

June 8, 2021

The Joint Meeting of the City Council and Board of Finance was held on June 8, 2021 in the City Hall Council Chambers, 111 North Main Street at 6:45 p.m. Present: Mayor Zoppo-Sassu; Council Members Barney, Fortier, Hahn, Kelley, Preleski, and Rosado; Commissioners Calfe, Mace, Maikowski, O'Brien, and Smith; Present by videoconference: Commissioners Burns and Jones. Absent: Commissioner Thibeault.

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON MAY 11, 2021, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Mace and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on May 11, 2021.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Commissioner Smith and seconded, it was unanimously voted: To adopt the following seven matters as part of the Consent Calendar.

3. \$10,366 TRANSFERS WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR ADVERTISING AND PROFESSIONAL FEES, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$10,366 within the Community Development Block Grant Fund for Advertising and Professional Fees.

4. \$55,000 TRANSFER WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR BARC ROOF REPLACEMENT PROJECT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$55,000 within the Community Development Block Grant Fund for the BARC Roof Replacement project.

5. \$1,100 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY FARMERS MARKET FEES, APPROVED.

Board of Finance approval presented.

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As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an appropriation of \$1,100 within the Special Grants and Donations Fund funded by Farmers Market fees.

6. \$20,756 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATIONS FOR PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$20,756 within the Special Grants and Donations Fund funded by donations for Parks, Recreation, Youth and Community Services.

7. \$10,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR SCHOOL BASED DIVERSION GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$10,000 within the Special Grants and Donations Fund for the School Based Diversion Grant.

8. \$66,000 TRANSFERS WITHIN GENERAL FUND FOR PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make transfers totaling \$66,000 within the General Fund for Parks, Recreation, Youth and Community Services.

9. \$65,000 ADDITIONAL APPROPRIATION WITHIN EQUIPMENT BUILDING SINKING FUND FOR BASKETBALL/TENNIS COURT REPAIRS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$65,000 within the Equipment Building Sinking Fund for Basketball/Tennis Court Repairs.

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10. \$827,795 TRANSFER FROM EQUIPMENT BUILDING SINKING FUND CONTINGENCY ACCOUNT FOR PURCHASE OF CAPITAL OUTLAY FOR VARIOUS DEPARTMENTS, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$827,795 within the Equipment Building Sinking Fund Contingency account for the purchase of Capital Outlay for various departments.

11. \$1,345,063.62 TRANSFER OF UNCOLLECTIBLE TAXES; \$799,904.87 FOR MOTOR VEHICLES, \$385,282.16 FOR SUPPLEMENTAL MOTOR VEHICLE AND \$159,876.59 FOR PERSONAL PROPERTY, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$1,345,063.62 of uncollectible taxes: \$799,904.87 for Motor Vehicles, \$385,282.16 for Supplemental Motor Vehicle and \$159,876.59 for Personal Property.

12. \$3,379,013 ADDITIONAL APPROPRIATION WITHIN SPECIAL EDUCATION GRANT FUND FUNDED BY GRANT REVENUE, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make additional appropriation totaling \$3,379,013 within the Special Education Grant Fund funded by grant revenue.

13. \$30,000 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO CLAIMS - DEDUCTIBLE ACCOUNT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$30,000 from the General Fund Contingency account to the Claims - Deductible account.

14. \$1,060,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR MEMORIAL BOULEVARD BRIDGE REPLACEMENT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$1,060,000 within the Capital Projects Fund for the Memorial Boulevard Bridge Replacement.

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15. RESOLUTION APPROPRIATING ADDITIONAL \$1,000,000 FOR MEMORIAL BOULEVARD BRIDGE RECONSTRUCTION PROJECT FOR AGGREGATE APPROPRIATION OF \$4,100,000, ADOPTED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded by Council Member Fortier, it was unanimously voted: To adopt the Resolution appropriating an additional \$1,000,000 for the Memorial Boulevard Bridge Reconstruction Project for an aggregate appropriation of \$4,100,000 and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

