

**BRISTOL HISTORIC DISTRICT COMMISSION
MINUTES
REGULAR MEETING OF WEDNESDAY MAY 26, 2021**

CALL TO ORDER:

By: Acting Chairman Stevens

Time: 5:00 P.M.

Place: City Hall

ROLL CALL:

MEMBERS:	NAME	PRESENT	ABSENT
REGULAR MEMBERS:	Karen Stevens (Acting Chairman and Vice Chairman)	X	
	Patti Philippon (Acting Secretary)		X
	Colleen Nicaastro	X	
	Daniel Mike	X	
	Larry Nelson	X	
	Catherine Norton	X	
ALTERNATE MEMBERS:			
	Bernadette DuTremble	X	
	Michelle Crowley		X
STAFF:			
	Robert Flanagan, AICP, City Planner	X	
	Andrew Armstrong, Assistant City Planner	X	

PLEDGE OF ALLEGIENCE:

PUBLIC HEARINGS:

1. Application #2021-04-01 – Request for a Certificate of Appropriateness for a fence replacement at 17 Broadview Street; Assessor’s Map 25A, Lot 80; Daniel Mike, applicant.

The Commission acknowledged receipt of the following items in their electronic packets:

- a. application form
- b. location maps
- c. seven pictures of existing fence and image of replacement fence

Commissioner Mike has stepped down from this hearing and B. DuTremble will be appointed to the hearing.

The Applicant wishes to replaces 8’ of fence. The gate will also be of the same material.

Kevin Prior approached the commission to speak about the property. Mr. Prior stated the home was in a fire and Daniel Mike has been working diligently in order to make the necessary repairs. The fence will be 6’high. The current fence is beyond repair.

D. Mike approached the Commission to discuss the proposed fence and gate in greater detail. The reason for the fence is to protect the dogs. The neighbors in the rear also have dogs which will assist them as well. This will be a 6’ vinyl clad fence for most of the perimeter.

MOTION: To close the public hearing

By: Commissioner Norton

Seconded: Commissioner Nelson

For: DuTremble, Nelson, Nicaastro, Norton and Stevens.

Against: None.

Abstained: D. Mike

The hearing is closed.

MOTION: Move to accept Application #2021-04-01 – Request for a Certificate of Appropriateness for a fence replacement at 17 Broadview Street; Assessor’s Map 25A, Lot 80; as outlined by the owner, Daniel Mike, applicant; Assessor’s Map 25A, Lot 80; 6’ x 8’ sections wood vinyl clad fence for most of the perimeter and to the left of house shall remain as is. Wood look

By: Commissioner Nicasrto
For: DuTremble, Nelson, Nicasastro, Norton and Stevens.
Against: None.
Abstained: None.

Seconded: Commissioner Norton

This Approval is subject to the following conditions:

- 1) Prior to a final Certificate of Occupancy being issued, the Land Use Staff will conduct an inspection to certify compliance with the terms and conditions of the approval.
- 2) Any deviation from the approved plans may require approval of the Commission after staff review and discussion with the Vice Chairman.
- 3) Any transfer or assignment of this permit shall require approval of the Commission.
- 4) This permit may be revoked if the permittee exceeds the conditions or limitations of this permit or has secured the permit through deception or inaccurate information.

The application is approved.

- 2. Application #2021-05-01 – Request for a Certificate of Appropriateness for a new fence at 38 Broadview Street; Assessor’s Map 25A, Lot 85; Flor Alvarez, applicant.

The Commission acknowledged receipt of the following items in their electronic packets:

- a. application form
- b. location maps
- c. plot plan
- c. fencing specifications

Flor Alvarez, 38 Broadview Street,

Joseph Alvila is speaking on behalf of Flor Alvarez. Fence is needed due to the neighbor’s dogs. The daughter is afraid and scared of them. The 6 ½’ foot vinyl fence will be visible from Carleton Place and will only be in the backyard. Andrew stated the fence will need to be 6 inches away from the property line. The maximum height is 6 ½” otherwise a variance would be required. Fence will be 39’ 7” between the two (2) garages.

Gretchen Hein, 44 Broadview Street, the neighbor is concerned about the proximity to her garage. The fence will be 6 inches away from the property line.

K. Prior is in favor of the fence. Consideration should be for an 8’ fence. Andrew stated the maximum height allowed is 6 ½’ otherwise a variance will be required.

Commission Mike will step up for this application and Member DuTremble will step down.

No one else spoke in favor of the application.

MOTION: To close the public hearing.

By: Commissioner Nicasastro
For: Mike, Nelson, Nicasastro, Norton and Stevens.
Against: None.
Abstained: None.
Hearing is closed

NAME Seconded: Commissioner Norton

MOTION: Move to accept and approve Application #2021-05-01 – Request for a Certificate of Appropriateness for a new fence at 38 Broadview Street; Assessor’s Map 25A, Lot 85; Flor Alvarez, applicant, in accordance with the plot plan and information submitted, be APPROVED.

This Approval is subject to the following conditions:

- 1) Prior to a final Certificate of Occupancy being issued, the Land Use Staff will conduct an inspection to certify compliance with the terms and conditions of the approval.
- 2) Any deviation from the approved plans may require approval of the Commission after staff review and discussion with the Vice Chairman.
- 3) Any transfer or assignment of this permit shall require approval of the Commission.
- 4) This permit may be revoked if the permittee exceeds the conditions or limitations of this permit or has secured the permit through deception or inaccurate information.

By: Commissioner Nelson
 For: Mike, Nelson, Nicastro, Norton and Stevens.
 Against: None.
 Abstained: None.

Seconded: Commissioner Nelson

The application is approved.

CORRESPONDENCE:

3. Approval of Minutes – March 24, 2021

MOTION: Move to approve the minutes of the March 24, 2021, regular meeting, as amended.

By: Commissioner Norton
 For: Mike, Nelson, Nicastro, Norton and Stevens.
 Against: None.
 Abstained: None.

Seconded: Commissioner Nicastro

STAFF-APPROVED APPLICATIONS/UNPUBLISHED:

Administrative Applications

Date	Street No.	Address	Description
3/24/21	30	Carleton Place	Replacement of 2 windows in rear.
4/7/21	25	Broadview	Replacement of 2 rotted support beams in rear.
5/7/21	157	Stearns	Roof replacement.

PUBLIC COMMENT: None.

ADJOURNMENT:

MOTION: Move to adjourn at 5:37 P.M.

By: Commissioner Nelson
 For: Mike, Nelson, Nicastro, Norton and Stevens.
 Against: None.
 Abstained: None.

Seconded: Commissioner Nicastro

The meeting adjourned at (5:37) P.M.

Respectfully submitted,

Lisa Wilson
Recording Secretary

Karen Stevens (Acting Chairman and Vice Chairman)

Patti Philippon, Secretary