

Minutes of Board of Public Works
Amended Agenda
Thursday, March 21, 2019
6:00 p.m. City Hall, Council Chambers

Members Present:

Ellen Zoppo-Sassu, Chair
Commissioner Sean Dunn
Commissioner Donald Padlo
Council Member, Gregory Hahn
Council Member, Peter Kelly

Absent:

Commissioner Morris Laviero
Council Member, David Mills

Staff:

Raymond A. Rogozionski , Director of Public Works

1. Call to Order

Mayor Ellen Zoppo-Sassu, Chair called the meeting to order at 6:02 p.m.

2. Board Of Public Works Minutes of February 21, 2019

Motion made by Commissioner Dunn and seconded to accept and place on file. Motion passed.

3. Employee Recognition

March work anniversaries were recognized.

Public Works Administrative Division was recognized.

Motion made By Commissioner Padlo and seconded to accept and place on file. Motion passed.

4. Concerns & Petitions from the public

Michelle Mensel, 56 Larkspur Lane Mailbox claim

Motion made by Commissioner Dunn and seconded to move New Business item 12A up to concerns and petitions.

12. A. Michelle Mensel, 56 Larkspur Lane, Mailbox Claim

Motion made by Commissioner Padlo and seconded to approve and settle the claim of mailbox damage for 56 Larkspur Lane and authorize payment of \$75.00 to the Property Owner. Said payment is full compensation to replace/repair the mailbox that was damaged by the City of Bristol during Snow Operations. Motion passed.

5. Committee Reports

- A. Street Committee - Meeting Canceled
- B. Sewer Committee Report-

MINUTES OF THE SEWER COMMITTEE
REGULAR MEETING

March 6, 2019

ATTENDANCE:

Members Present:

Commissioner Padlo, Chairman
Commissioner Dunn
Mayor Zoppo-Sassu

Staff Present:

Sean Hennessey, WPC Manager
Raymond Rogozinski, City Engineer

Call to Order. Meeting called to order by Commissioner Padlo at 5:15 p.m. March 6, 2019, in the Public Works Conference Room, Ground Floor of City Hall, 111 North Main Street.

Motion made by Commissioner Padlo to move to item 5B.1. Motion seconded and approved

- 5B.1 **Sewer Adjustment Requested 374 Broad St 13Feb2019.** The Committee was notified by WPC Manager Hennessey a sewer adjustment was completed on 5March 2019; resident was satisfied.

MOTION by Commissioner Padlo to:

Move to item 5B.2. Motioned seconded.

VOTE: The motion carried 2-0.

- 5B.2 **Memo: Sewer Rate Increase 25Feb2019.**

MOTION by Commissioner Padlo to:

Forward the proposed rate structure for public comment and schedule a Special Meeting of the Sewer Authority to be held on Thursday May 16th at 5:30 pm in the City Hall Council Chambers, to conduct the Public Hearing on the proposed rates, give consideration to approval of the proposed rates and to take action as necessary. Motioned seconded.

VOTE: The motioned carried 2-0.

Adjournment. Meeting adjourned at 5:19 p.m. on a motion by Commissioner Padlo.

Respectfully submitted,



Sean Hennessey
WPC Manager

Motion made By Commissioner Padlo and seconded to accept as submitted and place on file. Motion passed.

Commissioner Padlo made mention of Special Meeting for May 16, 2019 for proposed Sewer Rate increase.

C. Miscellaneous Matters Committee - Meeting Canceled

6. Correspondence

A. Donald Padlo Reappointment 2022

Motion made by Commissioner Dunn seconded to place on file. Motion passed.

7. Public Works Division Report

A. February 2019 Division Report

Motion made by Commissioner Dunn and seconded to accept and place on file. Motion passed.

Motion Made by Commissioner Dunn and seconded to move item 13.A up to before Public Works Project List

13. A. Streets Superintendent Snow Operations Presentation

Streets Superintendent Jason Morrocco spoke regarding 2018/2019 Snow Operations.

Commissioner Dunn was dismissed to attend Energy Commission meeting at 6:36 p.m.

8. Public Works' Project List

A. DPW Project List 2019

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

9. Director's Verbal Report

Motion made by Council Member Hahn seconded by to accept as presented and place on file. Motion passed.

10. Review of the Public Works Budgets

Motion made by Council Member Hahn and seconded to accept as presented and place on file. Motion passed.

