



Board of Parks Commissioners
Events Planning Committee
Wednesday, September 8th, 2021 4:00 p.m.
1st Floor Conference Room – City Hall
Special Meeting Minutes

Present: Paula O’Keefe, Chairwoman
Sandy Bogdanski, Commissioner
Cindy Donovan, Commissioner
Mayor Ellen Zoppo-Sassu

Erica Benoit, Community Engagement Coordinator
Lauren Bent, Arts & Culture Supervisor
Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

1) Call to Order

a. Chairwoman O’Keefe called the meeting to order at 4:05 p.m.

2) Acceptance of meeting minutes from August 18, 2021

a. **MOTION:** Made by Commissioner Bogdanski to accept the August 18, 2021 meeting minutes.
Seconded by: Commissioner Donovan, all in favor; motion carried.

3) Old Business

- a. Superintendent Medeiros provided update on event planning for 100th Anniversary of Memorial Boulevard. Discussion followed.
- b. Superintendent Medeiros provided update on event budget and sponsorships to date. Discussion Followed.
- c. Superintendent Medeiros provided updates on other logistics. Commissioners reviewed postcard designs. Discussion followed. Mayor Zoppo-Sassu informed Commissioners that Covanta sponsor will be donating disposal trash cans for event.

4) New Business

a. None.

5) Other Business

a. None.

6) Adjourn

a. **MOTION:** Made by Commissioner Bogdanski to adjourn at 4:41 p.m.
Seconded by: Commissioner Donovan, all in favor; motion passed.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
Board of Park Commissioners