

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting September 24, 2020

Present: Dr. Michael Dietter, Cheryl Assis, Lori Eschner, John Lodovico, Steve Masotti, Dave Preleski, John Smith, Frank Stawski, and Chris Wilson

Also Present: Jeff Anderson, Jill Browne, Angela Cahill, Tim Callahan, Dr. Catherine Carbone, Ed D'Amato, Roger Rousseau, and Frank Tomcak

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Dietter.

Review of the meeting Norms:

All participants will actively participate, engage in the work of the meeting, and have equal voice and airtime.

Assume positive intentions by respecting and honoring the diversity of opinions, beliefs, and perspectives.

Cultivate trust by being honest and focusing on ideas, practices, and the work... not people.

Norms will be upheld during all meetings and in all interactions of the formal meetings.

All rise for the Pledge of Allegiance

2. APPROVAL OF MINUTES

On a motion by Frank Stawski and seconded by John Lodovico, it was unanimously voted to approve the minutes of the special meeting on August 27, 2020.

3. PUBLIC PARTICIPATION

There was no public participation to discuss at this time.

4. PROJECT MANAGER'S UPDATE

Tim Callahan presented:

- Currently working on scope reviews – looking at low bidder and sometimes the second low bidder

- Last bid packages were opened today (9/24/2020) for phase 2 bidding and those will still need to go through the scope review process

5. ARCHITECT'S UPDATE

Angela Cahill presented:

- Actively participating in the scope reviews
- No particular update on the construction side
- Has answers to the clock/speaker topic– but there is no need for an answer from the committee today
 - Per Chair Dietter's request, QA&M will submit the responses for the committee to review

6. CONSTRUCTION MANAGER UPDATE

Jeff Anderson presented:

- There have been very good results with the bid process
- There was extensive participation with all of the packages
- Tracking 4 to 5 million dollars under budget
 - This figure assumes acceptance of all the alternates
 - Still going through the scope review so this can change
- Scope review process has resulted in going to the second or third bidder for various reasons
- Looking to submit a GMP on October 8, 2020
- Looking for approval from the committee for approval to move forward with specific trade packages, specifically M/E/P packages

On a motion by John Smith and seconded by David Preleski it was unanimously voted to approve to authorize the Mayor or Acting Mayor to sign a letter of authorization with D'Amato + Downes a Joint Venture (DDJV), to permit said entity to expedite construction contracts prior to the execution of a change order between the City and said entity.

- Chair Dietter inquired if the construction manager/committee can revisit adding the windows back into the project
 - Would require information from the design team and would be a change order to the aluminum window contract. This would be feasible.
- Roger Rousseau stated if the committee approves the LOA, it will be followed by the GMP change order on 10/8 and that GMP will be on the city council meeting on October 13, 2020.
- Roger Rousseau stated when the construction Manager brings the GMP to the committee, there may be only an allowance for specific trade packages because there were technical issues that are being worked out but may require rebidding

Frank Tomcak reported:

- Abatement on 1st and 2nd floor – substantially complete
- Abatement in auditorium - 75% complete
- Underground storage tank has been removed and the soil has been tested – backfill is lined up
- Soft concrete removal on 1st and 2nd floor; 3rd floor is being prepped for containment for the removal
- Boiler room demo will be scheduled very soon – dependent on energizing temporary power
- Temp shed is ready, there is temp gear inspected – waiting on Eversource to do their part
- RTU demo on high and mechanical equipment on low roof will be done in the next couple of weeks to make way for the new addition
- Manpower ramped up in the last couple of weeks from 25 to 60 guys – back on track for the schedule
- John Lodovico asked if there have been any surprises
 - Frank Tomcak responded with the soft concrete which was discussed at the last meeting and there was insulation that was not identified in the asbestos abatement report in the pipe tunnel
- Tim Callahan mentioned during the abatement, the light fixture was damaged under containment
 - Large light fixture came down onto the scaffolding and the glass shattered, the frame is salvageable and the fixture can be replicated
 - Steve Massotti stated a local establishment, Melnick Metal would be able to fix the fixture
- Part of the excavation for the new addition, the sitework contractors bid on clean soil – the city will be responsible for a soil management plan to be sure there is clean soil. If it is polluted, it will require attention in the next GMP for that phase of the project

7. CHAIRMAN'S REPORT

Dr. Michael Dietter Presented:

- Site has been kept in good shape; it is clean and orderly both inside and out
- Contractors are friendly and open to questions
- Has had nothing but positive experiences while onsite

8. EXPENDITURE REPORT

Timothy Callahan Presented

- The expenditure report is on file in the Facilities Office at the BOE central office
- \$6,135,069 has been spent
- \$899,570 has been received to date from the state
- Application for the next payment from the state was completed on September 9, 2002

9. OLD BUSINESS

- John Lodovico asked if we are tracking on schedule
 - They have doubled the size of the crew working and have been working 10 hour days. Their efforts have essentially out the project back on track

10. NEW BUSINESS

- Frank Stawski stated we would need to approve to have the special meeting on October 8, 2020
 - Because it is a special meeting it does not require a vote to add it to the schedule of meetings
- Frank Stawski has requested to get copies of the information a few days prior to the meetings so the committee has time to review it
 - Jeff Anderson will work on getting the information completed in a timely manner to allow for that
- John Lodovico asked if there a date that Eversource will be coming out
 - The ball is in the court of Eversource to exercise the temporary service. With large projects it is a wildcard; the request went into Eversource's queue but a scheduled date has not been confirmed

11. ADJOURNMENT

The meeting was adjourned by Chair Dietter at 7:07 p.m.

Respectfully submitted,

Tara Landon

Tara R. Landon

Administrative Assistant/Operations