



BRISTOL WATER COMMISSION MARCH 16, 2021 – REGULAR MINUTES

PRESENT: Chairman Sean Dunn, Commissioner Elizabeth Phelan, Commissioner Kathy Ferrier and Council Liaison Mary Fortier

STAFF PRESENT: Superintendent Robert Longo, Assistant Superintendent Mike Lynch, Assistant Superintendent Joseph Pagliaruli, Assistant Superintendent Dan Bolduc and Office Manager Joyce DeFelippi

ABSENT: Commissioner Ramiro Suarez and Commissioner Francis Porrini

1) CALL TO ORDER

Chairman Dunn called the meeting of the Board of Water Commissioners held via Zoom, Meeting ID 845 169 6140 to order at 7:01 PM.

2) PLEDGE OF ALLEGIANCE

3) MOMENT OF SILENCE

4) APPROVAL OF THE MINUTES OF THE FEBRUARY 16, 2021 REGULAR BOARD MEETING

On motion, by Commissioner Phelan and seconded, voted to approve the February 16, 2021 minutes as presented.

Roll call vote: Chairman Dunn – Yes
Commissioner Phelan – Yes
Commissioner Ferrier – Yes

Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF FEBRUARY 2021

On motion, by Commissioner Ferrier and seconded, voted to approve the February 2021 Department Reports as presented.

Roll call vote: Chairman Dunn – Yes
Commissioner Phelan – Yes
Commissioner Ferrier – Yes

Motion passed.

6) PUBLIC PARTICIPATION

7) CUSTOMER COMPLAINT

(1) 371 West Street – Joseph Hamelin: Mr. Hamelin’s letter is requesting the late fee be waived. A brief discussion ensued, it was noted the Department has no control over the mail.

On motion, by Commissioner Phelan and seconded, voted that no relief be given to Joseph Hamelin for 371 West Street.

Roll call vote: Chairman Dunn – Yes
Commissioner Phelan – Yes
Commissioner Ferrier – Yes

Motion passed.

Superintendent Longo requested that agenda item Budget Approval for Fiscal Year 2021-2022 be added.

On motion, Commissioner Ferrier and seconded, voted to add Budget Approval for Fiscal Year 2021-2022.

Roll call vote: Chairman Dunn – Yes
Commissioner Phelan – Yes
Commissioner Ferrier – Yes

Motion passed.

Superintendent Longo noted no changes have been made since the Budget Workshop, and the budget is out of balance. He requested that the budget be approved with it being out of balance and he feels that the \$894.00 shortage will be easy to make up.

On motion, Commissioner Phelan and seconded, voted to approve the Budget for the Fiscal Year 2021-2022 as presented.

Roll call vote: Chairman Dunn – Yes
Commissioner Phelan – Yes
Commissioner Ferrier – Yes

Motion passed.

8) COMMITTEE REPORTS:

(1) Cell Tower Committee

(A) T-Mobile Amendment and Rent Increase: Superintendent Longo noted T-Mobile requested to change some equipment on the Chapel Street Tank. A proposal was made and sent to Corporation Counsel to review. Superintendent Longo noted there will be an increase of \$400.00 per month.

On motion, by Commissioner Ferrier and seconded, voted to approve the T-Mobile Amendment and Rent increase and refer it to Corporation Counsel for review.

Roll call vote: Chairman Dunn – Yes
 Commissioner Phelan – Yes
 Commissioner Ferrier – Yes

Motion passed.

- (2) Budget Committee
- (3) SCADA RFQ Committee

9) IMMANUEL LUTHERAN CHURCH & SCHOOL – SON RISE SERVICE

Chairman Dunn informed the Board that Immanuel Lutheran Church would like to use the Bristol Water Department property on Hill Street for their annual Son Rise Service on Sunday, April 4, 2021.

On motion, by Commissioner Phelan and seconded, voted to approve the use of Water Department property on Hill Street for Immanuel Lutheran Church Son Rise Service on April 4, 2021.

Roll call vote: Chairman Dunn - Yes
 Commissioner Phelan - Yes
 Commissioner Ferrier – Yes

Motion passed.

10) LOT 12 WATERBURY RD

11) INVESTMENTS

12) ACTIVITY REPORT – WESTON & SAMPSON

13) CHAIRMAN’S REPORT

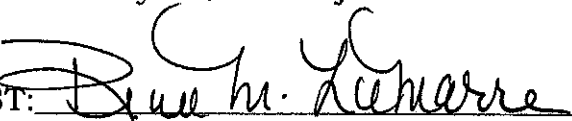
14) SUPERINTENDENT’S REPORT

15) OLD BUSINESS

16) NEW BUSINESS

17) ADJOURNMENT

At 7:59 PM, on motion, by Commissioner Ferrier and seconded,
unanimously voted to adjourn.

ATTEST: 
Renee M. LaMarre
Water & Sewer Administrative Assistant

WESTON & SAMPSON ACTIVITY REPORT
CITY OF BRISTOL WATER DEPARTMENT
For the meeting on March 16, 2021**On-Call Engineering Services (2070524):**

1. Weston & Sampson is currently working on the following tasks:
 - a. CTDEEP General Permits:
 - i. DRAFT permit application completed for conversion from General Permit for Miscellaneous Discharges of Sewer Compatible Wastewater (MISC GP) to Significant Industrial User General Permit (SIU GP) in accordance with newly promulgated regulations. Pending additional information from BWD with newly metered flows to sewer. Final application is due April 29, 2021.
 - b. *Water Supply Plan Update:*
 - i. Completed in 2020.
 - c. *Groundwater Under the Direct Influence of a Surface Water (Mix Street Well #3):*
 - i. Completed in 2020.
 - d. Mix Street and Mechanic Street infrastructure improvements (**Project No. 2190087**):
 - i. Finalized design drawings for water main installation at Mechanic Street to support DPH application related to achieving 4-log virus inactivation.
 - ii. Completed Application for 4-Log Inactivation of Viruses of a Groundwater Source Using Chlorine for submittal to CT DPH.
 - e. CTDEEP Water Diversion and Streamflow Reporting Requirements:
 - i. Completed in 2020.
 - f. PFAS Public Awareness:
 - i. No new work in 2020. Awaiting DPH action.
 - g. Chlorine conversion from gas to sodium hypochlorite
 - i. CT DPH review of General Applications submitted in 2020 resulted in comments related to potential impacts to corrosion control treatment technique and disinfection byproduct formation. Prepared response letter with monitoring program to address DPH comments.

American Water Infrastructure Act (AWIA) Risk & Resiliency Assessment and Emergency Response Plan (Project No. ENG20-1035)

- a. Certified completion of the RRA with USEPA ahead of the Dec. 31, 2020 deadline. Began work on final report. Final report and Emergency Response Plan (ERP) update scheduled for completion by May 2021.