



City of Bristol
 Charter Revision Commission
 Special Meeting, Tuesday, March 5, 2019, following Public Hearing of 6:30 pm
 Bristol City Hall, 2nd Floor Staff Lounge
 Minutes

Attendees: Chair Jon FitzGerald, Commissioners Harold Kilby, John Krampitz, Jonathan Mace, Isaiah Miller, Michele Roalf, and Laurie Scotti

Staff: Attorney Wyland Dale Clift
 Attorney Jeffrey Steeg
 Attorney Tom Conlin
 Attorney Richard Lacey
 Ray Rogozinski, Director of Public Works
 Mark Penney, Director of Human Resources

1. Chair Jon FitzGerald called the Public Hearing to order at 6:38 p.m.
2. Introduction of Commissioners – Chairman FitzGerald introduced the Commissioners
3. Discuss and approve the minutes of the special Charter Revision Commission meeting on February 19, 2019 and take any action as necessary.

Commissioner Krampitz made a motion to approve the minutes of the special meeting of February 19, 2019, Commissioner Mace seconded the motion, all voted in favor and the minutes were approved.

4. Discuss adding subsection references to Section 12A (Limits on successive terms for mayor and city council) of the charter and take any action as necessary.

Commissioner Mace made a motion to recommend designating the four paragraphs as subsections a, b, c and d, respectively. Commissioner Scotti seconded the motion, all voted in favor and the motion was passed.

5. Discuss adding subsection references to Section 39A (Limited on successive terms for board of education commissioners) of the charter and take any action as necessary.

Commissioner Scotti made a motion to recommend designating the two paragraphs as subsections a and b, respectively. Commissioner Kilby seconded the motion, all voted in favor and the motion passed.

6. Discuss deleting the requirement in Section 19 (Registrar of voters) of the charter that an alphabetical list of voters be sent by the registrars of voters to the town clerk's office and take any action as necessary.

Commissioner Roalf made a motion to recommend deleting the requirement in Section 19 of the charter that the registrars of voters maintain an alphabetical list of voters in the office of the town clerk. Commissioner Mace seconded the motion, all voted in favor and the motion was passed.

7. Discuss replacing "director of personnel" and "personnel director" with "director of human resources" in sections 16(g) (2) and (g)(3); 18(c); 38(e); 42 (b), (c), (d), (e) and (j); 46A (1), (2), (4), (6), (7), (8) and (11); and 46B (1) and (4) and take any action as necessary.
Commissioner Scotti made a motion to recommend replacing "director of personnel" and "personnel director" with "director of human resources" in sections 16(g) (2) and (g) (3); 18(c); 38(e); 42 (b), (c), (d), (e) and (j); 46A (1), (2), (4), (6), (7), (8) and (11); and 46B (1) and (4) and take any action as necessary. Commissioner Roalf seconded the motion, all voted in favor and the motion was passed.
8. Discuss amending Section 54 of the charter to add a definition that for purposes of Section 48 of the charter director of personnel means director of human resources and take any action as necessary.
 Commissioner FitzGerald explained why they are not to take any action on this item. No action taken.
9. Discuss possible revisions to Section 48A (Water department - - Sewage Treatment) of the charter and take any action as necessary.
 Discussion. Elizabeth Phelan, Chair of the Bristol Board of Water Commissioners, spoke. Also, a title change cannot be done because it is in Section 48. Per Chairman FitzGerald, this is the section which cannot be changed or we lose our Eminent Domain Power.
 Attorney Clift spoke and gave an explanation of how a rate increase would work. Many issues were not thought through last year. There were a lot of unintended consequences. Discussion. This will be reviewed by the Corporation Counsel office. He recommends this letter from Superintendent Longo be placed on file and it will be on the March 26th agenda.
10. Discuss possible revisions to Section 45 (Police department and board of police commissioners) and to Section 53(d) of the charter and take any action as necessary.
 Attorney Clift has discussed with the Chief of Police. The goal is to put the department more in line with best practices. This will have to be reviewed by the Chief of Police along with the Director of Human Resources. Commissioner FitzGerald said that this was looked at a couple of years ago and no decision could be made. No written communication has been received on this item. No further discussion at this time.
11. Discuss possible revisions to Section 46A (Police department – Merit system) of the charter and take any action as necessary.
 There was no one to speak on this item. More information is needed.
12. Discuss possible revisions to Section 46B (Chief of police) of the charter and take any action as necessary.
 There was no public comment on this item.
13. Discuss comments and potential topics for charter revision raised during the public hearing and take any action as necessary.
 The only item was the request from the Mayor via letter.

14. Discuss the charter and proposed charter revisions raised by the commissioners of the charter revision commission and take any action as necessary.

None at this time.

15. Discuss meeting dates and agendas and take any action as necessary.

Commissioner Mace made a motion that there will be no hard copies of the agenda mailed for regular meetings. Motion was seconded by Commissioner Scotti, all voted in favor and the motion passed.

Commissioner FitzGerald reviewed the dates. June 18th is a good time to have a Public Hearing. They will need to meet after to accept or reject the report.

- By May 29th the report should be ready
- By May 17th the work needs to be done

16. Commissioner Roalf made a motion to adjourn the meeting at 7:03 p.m., seconded by Commissioner Krampitz, all voted in favor and the meeting adjourned.

Respectfully submitted,
Christine Cooper
Recording Secretary