

**BRISTOL AQUIFER PROTECTION AGENCY  
MINUTES  
SPECIAL MEETING OF MONDAY FEBRUARY 13, 2023  
FINAL DRAFT MINUTES**

**CALL TO ORDER:**

By: Louise Provenzano, Chair

Time: 9:33 P.M.

Place: Board of Education,  
Auditorium, 129 Church Street

**ROLL CALL:**

MEMBERS	NAME	PRESENT	ABSENT
REGULAR AGENCY MEMBERS:			
	Louise Provenzano (Chair)	X	
	Richard Harlow	X	
	David White (Vice Chairman)	X	
	Thomas Marra (Secretary)	X	
	Marc Gagnon	X	
ALTERNAME AGENCY MEMBERS			
	Joseph Kelaita	X	
	Aileen Abrams	X	
	Richard Goodwin	X	
STAFF			
	Robert Flanagan, AICP, City Planner	X	
	Andrew Armstrong, Assistant City Planner	X	
	Edward Spyros, Zoning Enforcement Officer	X	

Chair Provenzano called the meeting to order at 9:33 P.M.

Mr. Armstrong reviewed the context of the Agencies role and the authority under the Aquifer Protection Agency, which is under the Zoning Commission authority. The Agency reviews, regulates and monitors the regulated activities for the City under the approved Aquifer Protection Area, which are mainly on Farmington Avenue. These applications are only for commercial properties. The reviews are to keep the drinking water from becoming contaminated in the ground from these facilities. The drinking supply is also the drinking water for the New Britain Water Supply. So, it was important to monitor it.

Mr. Armstrong explained when these renewals were established the applications were approved with a Materials Management Plan, which describes in detail the registrant plans. The plans are valid for five years. This was both the Registrants second renewals from 2017. He explained there may be a new development with a new registration at 735 Farmington Avenue.

**ADMINISTRATIVE MATTERS:**

1. Approval of Minutes – September 8, 2021

Chairman Provenzano designated regular Commissioners White, Harlow, Gagnon, Marra and Provenzano to vote on the special minutes of September 8, 2021.

Chair Provenzano noted a correction on the attendance that she was present at the September 8, 2021, special meeting. The minutes required an "X" for her name at the beginning of the minutes.

**MOTION:** Move to approve the special minutes of the September 8, 2021, special meeting, as amended.

By: White

Seconded: Harlow.

For: White, Harlow, Marra, Gagnon and Provenzano.

Against: None.

Abstained: None.

**REGISTRATION RENEWALS:**

2. Application #APA3-2301-01 – request for renewal of registration of Stephen AutoMall Centre, Inc.; 1069, 1097 & 1099 Farmington Avenue; Assessor's Map 49, Lot 9-1; Victor Bequary for Stephen AutoMall Centre, Inc., registrant.

Chair Provenzano designated regular Agency Members White, Harlow, Gagnon, Marra and Provenzano to vote on #Application #APA3-2301-01.

The Agency acknowledged receipt of the following items in their electronic packets: a letter dated January 27, 2023, from Nick Bujeaud of KPA, regarding a quarterly safety inspection; a letter dated February 3, 2023, from Victor Bequary, Manager and Spill Coordinator, of KPA, regarding employee training of the Materials Management Plan; a copy of the 2012 Materials Management Plan (MMP), dated November 12, 2012, entitled "a plan entitled "Attachment B: Materials Management Plan for Stephen Automall Centre, Inc., 1069, 1097 and 1099 Farmington Avenue, Bristol, CT 06010, for Regulated Activities in an Aquifer Protection Area, Prepared by Department of Energy and Environmental Protection, 79 Elm Street, Hartford, CT,; a map entitled "Attachment #1, Facility Boundary Map, Stephen AutoMall Centre, Inc., 1069, 1097 and 1099 Farmington Avenue, Bristol, CT"; a map entitled "Attachment #2, Building Floor Plan/Facility Operations, Stephen AutoMall Centre, Inc., Toyota and Scion Dealership – Building #1, 1069 Farmington Avenue, Bristol, CT;" and a map entitled "Attachment #2, Building Floor Plan/Facility Operations, Stephen AutoMall Centre, Inc., Pontiac/GMC Dealership – Building #2, 1097 and 1099 Farmington Avenue, Bristol, CT."

Mr. Armstrong explained both registration renewals are on the same property. The first application had a few buildings on the property. The renewals are for five years. The registrant has an existing Materials Management Plan. He spoke with the CT Department of Environmental Protection and the plan was satisfactory. The applicant has an environmental consultant that inspects properties on a quarterly basis which was more than required. He did request the registrant to have updated employee training, which would be updated shortly with the consultant.

