



City of Bristol

BRISTOL, CONNECTICUT 06010

MEETING MINUTES

City of Bristol, Board of Fire Commissioners

Meeting Minutes of Thursday, August 26, 2021 at 7:00 p.m.

Courtyard at City Hall, 111 North Main Street, Bristol, CT

Attendees: Hon. Ellen Zoppo-Sassu – Chairwoman
Harold Kilby, Commissioner
Sean Moore, Commissioner
Dennis Crispino, Commissioner
Brittany Barney, City Council Member
Dennis Crispino, Commissioner
Dana Jandreau, Commissioner
Anthony Benvenuto, Commissioner
Ronald Burns, Board of Finance Liaison

Absent:

1. CALL TO ORDER

The meeting was called to order at 7:00 pm by Chairwoman Ellen Zoppo-Sassu.

2. APPOINTMENT OF NEW FIREFIGHTERS:

Stankus, John is a certified firefighter from Wolcott. The oath was administered by Commissioner Jandreau. His father, retired D.C. from the Waterbury Fire Department will be pinning him tonight.

Dunn, Kyle is from Wolcott, certified as a firefighter from Wolcott. Commissioner Anthony Benvenuto will be administering the oath and Chief Dunn of the Wolcott Fire Department will be pinning him.

Barbuto, Adam is a Bristol resident and will be attending the academy. Firefighter Ashley O'Conner of Willimantic will be providing the oath. He will be pinned by Sargent Matthew Barbuto from the Hamden Police Department.

Duval, Andrew from Waterbury. He worked in construction fields and joined the Wolcott Fire Department. His cousin from Meriden Fire Department will be administering the oath and Rebecca, his girlfriend will be doing the pinning.

Madden, Alec is a Bristol resident. He will be attending the CT Fire Academy and served as a volunteer fire fighter in Wolcott. His cousin Bianca will be administering the oath and his nephew (Silas) will be doing the honors with the badge.

Palin, Stephen is a native of Bristol and received his B.A. from Fire Science from the University of New Haven. He will be attending the CT Fire Academy. Kelly will be administering the oath and his, mother, Mrs. Jan Palin will be doing the pinning.

Regis, Nicholas born in NY and currently a Bristol resident. He will also be attending the CT Fire Academy. His mother, Mary Regis, will be administering the oath and his girlfriend will be doing the pinning of the badge.

Motion made by Commissioner Moore to recess and reconvene in Council Chambers and seconded by Commissioner Jandreau. All in favor, motion passed.

3. PUBLIC PARTICIPATION:

Jim McLaughlin was present and introduced himself to the Commission as a Fire Chief candidate.

4. COMMUNICATIONS:

None

5. APPROVAL OF MEETING MINUTES FROM JULY 22, 2021:

A motion was made by Commissioner Jandreau to approve the meeting minutes from July 22, 2021; Seconded by City Council Member. All in favor, motion passed.

6. ADMINISTRATIVE STATUS UPDATE:

The Mayor discussed City Policy for COVID which is in place to maintain a high level of safety. If an employee is asked to put a mask on and they decline, it may be considered a violation of policy and potentially a discipline issue.

The Hiring Initiative originally had \$135,000.00 to cover the costs of the Academy, training, bunker gear and boots. There is an additional medical cost of approximately \$1,300.00 per person that was not accounted for in the original hiring initiative. This will include physicals, drug test screening and mobility tests. We will have to go to the BOF in the spring to request additional funds to the Hiring Initiative for the next round of hiring.

The Chief's position is posted until filled while the Captain's test will be coming out soon.

Human Resources is moving forward to fill the Fire Inspector vacancy.

Regarding the property of interest, the City has requested a 90 day due diligence period and the owner has submitted boring tests to the DPW Engineering staff. They will be reviewing and inspecting the land to determine if the land will work for the fire station. If so, the City will move

forward with a sales and purchase agreement. The letter of intent was already issued and sent out.

MOTION: Made by Commissioner Jandreau to approve the Administrative Status Update report. Seconded by Commissioner Moore. All in favor, Motion passed.

7. REVIEW AND DISCUSSION OF THE VARIOUS MONTHLY REPORTS FOR JULY 2021:

Tower 1
Engine 1
Engine 2
Engine 3
Engine 4
Engine 5
Fire Marshal's Office
Maintenance Division
Training Division

Apple updates for the I-pads NexGen will not be able to change the font. Scott Smith is working on this with the management of NexGen.

A motion was made by Commissioner Moore to accept the reports and place on file; seconded by Commissioner Kilby. All in favor. Motion passed.

8. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT:

A motion was made by Commissioner Jandreau to accept the report and place on file; Seconded by Commissioner Moore. All in favor. Motion passed.

9. COMMITTEE REPORTS:

- A. Personnel – Status of Promotion and Chief Vacancy.
- B. Fire inspector test is scheduled for Monday. In the process of putting a Captains test
- C. Chief vacancy is open until filled. The City did hire a testing consultant to assist in this process. Those who meet the qualifications, a letter will be sent to the individual.
- D. Entry level list 1 will be good for another year and a half. Testing will be in November/December for the academy in January.
- E. Strategic and Long Term Planning – Engine 3.
- F. DPW is evaluating the boring reports to see if the property is viable for the station and the equipment. The contract has been secured.
- G. City Council Liaison Report - None

10. OLD BUSINESS:

None

11. NEW BUSINESS:

All are invited to see the recruit's progress and attend the memorial at CT Academy on Friday, September 10th at 9 a.m.

All are invited to attend a memorial mass at St. Matthew's Church on 09-11-2021 at 8:30 a.m.

There will be a memorial ceremony at the newly renovated monument park which is next to headquarters on 09-11-2021 at 11 a.m.

A Board of Finance Year End Transfer Request.

MOTION: Made by City Council Member Barney to accept the year end transfers and submit to the Board of Finance. Seconded by Commissioner Jandreau. All in favor. Motion passed.

12. ADJOURN: PER ORDER OF THE CHAIRWOMAN, MAYOR ELLEN ZOPPO-SASSU.

A motion was made by Commissioner Moore to adjourn the meeting at 8:10 seconded by Commissioner Jandreau and unanimously approved.