- (a) That, pursuant to Section 25 of the City Charter, the Board of Finance and the City Council of the City of Bristol hereby determine that it is necessary to reconstruct the Memorial Boulevard Bridge across the Pequabuck River at the eastern end of Memorial Boulevard, including retrofitting the existing superstructure to support design loads, removal of existing center pier, construction of a new bridge deck, and improvements to the roadway, sidewalk, bridge abutments and rail system.
- (b) That the sum of ONE MILLION DOLLARS (\$1,000,000) is appropriated therefor, in addition to \$3,100,000 previously appropriated for the project, for an aggregate appropriation of \$4,100,000.
- (c) The \$4,100,000 appropriation may be spent for design and planning costs, equipment, materials, site improvements, construction costs, engineering or other consultant fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project and it's financing.
- (d) The \$4,100,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

A roll call vote was taken.

YES

NO

ABSTAIN

Council Member Barney
 “ ” Fortier
 “ ” Hahn
 “ ” Kelley
 “ ” Preleski
 “ ” Rosado
 Commissioner Burns
 “ ” Calfe
 “ ” Jones
 “ ” Mace
 “ ” Maikowski
 “ ” O'Brien
 “ ” Smith

Mayor Zoppo-Sassu

RESOLUTION ADOPTED: YES – 14; NO – 0; ABSTAIN – 0.

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16. RESOLUTION AUTHORIZING ISSUANCE OF BONDS, NOTES OR OTHER OBLIGATIONS FOR \$1,000,000 TO FINANCE APPROPRIATION FOR MEMORIAL BOULEVARD BRIDGE RECONSTRUCTION PROJECT FOR AGGREGATE APPROPRIATION OF \$4,100,000, ADOPTED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded by Commissioner Calfe, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of \$1,000,000 for the Memorial Boulevard Bridge Reconstruction Project for an aggregate appropriation of \$4,100,000 and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds, notes or obligations in the principal sum of ONE MILLION DOLLARS (\$1,000,000) in addition to \$3,100,000 previously appropriated for the project, for an aggregate borrowing authorization of \$4,100,000 to finance the appropriation for the reconstruction of the Memorial Boulevard Bridge across the Pequabuck River at the eastern end of Memorial Boulevard, including retrofitting the existing superstructure to support design loads, removal of existing center pier, construction of a new bridge deck, and improvements to the roadway, sidewalk, bridge abutments and rail system, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds, notes or obligations shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or obligations shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes or obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or obligations for the project. The amount of the notes outstanding at any time shall not exceed FOUR MILLION ONE HUNDRED THOUSAND DOLLARS (\$4,100,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds, notes or obligations by their manual or facsimile signatures. The bonds, notes or obligations shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board

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of Finance. The Comptroller's approval of the bonds, notes or obligations shall be evidenced by his manual or facsimile signature. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds, notes or obligations; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or obligations authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or obligations to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or obligations.

(f) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, are authorized to apply for and accept federal and state loans and grants to finance the project, and to enter into grant and loan agreements prescribed by a federal or state agency, and that such officers are authorized to take any other actions necessary to obtain such grants or loans pursuant to the General Statutes of Connecticut, Revision of 1958, as amended, or any other present or future legislation, or to implement such agreements. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or obligations issued for the project.

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A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Barney		
“ ”	Fortier	
“ ”	Hahn	
“ ”	Kelley	
“ ”	Preleski	
“ ”	Rosado	
Commissioner	Burns	
“ ”	Calfe	
“ ”	Jones	
“ ”	Mace	
“ ”	Maikowski	
“ ”	O’Brien	
“ ”	Smith	
	Mayor Zoppo-Sassu	

RESOLUTION ADOPTED: *YES – 14; NO – 0; ABSTAIN – 0.*

17. \$273,361 ADDITIONAL APPROPRIATION WITHIN GENERAL FUND FOR COVID RELIEF FUNDS, APPROVED.

Board of Finance approval presented.

On motion of Council Member Hahn and seconded, it was unanimously voted: To make an additional appropriation of \$273,361 within the General Fund for COVID Relief Funds.

18. \$209 ADDITIONAL APPROPRIATION WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR COVID RELIEF FUNDS, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$209 within the Community Development Block Grant for COVID Relief Funds.