Mr. Flanagan explained the State had quarterly monitoring for any spills to report to DEEP. The registrants are renewing their standards and protocols. He explained DEEP inspection reports remained with the State. If the renewals are approved a notification was sent to the State after the meeting.

**MOTION:** Move that the Bristol Aquifer Protection Agency accept the renewal of the registration for the following facility in the "Upper White's Bridge/Lower White's Bridge/Mix Street" Aquifer Protection Area as complete, for a 5-year period for Application #APA3-2023-01, **once the Employee Training Form is submitted**, in accordance with Section 8 of the City of Bristol's Aquifer Protection Area Regulations with the following stipulation:

- (1) Updated employee materials management plan (MMP) training is completed as stated in the submitted letter dated: February 3, 2023.

1. Stephen AutoMall Centre, Inc. – 1069, 1097 & 1099 Farmington Avenue; Assessor's Map 49, Lot 9-1.

By: White

Seconded: Harlow.

For: White, Harlow, Gagnon, Marra and Provenzano.

Against: None.

Abstained: None.

The application is approved.

2. Application #APA3-2301-02 – request for renewal of registration of New Millennium Auto Sales, Inc.; 1075 Farmington Avenue; Assessor's Map 49, Lot 9-1; Victor Bequary for New Millennium Auto Sales, Inc., registrant.

Chair Provenzano designated regular Agency Members White, Harlow, Gagnon, Marra and Provenzano to vote on #Application #APA3-2301-02.

The Agency acknowledged receipt of the following items in their electronic packets: a letter dated January 27, 2023, from Nick Bujeaud of KPA, regarding a quarterly safety inspection; a letter dated February 3, 2023, from Victor Bequary, Manager and Spill Coordinator, of KPA, regarding employee training of the Materials Management Plan; a copy of the 2012 Materials Management Plan (MMP), dated November 12, 2012, entitled "Attachment B: Materials Management Plan for New Millennium Auto Sales, Inc., d/b/a Stephen Suzuki, Inc., 1075 Farmington Avenue, Bristol, CT, for Regulated Activities in an Aquifer Protection Area, Prepared by Department of Energy and Environmental Protection, 79 Elm Street, Hartford, CT; a map entitled "Attachment #1, Site Map, New Millennium Auto Sales, Inc., d/b/a Stephen Suzuki, Inc., 1075 Farmington Avenue, Bristol, CT"; and a map entitled

“Attachment #2, Building Floor Plan/Facility Operations, New Millennium Auto Sales, Inc., d/b/a Suzuki, Inc. – Building #3, 1075 Farmington Avenue, Bristol, CT”;

Mr. Armstrong explained this application was a five-year renewal for the same property. DEEP inspected the property. The registrant would update their employee training. The Materials Management Plan has not changed. This application would have the same stipulation as the previous application.

**MOTION:** Move that the Bristol Aquifer Protection Agency accept the renewal of the registration for the following facility in the “Upper White’s Bridge/Lower White’s Bridge/Mix Street” Aquifer Protection Area as complete, for a 5-year period for Application #APA3-2023-02, **once the Employee Training Form is submitted**, in accordance with Section 8 of the City of Bristol’s Aquifer Protection Area Regulations with the following stipulation:

- (1) Updated employee materials management plan (MMP) training is completed as stated in the submitted letter dated: February 3, 2023.
- 3. New Millennium Auto Sales, Inc. – 1075 Farmington Avenue; Assessor’s Map 49, Lot 9-1.

By: White Seconded: Harlow.

For: White, Harlow, Gagnon, Marra and Provenzano.  
Against: None.  
Abstained: None.

The application is approved.

Mr. Flanagan inquiries: Mr. Armstrong explained there would be an additional renewal coming up very soon.

Mr. Flanagan explained he had a meeting tomorrow with the New Britain Water Department Company and their consultant to discuss additions to their water structures. The New Britain Water Co. would also be constructing two new buildings. They would discuss how to regulate these plans, which included the Inland Wetlands component. He would update the Commission.

**ADJOURNMENT:**

Chair Provenzano designated regular Commissioners White, Harlow, Gagnon, Marra and Provenzano to vote on the adjournment.

**MOTION:** Move to adjourn at 9:45 P.M.

By: White Seconded: Harlow.

For: White, Harlow, Gagnon, Marra and Provenzano.  
Against: None.  
Abstained: None.

This meeting was taped.

Respectfully submitted,

Nancy King  
Recording Secretary

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Louise Provenzano, Chair

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Thomas Marra (Secretary)