

**CITY OF BRISTOL, CONNECTICUT  
COMMISSION ON AGING MEETING  
Thursday, June 18, 2020 - Regular Meeting Minutes  
Bristol Senior Center – 240 Stafford Avenue  
Bristol, CT 06010 – Phone: 860-584-7895 **Virtual****

**Present:** Chairman Dino Bossi, Vice Chairman Larry Zbikowski, Commissioners Dolores Ricker, George Irving, Chris Leigh, Cathy Duck, Council Liaison William Scott Rosado, Executive Director Patricia Tomascak, and Secretary to the Commission Jason Krueger

**Absent:** Commissioner Sheila Herens

**Meeting Called to order:** Chairman Bossi Called the meeting to order at 3:45pm

**Approval of Minutes:** *Commissioner Ricker moved to accept the minutes from February 20, 2020, seconded by Commissioner Irving, All in favor.*

**Public Participation:** none

**Correspondence:** Therese Pac, the Town and City Clerk submitted letters renewing terms to the Commission for Commissioners Zbikowski, Bossi, and Duck.

Executive Director Tomascak also reported that we have sent thank you correspondence to several people and companies that have donated grocery gift cards and other gift card donations.

**Unfinished Business:** Executive Director Tomascak reported that the staff has been working back full time since Memorial Day. We have been working on virtual programs like Bingo and exercise classes, keeping our Facebook page up to date, checking in on our members via phone calls, shopping for Seniors that cannot get out, providing congregate meals and meals on wheels daily, and sending out weekly e-mails keeping everyone up to date on what is transpiring. We are also working very closely with other Senior Centers across the State to come up with safe re-opening guidelines.

**New Business:** Executive Director Tomascak reported that we are looking at what a re-opening would look like by evaluating every room and determining what activities we can and can't offer and to what numbers. We are still not in the State's phased in plans seeing that the Governor still wants people 65 and older to stay home.

Executive Director Tomascak presented the potential fundraising appeal letter to be sent out in August. Commissioner Bossi stated that a notice of the impact of the pandemic on our finances should be mentioned. All Commissioners agreed we should still send out a letter this year..

Executive Director Tomascak reported that the foot clinic and the dental clinic have been closed for the last three months due to the pandemic. Normally the Senior Center donates money to the Bristol Hospital and the BBHD to keep these programs running. We were looking for feedback from the Commission to determine if we should give a donation this year and in what amount.

***Commissioner Duck motioned to "Donate 2/3 of what we normally give to Bristol Hospital and the BBHD to keep these services funded." Seconded by Commissioner Leigh, All in favor.***

**Any other business:** Executive Director Tomascak reported that the statistics for the past several months is as follows: In February, we had 4,785 participants, Total membership was 5,954, with 7 members' deceased and 37 new members. Our fundraiser total to date is \$14,533.00. In March, we had 3,509 participants, Total membership was 5,951, with 23 members' deceased and 20 new members. Our fundraiser total to date is \$14,533.00. In April, we had 0 participants, Total membership was 5,927, with 23 members' deceased and 0 new members. Our fundraiser total to date is \$14,533.00. In May, we had 0 participants, Total membership was 5,900, with 34 members' deceased and 1 new members. Our fundraiser total to date is \$14,533.00.

Executive Director Tomascak reported that our upcoming programs are: We will be doing virtual lectures in July and August. We reached out to a lot of our normal vendors from our Health Fair and the spots filled up fast. We will be having two ice cream give away days in July and two in August. This is an opportunity to see our membership in a safe way. The Farmer's market coupon program will be kicked off July 15<sup>th</sup>. We continue to do virtual Bingo on Thursdays at 1:00pm. The Bristol Senior Center is getting a team together for the Alzheimer's Walk in September. This will be a virtual walk with the hope of having our team walk right at our Senior Center. You can sign up for our team on line at alz.org.

The next meeting of the Commission on Aging will be on Thursday, July 23, 2020 at 3:30pm virtually. This is not a regularly scheduled meeting, but will be considered a special meeting.

**Adjournment:** *Commissioner Duck moved "to adjourn" at 4:11 p.m., seconded by Commissioner Ricker. All in favor.*

Respectfully submitted, Jason Krueger, Secretary to the Commission