19. \$515 ADDITIONAL APPROPRIATION WITHIN SEWER OPERATING AND ASSESSMENT FUND FOR COVID RELIEF FUNDS, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$515 within the Sewer Operating and Assessment Fund for COVID Relief Funds.

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20. \$150,000 TRANSFER FROM CAPITAL PROJECTS SCHOOLS CONTINGENCY ACCOUNT TO GREENE HILLS LEGAL FEES ACCOUNT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$150,000 from the Capital Projects Schools Contingency account to the Greene Hills Legal Fees account.

21. \$750,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$750,000 within the Capital Projects Fund.

22. RESOLUTION APPROPRIATING \$1,530,000 FOR REPLACEMENT OF MEMORAL BOULEVARD PARK RETAINING WALL, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Hahn and seconded by Commissioner Smith, it was unanimously voted: To adopt the Resolution appropriating \$1,530,000 for the replacement of the Memorial Boulevard Park Retaining Wall and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows-

RESOLVED,

- (a) That, pursuant to Section 25 of the City Charter, the Board of Finance and the City Council of the City of Bristol hereby determine that it is necessary to replace the retaining wall located on the western end of Memorial Boulevard Park along the Pequabuck River.
- (b) That the sum of ONE MILLION FIVE HUNDRED THIRTY DOLLARS (\$1,530,000) is appropriated therefor.
- (c) The appropriation may be spent for design and planning costs, equipment, materials, site improvements, construction costs, engineering or other consultant fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project and its financing.
- (d) The appropriation shall be funded from borrowing less any grants received to defray the appropriation.

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A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Barney		
“ ” Fortier		
“ ” Hahn		
“ ” Kelley		
“ ” Preleski		
“ ” Rosado		
Commissioner Burns		
“ ” Calfe		
“ ” Jones		
“ ” Mace		
“ ” Maikowski		
“ ” O’Brien		
“ ” Smith		
Mayor Zoppo-Sassu		

RESOLUTION ADOPTED: *YES – 14; NO – 0; ABSTAIN – 0.*

23. RESOLUTION AUTHORIZING ISSUANCE OF BONDS, NOTES OR OTHER OBLIGATIONS FOR \$1,530,000 TO FINANCE APPROPRIATION FOR MEMORIAL PARK RETAINING WALL, ADOPTED.

On motion of Council Member Barney and seconded by Commissioner Smith, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of \$1,530,000 for the Memorial Boulevard park Retaining Wall and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows-

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance and the City Council of the City of Bristol hereby determine that it is necessary to issue bonds, notes or obligations in the principal sum of ONE MILLION FIVE HUNDRED THIRTY DOLLARS (\$1,530,000) to finance the appropriation for the replacement of the retaining wall located on the western end of Memorial Boulevard Park along the Pequabuck River. The bonds, notes or obligations shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or obligations shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes or obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or obligations for the project. The amount of the notes outstanding at any time shall not exceed ONE

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MILLION FIVE HUNDRED THIRTY DOLLARS (\$1,530,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds, notes or obligations by their manual or facsimile signatures. The bonds, notes or obligations shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds, notes or obligations shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comely, LLC is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds, notes or obligations; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or obligations authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or obligations to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or obligations.

(f) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, are authorized to apply for and accept federal and state loans and grants to finance the project, and to enter into grant and loan agreements prescribed by a federal or state agency, and that such officers are authorized to take any other actions

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necessary to obtain such grants or loans pursuant to the General Statutes of Connecticut, Revision of 1958, as amended, or any other present or future legislation, or to implement such agreements. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or obligations issued for the project.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member	Barney	
“ ”	Fortier	
“ ”	Hahn	
“ ”	Kelley	
“ ”	Preleski	
“ ”	Rosado	
Commissioner	Burns	
“ ”	Calfe	
“ ”	Jones	
“ ”	Mace	
“ ”	Maikowski	
“ ”	O’Brien	
“ ”	Smith	
	Mayor Zoppo-Sassu	

RESOLUTION ADOPTED: *YES – 14; NO – 0; ABSTAIN – 0.*

24. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

25. ADJOURNMENT.

At 7:01 p.m., on motion of Council Member Preleski and seconded, it was unanimously voted: To adjourn.

ATTEST: _____
Therese Pac
Town & City Clerk