



City Arts & Culture Commission
Wednesday, July 5, 2023 at 6:30 p.m.

<https://bristolct.gov.zoom.us/j/85891589764?pwd=TIEON3J3YjBiMHVYVEl6M00wUXhmZz09>

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT
Regular Meeting Minutes

1. Call to order

- a. Chair Walt Lewandoski called the meeting to order at 6:30 p.m.
- b. Attendance

Present: Walter Lewandoski, Chair
April Dews, Vice Chair
Andrea Adams, Commissioner
Tiffany Howe, Commissioner
Julie Norton, Commissioner
Nigel Wynter, Commissioner
Cheryl Thibeault, City Council Liaison

Arianna Therriault, Arts and Culture Supervisor

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Adams to accept the June 7, Regular Meeting Minutes.
Seconded by: Commissioner Norton, all in favor; motion carried.

3. Public participation: None.

- a. **MOTION:** Made by Commissioner Adams to move up New Business Item 7a.
Seconded by: Commissioner Norton, all in favor; motion carried.

7a. Patti Philippon, Executive Director of the American Clock & Watch Museum, requested the City Arts & Culture Commission consider a proposal from the American Clock & Watch Museum to incorporate a seasonal mantel display with the Cultural District; discussion followed.

MOTION: Made by Commissioner Adams to participate in the American Clock & Watch Museum's seasonal mantel display, and grant permission for the Cultural District to be marketed and leveraged for this display.

Seconded by: Commissioner Wynter, all in favor; motion carried.

4. Arts & Culture Supervisor's Report

- a. Arts & Culture Supervisor Therriault reviewed the Financials; discussion followed.
- b. Arts & Culture Supervisor Therriault reviewed the Project Updates; discussion followed.
- c. Arts & Culture Supervisor Therriault provided Personnel Updates; discussion followed.

5. Chairman's Report: None.

6. Old Business

- a. Arts & Culture Supervisor Therriault provided Theater Updates; discussion followed.
- b. By Commissioners:
 - i. Chair Lewandoski provided suggestions and possible collaborations for Vice Chair Dews' City Poet Laureate proposal; discussion followed.

7. New Business

- b. Arts & Culture Supervisor Therriault reviewed the 2023 Cultural District Celebration. Commissioners provided feedback to consider for the 2024 Cultural District Celebration.
- c. Arts & Culture Supervisor Therriault informed the Commission that an Annual meeting of the Cultural District Advisory Sub-Committee to review the Cultural District will be scheduled for the fall.
- d. Arts & Culture Supervisor Therriault asked the Commission to consider FY 23/24 goals for the August meeting's Budget Workshop and Adoption.
- e. Arts & Culture Supervisor Therriault reviewed the Call for Grant Submission form; discussions on timeline, funding, and expectations took place. Item is tabled for August meeting.
- f. The Halloween Spooktacular event is tabled for the August Meeting.
- g. Arts & Culture Supervisor Therriault proposed City Arts & Culture Commission sponsored Movie Nights at the Rockwell Theatre; discussion followed. Item tabled for August meeting.
- h. By Commissioners:
 - i. **MOTION:** Made by Vice Chair Dews to add a proposal from the Rockwell Park Summer Festival for the City Arts & Culture Commission to table at the event on August 19, 2023. Commissioners will provide Arts & Culture Supervisor Therriault with their availability in considering request.
 - ii. Vice Chair Dews inquired about the Mayor's Tree Lighting and its plans for 2023.

8. Committee Reports

- a. City Council Liaison Updates:
 - i. City Council Liaison Thibeault provided updates on the Carrier Project and City Hall Renovations; discussion followed.

9. Adjourn

- a. **MOTION:** Made by Commissioner Adams to adjourn the meeting at 8:09 p.m.
Seconded by: Commissioner Wynter, all in favor; motion carried.

Respectfully submitted,
Jazzya Coakley
Recording Secretary
City Arts & Culture Commission