

Minutes of Board of Public Works
Regular Meeting
Thursday, March 18, 2021
6:00 p.m. Council Chambers, City Hall
With Zoom Access

Members Present: Mayor, Ellen Zoppo-Sassu
Council Member, Mary Fortier, Acting Chair
Council Member, Gregory Hahn
Council Member, Peter Kelley
Commissioner Michael Dumas
Commissioner Frank Stawksi
Commissioner Donald Padlo

Staff Present: Raymond A. Rogozinski, Director of Public Works

1. Call to Order

Mayor Zoppo-Sassu called the meeting to order at 6:00 p.m.

2. Board of Public Works Minutes of the Previous Meetings

- A. Board of Public Works Meeting Minutes of February 18, 2021.

Motion: made by Council Member Kelly and seconded, to approve the meeting minutes as presented. Motion passed.

3. Employee Recognition

- A. March work anniversaries were recognized.

4. Concerns & Petitions from the public

Motion: made by Commissioner Dumas and seconded, to move agenda item 11.B to item 4.A. Motion passed.

Motion: made by Council Member Fortier and seconded, to move agenda item 11.C to item 4.B. Motion passed.

- A. Applicant Thomas Tabacco, Tabacco & Son Builders, Inc., 145 Burlington Ave, requested permission to develop, using a public right of way, lot 17-118-11, a currently unimproved/unaccepted portion of Salvatore Ave.

Motion: made by Commissioner Dumas and seconded, to approve Thomas Tabacco's request to develop lot 17-118-11, Salvatore Ave, as proposed, using a public right of way. Motion passed.

- B. Ar. Thomas Arcari, QA+M Architecture, 195 Scott Swamp Rd, Farmington, CT, 06032, presented the preliminary project schedule for the renovation of City Hall.

5. Correspondence

None

6. Public Works Division Reports

- A. March 2021 Division Report

Motion: made by Commissioner Padlo and seconded, to accept as presented and place on file.
Motion passed.

7. Public Works Project Schedule

- A. March 2021 Project Schedule

Motion: made by Commissioner Padlo and seconded, to accept as presented and place on file.
Motion passed.

8. Director's Verbal Report

Director Rogozinski provided a written report by email during the day.

Motion: made by Council Member Fortier and seconded, to place the Director's Report on file. The Council Members would like to continue to receive a written report by email in the future.

9. Review of Public Works Budgets

- A. Year to Date Financials.

Motion: made by Council Member Hahn and seconded, to accept as presented and place on file.
Motion passed.

10. Unfinished Business

- A. DPW Landfill - Photovoltaic Solar Array Project Update and Annual Report

Motion: made by Council Member Hahn and seconded, to accept as presented and place on file.
Motion passed.

11. New Business

- A. Director Rogozinski gave report on the condition of Bristol bridges and scheduled inspections of them by the Connecticut Department of Transportation.

12. Addendum

- A. Mayor Zappo-Sassu presented a request from Pure Foods, 457 N Main St., to be granted access and use of right of way for two parking spaces, 400 ft., of North Mains Street in front of their location through 2021. Access and use of space enable Pure Foods to comply with CDC COVID-19 protocol requirements for customer seating.


Motion: made by Council Member Kelly and seconded, to approve Pure Food's request for access and use of right of way for 400 ft. on N Main. Motion passed.

13. Adjournment

Motion: made by Council Member Hahn and seconded, to adjourn. Motion passed.

Meeting adjourned at 7:07 p.m.
This meeting was recorded.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Rogozinski', written over a horizontal line.

Raymond A. Rogozinski, P.E.
Director of Public Works