fire Department is participating in was given by Chief Hart, including the upcoming Fire Prevention in the schools.
- b. An update on the Lieutenant's Test Oral boards was given. The test was issued and they are awaiting results for the list. A special meeting will be called for the Board once the list is issued for the promotion.
- c. An update on the new Apparatus was given by Chief Hart. Engine 5 is expected September of 2024, Engine 1 is expected December of 2024, and the new Tower is expected August of 2025.
- d. A transfer request for the Board of Finance was submitted by Chief Hart. The Fire Department received a grant for \$1,000.00 from Thomaston Savings Bank. The funds were originally appropriated to purchase a new gas detector, but the cost exceeded the funds awarded. Chief Hart requested to move the funds to the smoke detector installations account. On motion of Commissioner Jandreau and seconded by Commissioner Kilby, it was voted: To approve transfer of the grant funds for \$1,000.00 be transferred from the gas meter account to the smoke detector account and forward to the Board of Finance. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.
- e. A discussion was held regarding the November meeting and a conflict with holidays. It was decided to hold the November meeting on November 16th, as the regular meeting date falls on Thanksgiving.

12. ADJOURN

- a. On motion of Commissioner Benvenuto and seconded by Commissioner Kilby, it was voted: To adjourn the meeting at 6:29pm. Following a voice vote, the Chairperson declared the motion carried.