



PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES

Board of Park Commissioners

Wednesday, April 19, 2023 at 6:00 p.m.

Bristol Parks, Recreation, Youth & Community Services – 51 High Street, Bristol CT

<https://bristolct.gov.zoom.us/j/88152833840?pwd=UEExNQ1RtTmozNzB2RnB3NEI3SGhXQT09>

Regular Meeting Minutes

## 1. Call to order

a. Vice Chair Robert Fiorito called the meeting to order at 6:00 p.m.

b. Attendance

Present: Mayor Jeffrey Caggiano, Chair  
Robert Fiorito, Vice Chair  
Sandra Bogdanski, Commissioner  
Cynthia Donovan, Commissioner  
Leonard Lamothe, Commissioner  
Robert Lawson, Commissioner  
Andrew Howe, City Council Liaison

Sarah Larson, Deputy Superintendent  
Dr. Joshua Medeiros, Superintendent

Absent: Emily Michaud, Commissioner  
Marie O'Brien, Board of Finance Liaison

## 2. Acceptance of meeting minutes

a. **MOTION:** Made by Commissioner Lamothe to accept the March 15, 2023 Regular Meeting Minutes.

Seconded by: Commissioner Lawson, all in favor except Commissioner Bogdanski and Commissioner Donovan, who abstained; motion carried.

## 3. Public participation

a. Brian Avery, of American Legion Post 209, provided updates on the Quinlan Park Project, and requested permission from the Board of Park Commissioners to add a POW MIA chair to the project with raised funds.

**MOTION:** Made by Commissioner Lamothe to approve the request to add a POW MIA chair to the project with raised funds upon Inland Wetland Commission approval.

Seconded by: Commissioner Bogdanski, all in favor; motion carried.

b. Mark Farber, Bristol resident, inquired about the former capped waste near Superior Electric and Pine Lake. Discussion followed; Superintendent Medeiros will follow up with Nancy Levesque, City Engineer, and directed Farber to the Inland Wetland Commission to provide further details regarding the subject.

## 4. Superintendent's Report

a. **MOTION:** Made by Commissioner Lamothe to accept the Superintendent's Report and place on file.

Seconded by: Commissioner Donovan, all in favor; motion carried.

## 5. Old business

- a. **MOTION:** Made by Commissioner Donovan to move Old Business Item 5a. after Committee Reports.  
Seconded by: Commissioner Lamothe, all in favor; motion carried.  
Commissioners reviewed the updated proposal for maintenance and management of BOE school fields; discussion followed.  
**MOTION:** Made by Commissioner Bogdanski to refer the proposal for maintenance and management of BOE school fields to Policy Committee and a working group of BPRYCS and BOE staff members.  
Seconded by: Commissioner Donovan, all in favor; motion carried.
- b. By Commissioners:
  - i. Commissioner Lamothe inquired about the Ed Swicklas Employee Garden Monument, as well as the status of security services for Rockwell Park; discussion followed.
  - ii. Vice Chair Fiorito inquired about barricades for Rockwell Park's soccer field and Page Park's upper parking lot to discourage prohibited motorized activities; discussion followed.

## 6. New business

- a. Commissioners reviewed nominations for the 1<sup>st</sup> annual All Heart Park Advocate of the Year Award; discussion followed.  
**MOTION:** Made by Commissioner Donovan to award former mayor, Ellen Zoppo-Sassu, the 1<sup>st</sup> Annual All Heart Park Advocate.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- b. By Commissioners:
  - i. **MOTION:** Made by Vice Chair Fiorito to request the mayor's signature on a flood plain application for Muzzy Field shade structures.  
Seconded by: Commissioner Donovan, all in favor; motion carried.  
**MOTION:** Made by Commissioner Donovan to authorize the flood plain application for Muzzy Field shade structures.  
Seconded by: Commissioner Lamothe, all in favor; motion carried.
  - ii. **MOTION:** Made by Commissioner Donovan to add the approval of the Bristol Blues 2023 event calendar.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.  
**MOTION:** Made by Commissioner Donovan to approve the Bristol Blues 2023 event calendar.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
  - iii. **MOTION:** Made by Vice Chair Fiorito to consider a request from the Pep Program to renovate the lending libraries in Bristol Park locations.  
Seconded by: Commissioner Donovan, all in favor; motion carried.  
**MOTION:** Made by Commissioner Donovan to approve the request from the Pep Program to renovate the lending libraries in Bristol Park locations.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

## 7. Committee reports

- a. Fund Development Committee: Chair Donovan provided updates on the 2<sup>nd</sup> Annual Dinner on the Diamond event; discussion followed.
- b. Policy Committee: None.
- c. Finance Committee: None.

- d. City Council Liaison updates: Council Liaison Howe provided feedback on the Workout with the Mayor event and Rockwell Park's new PARA fitness equipment.

**8. Adjourn**

- a. **MOTION:** Made by Commissioner Donovan to adjourn the meeting at 7:30 p.m.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

Respectfully submitted,  
Jazzya Coakley  
Recording Secretary  
Board of Park Commissioners

DRAFT