

**March 9, 2021**

The Joint Meeting of the City Council and Board of Finance was held on March 9, 2021 in the City Hall Council Chambers, 111 North Main Street at 6:47 p.m. Present: Mayor Zoppo-Sassu; Council Members Barney, Fortier, Hahn, Kelley, Preleski, and Rosado; Commissioners Mace, Maikowski, and Smith. Present by teleconference: Commissioners Calfe, Jones, and O'Brien. Commissioner Thibeault joined by teleconference at 6:48 p.m. Absent: Commissioner Burns.

**1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON FEBRUARY 9, 2021, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on February 9, 2021.

**2. ADOPTION OF CONSENT CALENDAR.**

On motion of Commissioner Smith and seconded, it was unanimously voted: To adopt the following eight matters as part of the Consent Calendar.

**3. \$50,000 TRANSFER WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR MANUFACTURING GRANTS, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$50,000 within the Community Development Block Grant Fund for Manufacturing Grants.

**4. \$25,380 TOTAL TRANSFERS WITHIN FIRE DEPARTMENT'S OPERATING BUDGET FOR EDRAULIC TOOL, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make transfers totaling \$25,380 within the Fire Department's operating budget for an Edraulic tool.

**5. \$363,525 TRANSFER WITHIN CAPITAL PROJECTS FUND FOR MUZZY FIELD IMPROVEMENTS, APPROVED.**

Board of Finance approval presented.

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As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$363,525 within the Capital Projects Fund for Muzzy Field Improvements.

**6. TO DECREASE APPROPRIATIONS TOTALING \$12,002 WITHIN CAPITAL PROJECTS FUND FOR PAGE PARK POOL PROFESSIONAL FEES, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To decrease appropriations totaling \$12,002 within the Capital Projects Fund for Page Park Pool Professional Fees.

**7. \$11,800 TRANSFERS WITHIN PUBLIC WORKS OPERATING BUDGET FOR BUILDING MAINTENANCE CAPITAL OUTLAY, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make transfers totaling \$11,800 within the Public Works operating budget for Building Maintenance Capital Outlay.

**8. \$50,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR TRAFFIC SIGNAL MODIFICATIONS – INFRASTRUCTURE IMPROVEMENTS, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$50,000 within the Capital Projects Fund for Traffic Signal Modifications – Infrastructure Improvements.

**9. \$670,500 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY GRANT REVENUE FOR SCHOOL READINESS PROGRAM, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$670,500 within the Special Grants and Donations Fund funded by grant revenue for the School Readiness Program.

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**10. \$1,426,027 TOTAL ADDITIONAL APPROPRIATION WITHIN SPECIAL EDUCATION GRANT FUND FUNDED BY GRANT REVENUE, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$1,426,027 within the Special Education Grant Fund funded by grant revenue.

**11. \$8,290 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO OPERATING TRANSFERS OUT – SPECIAL REVENUE, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$8,290 from the General Fund Contingency account to the Operating Transfers Out – Special Revenue.

*(Commissioner Thibeault joined by teleconference at this time in the meeting and voted on this item.)*

**12. \$16,580 TOTAL ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR CT DSET GRANT FOR PURCHASE OF EXTERNAL GENERATOR INLET INSTALLATION, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$16,580 within the Special Grants and Donations Fund for the CT DSET Grant for the purchase of an External Generator Inlet Installation.

**13. \$8,750 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO OPERATING TRANSFERS OUT – SPECIAL REVENUE, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$8,750 from the General Fund Contingency account to the Operating Transfers Out – Special Revenue.

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**14. \$17,500 TOTAL ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR CT DSET GRANT FOR PURCHASE OF 25KW GENERATOR FOR RADIO TOWER, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$17,500 within the Special Grants and Donations Fund for the CT DSET Grant for the purchase of a 25KW Generator for the radio tower.

**15. \$11,500 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO OPERATING TRANSFERS OUT – SPECIAL REVENUE, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Hahn and seconded, it was unanimously voted: To transfer \$11,500 from the General Fund Contingency account to the Operating Transfers Out – Special Revenue.

**16. \$23,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR CT DSET GRANT FOR PURCHASE OF TWO HVAC UNITS FOR NORTHEAST TOWER, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$23,000 within the Special Grants and Donations Fund for the CT DSET Grant for the purchase of two HVAC units for the Northeast Tower.

**17. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.**

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

**18. ADJOURNMENT.**

At 6:59 p.m., on motion of Commissioner Smith and seconded, it was unanimously voted: To adjourn.

**ATTEST:** \_\_\_\_\_

**Therese Pac  
Town & City Clerk**