

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting February 14, 2019

Present: Cheryl Assis, Dr. Michael Dietter, Lori Eschner, John Lodovico,
Dave Preleski, John Smith, Frank Stawski, and Chris Wilson

Excused: Steve Masotti

Also Present: Angela Cahill, Tim Callahan, Dr. Catherine Carbone, Ed D'Amato,
David Heer (D'Amato/Downes Construction), Dr. Susan Kalt-
Moreau, David Patrick (D'Amato/Downes Costruction), Roger
Rousseau, Mayor Ellen Zoppo-Sassu

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Dietter.

2. APPROVAL OF MINUTES

On a motion by John Smith and seconded by John Lodovico, it was unanimously voted to approve the minutes of the regular meeting on January 24, 2019.

3. PUBLIC PARTICIPATION

There was no public comment.

4. DISCUSSION OF THE COMMUNICATION PROTOCOL

Chair Dietter shared with the committee the steps that have been taken on behalf of the City of Bristol and the Board of Education to ensure easy accessibility of information regarding the MBIAMS progress. You can navigate to the MBIAMS calendar, agendas, and approved minutes through both the BOE and City of Bristol websites.

5. PROJECT MANAGER'S UPDATE

- **Expenditure Report**

This is the reconciliation report that will be handed out to the committee to track the expenditures. It will show a snapshot of how much has been spent vs. the available budget.

- **Flagging Wetlands**

This action is still in process.

- **Phase 1 Site Assessment**

This has been completed. There were no red flags and at this point a Phase II is not required.

- **Hazmat Building Assessment**

The contract has been completed with Eagle and the inspection has started. D'Amato/Downes will be hiring a forensic hazmat contractor. Damato/Downes will also be hiring a roofing contractor to patch roof borings. The current approach is to do target haz-mat demolition.

- **Architects Building Documentation**

The MEP kick-off meeting was Feb 6, 2019. The next meeting is scheduled for Feb 20, 2019 at 1:30 and will continue bi-weekly. These meetings are held at QA&M. Please notify Tara Landon if you plan to attend. We can have no more than four members of the committee present.

The first pre-con meeting was also held on Feb.6, 2019. The next meeting is scheduled for Feb 20, 2019 at 2:30 and will continue bi-weekly. These meetings are held at QA&M. Please notify Tara Landon if you plan to attend. We can have no more than four members of the committee present.

The conceptual design and programming still continues.

Roger Rousseau and Tim Callahan met with Barnes Group to discuss the additional parking property. Barnes Group has issued information on the turning radius for the large trucks that they feel are necessary. This information was forwarded to the civil engineer and is a work in progress. They are still exploring the option of non-simultaneous use for parking space. This space can be used during school or during social events. Ray Rogozinski stated a possible option would be consideration for a special permit to reduce parking with regard to school and the cultural center.

Carly Fortin will be giving a programming presentation at the February 28, 2019 meeting.

- **Enhanced Commissioning**

VanZelm Was Selected 01/17/2019

- **Planning Meeting**

The meeting to discuss the Willis Street closing and the Barnes Group lot is scheduled for February 22, 2019 at 1:30 p.m.

6. ARCHITECT'S UPDATE

- Hazmat testing and forensics is still ongoing.

- They are working to further develop the space program curriculum. The program committee met on 2/7/19 and is in process of comparing the program goals to concept design.
- The site concept is ready for discussion with city staff regarding parking, variances, and approval process.
- There were two conceptual options for “vertical distribution” discussed at the MEP meeting held on February 6, 2019.
- Continuing architectural design concurrent with program finalization
- The commissioning agent is on board for the integrated design meeting.
- It was confirmed that the MBMS is on the National Historic Registry. There has been a request sent to the state for a meeting and walkthrough with SHPO.
- MEP and civil engineering are collaborating on the concept design.
- Continuing to look at the site layout development and perimeter of the building for grades, entrances, and site circulation.
- Pre-con meetings are ongoing.
- Still discussing the project schedule with the CM and the pros and cons of an early hazmat package.

A question arose regarding who is responsible for approving the programming. Chair Dietter is looking into the correct answer and will report back.

7. CONSTRUCTION MANAGER UPDATE

- The sharefile is up and running.
- There is discussion of the impact of having an early hazmat package.
- Working from the current “very early” schedule, they are looking at the renovation bids for this time next year.

8. EXPENDITURE REPORT

This report was handed out during the Project Manager’s update.

9. NEW BUSINESS

Chair Dietter reported that both PLA and Open Shop parties had been notified of the meeting scheduled for February 28, 2019. Both parties have responded that they have received their notifications and will be there.

Roger Rousseau listed what the expectations will be of the presenters. The following parameters were stated:

(1) The meeting is scheduled to occur in Room 36 of the Bristol Board of Education Administration Building; if the Committee chair sees that the room capacity is exceeded, the meeting may be relocated to an auditorium within the same building.

(2) The presentation may not exceed 15 minutes in duration, inclusive of any setup time (e.g. easels or PowerPoint) if applicable.

(3) There will not be time provided for rebuttals. If committee member(s) have follow-up questions, they will be submitted to you electronically post presentation.

(4) It is expected that any loud or otherwise unruly audience participation by persons advocating your position be curbed by your presenting team.

(5) The Committee may or may not take action on the discussion; the agenda will permit the Committee to take action if they so choose, but the purpose of this communication is simply to plan for opportunity to hear presentations.

10. ADJOURNMENT

Meeting adjourned at 7:30 p.m. by Chair Dietter.

Respectfully submitted,

Tara Landon

Tara R. Landon

Administrative Assistant/Operations

APPROVED