

**Energy Commission**  
**Minutes of Regular Meeting, Bristol Public Library– Meeting Room #3**  
**July 20, 2023 Meeting**

PRESENT: Chairman Sean Dunn, Commissioners Mark Dickau, Tom Ragaini, and Sheldon Scott (Zoom).

ABSENT: Commissioner Jeff Andrade.  
Andrew Howe, City Council Liaison

ALSO PRESENT: David Oakes, Facilities Manager

1. Call to Order

Chairman Dunn called the meeting to order at 7:02 p.m.

Chairman Dunn notified the Commission that Commissioner Butkus has resigned and encouraged Commissioners to notify Council Liaison Howe or the Mayor if they know anyone who may be interested in joining the Commission.

2. Public Participation

None.

3. Approval of the Minutes

- May 18, 2023 Meeting

*Motion made by Commissioner Ragaini and seconded by Commissioner Dickau and it was unanimously voted to approve the May 18, 2023 minutes.*

*Motion passed.*

4. Presentation by Resource Lighting & Energy Staff

Chairman Dunn provided a brief background of the audits that have been performed on City Buildings and introduced Garrett Cudgma from Resource Lighting & Energy. Garrett reviewed the incentives available through Eversource the cost/benefit analysis of these incentives based on the audits that have been performed. The City automatically qualifies for these incentives and there is about \$5 Million available for both the City and BOE. There would be no out-of-pocket cost for the project and 0% financing. Garrett discussed each step of the project and provided an overview of the warranty.

*Motion made by Commissioner Scott and seconded by Commissioner Ragaini and it was unanimously voted to forward the Resource Lighting & Energy proposal to Corporation Counsel for review and express the Energy Commission's support for the project.*

*Motion passed.*

5. Updates by Dave Oakes – Public Facilities & Energy Manager

- Sustainable CT – Dave provided a status update on the Sustainable CT application. There is a lot of finalizing to do, but Dave is hopeful that the City will reach Gold Status but we are in good shape for Silver. The application is due on August 15<sup>th</sup>.
- Fire House #2 – The AC installation and generator updates are complete.
- Grants – Dave will be following up with Dawn Leger regarding the EECBG Grants that were discussed a few months ago.

6. Energy Plan – Next Steps

- Review of Next Target Goals

Chairman Dunn reviewed the status of the updated Energy Plan. The Commission is looking to put together a five-year plan (through 2028). The Energy Commission will continue to work with the Economic & Community Development Department to make EEF Grants more readily available for local businesses.

7. Energy Efficiency Fund Discussion

- Balance - \$30,836.58
- EEF Grants Update

The Commission has received the checks for Rich Farms and Shepard Meadows. Chairman Dunn encouraged members to bring forward any businesses that are trying to utilize clean energy.

8. Adjournment

*Motion made by Commissioner Ragaini and seconded by Commissioner Dickau to cancel the August 17<sup>th</sup> Regular meeting and reconvene in September.*

*Motion: Commissioner Ragaini seconded by Commissioner Dickau "To adjourn". Motion approved.*

*The meeting adjourned at 8:09 pm.*

*Lindsey Schaffrick  
Recording Secretary*