

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting March 28, 2019

Present: Cheryl Assis, Dr. Michael Dietter, Lori Eschner, John Lodovico, Steve Masotti, Dave Preleski, John Smith, Frank Stawski, and Chris Wilson (phone)

Also Present: Jill Browne, Angela Cahill, Tim Callahan, Ed D'Amato, David Heer, Rusty Malik, Dr. Susan Kalt-Moreau, and Roger Rousseau

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Dietter.

2. APPROVAL OF MINUTES

On a motion by John Lodovico and seconded by Frank Stawski, it was unanimously voted to approve the minutes of the regular meeting on March 14, 2019.

3. PUBLIC PARTICIPATION

There was no public participation.

4. PROJECT MANAGER'S UPDATE

- Continuing with hazmat testing and forensics – There is a rush on the samples for analysis. It may take a couple of weeks still for the report to come out
- Architect and Construction Manager integrated design team meeting was held on March 20, 2019
- Programming meetings are ongoing although they have not met within the last two weeks
- Commissioning kickoff meeting was held on March 20, 2019
- Scheduled walkthrough at Yale to discuss displacement ventilation was canceled and is tentatively rescheduled for April 3rd or 4th
- Schematic Design meeting is scheduled with OSCGR for April 10, 2019
- Design team has received comments from OSCGR regarding the programming and are being advised to stay as close to the original program documents that were submitted
- Received letter approving reimbursement for ALL students
- RFP's for estimating and third party local review are being created

5. ARCHITECT'S UPDATE

- Hazmat and forensics are being completed; still waiting on the report
- Geotech RFP's out for structural and environmental
- Met with the city staff regarding timeframes on submissions and approvals
- SHPO was onsite on March 28, 2019 – expressed concerns of some spaces – next step is to meet and discuss conceptual design
- Conceptual estimate review is pending
- In process of coordinating with programming committee regarding classroom adjacencies
- Review current proposed design and proposed classroom placement
- Looking for other stakeholder input (food services vendors, security, etc.)
- High performance requirements were discussed during the integrated design meeting
- Owner's Project Requirements (OPR) meeting with Tim Callahan, Pete Fusco, and the commissioning agent will be scheduled to discuss the goals of the project
- Working on phasing, warranties, and scope packages

6. CONSTRUCTION MANGER UPDATE

- Reviewed the schedule – the current schedule has a proposed early demolition and abatement package

David Preleski brought up a concern that the building committee may not be progressing in a timely manner.

Tim Callahan stated, the way the process was to apply for the grant for the Memorial Boulevard Intradistrict School was unique. Typically, a project is applied for in June and the decision would be made by the state within the year; that is when the program would be written. In this case, there was special legislation that allowed us to apply for the grant. In order to meet the grant application timeline, the Education Specifications needed to be written and submitted.

Angela Cahill expressed that things need to keep moving as they have been and she is okay with the progress the committee has made to this point. There are unknowns that are bound to arise and many approvals to go through. She is satisfied with the schedule and where the project is.

7. EXPENDITURE REPORT

- To date: \$171,502 has been paid out and there is a pending payment of \$50,353

8. OLD BUSINESS

- Lori Eschner stated she had not received any answers to her questions presented at the last meeting. Chair Dietter will look into it and get back to her
- There is no programming meeting scheduled

9. NEW BUSINESS

There was no new business

10. ADJOURNMENT

Meeting adjourned at 7:12 p.m. by Chair Dietter.

Respectfully submitted,

Tara Landon

Tara R. Landon

Administrative Assistant/Operations

APPROVED