



City of Bristol

BRISTOL, CONNECTICUT 06010

MEETING MINUTES

City of Bristol, Board of Fire Commissioners

Meeting Minutes – Thursday, July 22, 2021 at 6:00 p.m.

Third Floor Conference Room, City Hall, 111 North Main Street, Bristol, CT

Attendees: Hon. Ellen Zoppo-Sassu – Chairwoman
City Council Member Brittany Barney

Dennis Crispino, Commissioner
Dana Jandreau, Commissioner (Zoom)
Sean Moore, Commissioner
Anthony Benvenuto, Commissioner

Others Attending:

Absent: Harold Kilby, Commissioner
Ronald Burns, Board of Finance Liaison

1. CALL TO ORDER: The meeting was called to order at 6:00 pm by **Chairwoman Ellen Zoppo-Sassu**.

2. EMPLOYEE RECOGNITION:

None

3. PUBLIC PARTICIPATION:

None

4. COMMUNICATIONS:

A request for retirement date for F.F. Daniel Dzis as of 08-01-2021.

MOTION: Made by Commissioner Moore to accept the request and approve pending review from HR, Comptroller's office and the Retirement Board. Seconded by Commissioner Benvenuto and unanimously approved. All in favor. Motion passed.

Mayor read a letter from the Fire Chief in Southington with their gratitude for the assistance from the Bristol Fire Department.

5. APPROVAL OF MEETING MINUTES:

MOTION was made by Commissioner Moore to approve the meeting minutes from June 24, 2021 and place on file. Seconded by Commissioner Jandreau and unanimously approved. All in favor. Motion passed.

6. REVIEW AND DISCUSSION OF THE VARIOUS JUNE 2021 REPORTS:

- a. Tower 1
- b. Engine 1
- c. Engine 2
- d. Engine 3
- e. Engine 4
- f. Engine 5
- g. Mechanical Division
- h. Fire Marshal's Office

MOTION: Made by Commissioner Moore to accept the June reports and to place on file. Seconded by Commissioner Crispino and unanimously approved. All in favor. Motion passed

7. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT:

MOTION: Made by Commissioner Jandreau to approve the incident summary report and place on file. Seconded by Commissioner Moore. All in favor, Motion passed.

8. ADMINISTRATIVE STATUS UPDATE

The Chief's position is posted until filled while the Captain's test will be coming out soon.

Regarding the property of interest, we are now performing boring tests with DPW. They will be reviewing and inspecting the land to determine if the land will work for the fire station. If so, the City will move forward with a sales and purchase agreement.

MOTION: made by Commissioner Jandreau to approve the Administrative Status Update report. Seconded by Commissioner Moore. All in favor, Motion passed.

9. COMMITTEE REPORTS

None

10. OLD BUSINESS

None

11. NEW BUSINESS

The Board of Finance Request to transfer \$70,000 from the contingency account and apply those funds toward the hiring initiative. The funds are in the budget.

MOTION: made by Commissioner Moore to approve the BOF transfer. Seconded by Commissioner Jandreau. All in favor, Motion passed.

12. AJOURN:

MOTION made by Commissioner Moore to adjourn the meeting at 6:22 p.m. Seconded by Commissioner Jandreau and unanimously approved. All in favor. Motion passed.

Respectfully submitted by:
Lisa Wilson