11. Unfinished Business

A. April Meeting Dates

1. Street Committee- Monday April 1, 2019 5:15 p.m.
2. Sewer Committee- Wednesday April 3, 2019 5:15 p.m.
3. Miscellaneous Matters Committee- Wednesday April 3, 2019 5:30 p.m.
4. Building Committee- Tuesday April 16, 2019 4:00 p.m.
5. Board of Public Works- Thursday April 18, 2019 6:00 p.m.

12. New Business

B. Mr. Sirko, 21 Aldbourne Dr, Mailbox Claim

Motion made by Commissioner Padlo and seconded to settle and approve the claim of mailbox damage for 21 Aldbourne Drive and authorize payment of \$75.00 to the Property Owner. Said payment is full compensation to replace/repair the mailbox that was damaged by the City of Bristol during Snow Operations. Motion passed.

C. BOF WPC Replace Fencing St Pauls 25FEB19

Motion made by Council Member Hahn and seconded to accept as presented and place on file. Motion passed.

D. Memo: Street Acceptance-Hope Street

Motion made by Commissioner Padlo and seconded to Approve revisions to the existing roadway right of way to increase the width approximately 10 feet along Riverside Avenue (north side) between Hope Street and North Main Street and on North Main Street (east side) between Riverside Avenue and Hope Street. Motion passed.

Motion made by Commissioner Padlo and seconded to Recommend City Council approve the street acceptance of Hope Street, described as, varying in width from 50-65 feet and running from the eastern side of North Main Street at the intersection of North Main Street and Laurel Street in an easterly direction approximately 900 feet, intersecting with Riverside Avenue (northern side) as a public highway and to be so named. Motion passed.

E. Memo: Request to Improve Existing Streets Barlow/Pequabuck/Martin/Arcadia.

Motion made by Council Member Hahn and seconded to approve the request by Trademark Construction Inc. to reconstruct the intersection of Pequabuck Street/Barlow Street, reconstruction of Barlow Street in the area of house No. 447 to provide a three way intersection and the construction of a turnaround at the terminus of Arcadia Road. Said approval shall be subject to the submittal of bond provided to the City in the amount of the proposed improvements prior to the start of construction. Motion passed.

F. Memo: SkyTop Sidewalk Waiver 15MAR2019

Motion made by Council Member Hahn and seconded to Recommend City Council waive the construction of sidewalks across the property frontage of 436 Broad Street pursuant to City Ordinance 21-49. Said waiver shall be subject to construction of sidewalk adjacent to the concrete driveway apron accessing the property and the recording of a sidewalk covenant on City Land Records indicating that if the City of Bristol installs sidewalks along Broad Street the property owner will pay for the portion of sidewalks located along the subject property. Motion passed.

G. Memo: DPW Pavement Management Program 2019/2020

Motion made by Council Member Hahn and seconded to accept as presented and place on file. Motion passed.

H. Memo: Python Pothole Patch Machine 15MAR2019

Motion made by Commissioner Padlo and seconded to authorize the Director of Public Works to sell/dispose of the Pothole Patcher manufactured by Superior Roads subject to approval of the City's Purchasing Agent and the Mayor. Motion passed.

13. Addendum

B. Discontinue Utility Easement 179 Maxine Road

Motion made by Council Member Hahn and seconded to forward to City Council to discontinue the utility easement located at the property of 179 Maxine Road. Motion passed.

C. Janak.52CedarRidgeMailboxClaim18MAR2019

Motion made by Commissioner Padlo and seconded to settle and approve the claim of mailbox damage for 52 Cedar Ridge and authorize payment of \$75.00 to the Property Owner. Said payment is full compensation to replace/repair the mailbox that was damaged by the City of Bristol during Snow Operations. Motion passed.

D. BOF.Transfers18MAR2019

Motion made by Commissioner Padlo and seconded to transfer \$47,039.00 as presented and place on file. Motion passed.

E. BOF.WPC.Transfer18MAR2019

Motion made by Council Member Hahn and seconded to transfer \$21,000.00 as presented and place on file. Motion passed.

14. Adjournment

Motion made by Commissioner Padlo and seconded to adjourn. Motion passed.

Meeting adjourned at 7:00 p.m.
This meeting was recorded.

Respectfully submitted,

Raymond A. Rogozionski, P.E.
Director of Public Works