

**10 Year Capital Improvement & Strategic Planning Committee
Minutes of Special Meeting
March 4, 2019**

Members Present: Mayor Ellen Zoppo-Sassu, Jake Carrier, Mary Fortier, Dave Preleski, John Smith, Glenn Heiser and Tom Hislop. Also present from the Comptroller's Staff: Diane Waldron, Robin Manuele and Skip Gillis.

Call to order.

The meeting was called to order by Mayor Ellen Zoppo-Sassu at 4:03 p.m.

Approval of the February 5, 2019 minutes and to take any action as necessary

John Smith made a motion seconded by Dave Preleski "to approve the minutes from February 5, 2019 and place on file." Motion approved.

To review and approve the Capital Budget for 2019-2020 and to take any action as necessary

Diane presented a Debt Comparison to other municipalities, which was requested by the Committee last week.

Mayor Zoppo-Sassu stated at the workshop last week that it was discussed to approve \$100,000 for the City Wide Fiber Network project for this year funded by General Fund Cash and push the remaining balance to the out years.

Diane reviewed the overall Capital Budget which includes \$4,008,645 from Bonding, \$770,000 General Fund Cash, \$540,000 LoCIP, \$1,050,000 WPC Capital Non-Recurring Funds, and \$182,000 of grant funding. This is an increase in the general fund cash funding of about \$200,000 which has been discussed in the past, increasing the amount each year.

Ellen stated there is a project at Mt. View School where the PTA is fundraising for a playscape, she has asked Pete Fusco to look around at the other schools if any others need a playscape as it shouldn't be a private obligation to fund. The school does not reach the threshold independently to be added to the CIP, however bundled together they would. South Side and Stafford athletic fields could use improvements as they are used by other organizations as well. South Side, Stafford, Hubbell and Mountain View Schools could be bundled together as one project.

Diane stated there are two projects, Page Park Maintenance Area Improvements and City Wide Fiber that can be bonded as they are part of larger projects.

Mary Fortier made a motion seconded by John Smith, "To add Project 20-23 BOE Playground and Field Improvements for \$150,000 funded by General Fund Cash" Motion approved.

John Smith made a motion seconded by Mary Fortier, "To change the funding source for project 20-5 Page Park Maintenance Area Improvements and 20-8 City Wide Fiber Network from General Fund Cash to Bonding" Mary Fortier questioned if grant funding was received would that pose any problems. Diane stated the resolution is written net of any grants borrowed.

Discussion was held on the Fire Headquarters renovation project as the \$1,350,000 amount is a placeholder. John stated there are holes in the report, this is a conceptual amount. Chief Kolakoski stated the report has been reviewed by Pete Fusco, himself, Ray Rogozinski and Tim

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Callahan. They are awaiting the final report. Tom stated there should be a list of must haves and wish list above the mechanicals. The Chief stated it will all depend on the cost.

Discussion was held on the Fire Station 3 Reconstruction/Relocation costs. Chief Kolakoski stated this was the asking price two months ago. Mary Fortier stated this isn't necessarily what the City would pay, this would include other costs. John Smith checked with Roger Rousseau, an appraisal has not been don't on the property and the City wouldn't buy without an appraisal. Ellen stated this project could be kept on as a placeholder, as an amount not to exceed, but it should include all costs for evaluations, legal, and any associated real estate costs. Diane will make sure the resolution is written to include title search, environmental and real estate fees.

Ray stated the Muzzy Field parking lot is in conceptual phases but the budget scope can support lights if needed. Ellen stated there may be grant funds available to dress up the front as it is the companion side entrance to the Rockwell Park, or in kind services can be provided by Public Works and Parks and Recreation. Tom questioned if drainage is included, Ray stated they will remove existing and install new.

John Smith made a motion seconded by Mary Fortier, "To forward the 2019-2020 Capital Budget as presented to the Board of Finance for approval." Motion approved. Diane stated the changes approved will be incorporated before forwarding.

Adjournment.

John Smith made a motion seconded by Dave Preleski to adjourn at 5:16 p.m. Motion approved.

Jodi A. McGrane

Jodi A. McGrane
Recording Secretary

DRAFT