

The Special Joint Meeting of the City Council and Board of Finance was held on February 13, 2019 in the City Hall Council Chambers, 111 North Main Street at 6:46 p.m. Present: Mayor Zoppo-Sassu; Council Members Fortier, Hahn, Kelley, Medeiros, Mills, and Preleski; Commissioners Burns, Calfe, LaMothe, Smith and Thibeault. Absent: Commissioners Carrier, Jones and O'Brien.

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON JANUARY 8, 2019, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on January 8, 2019.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Commissioner Smith and seconded, it was unanimously voted: To adopt the following nine matters as part of the Consent Calendar.

3. \$8,500 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY 2019 JAG LOCAL VCP GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$8,500 within the Special Grants and Donations Fund funded by the 2019 JAG Local VCP Grant.

4. \$620 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATIONS FOR LIBRARY, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$620 within the Special Grants and Donations Fund funded by donations for the Library.

5. \$2,500 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATIONS FOR HAP BARNES FIRE SAFETY TRAILER, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$2,500 within the Special Grants and Donations Fund funded by donations for the Hap Barnes Fire Safety Trailer.

6. \$150 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATION FOR YOUTH SERVICES, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$150 within the Special Grants and Donations Fund funded by a donation for Youth Services.

7. \$210,372 ADDITIONAL APPROPRIATION WITHIN SPECIAL EDUCATION GRANT FUND FUNDED BY GRANT REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$210,372 within the Special Education Grant Fund funded by grant revenue.

8. \$6,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY KIDS IN THE MIDDLE PROGRAM, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$6,000 within the Special Grants and Donations Fund funded by the Kids in the Middle program.

9. \$73,722 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CODE ENFORCEMENT REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$73,722 within the Special Grants and Donations Fund funded by code enforcement revenue.

10. \$250 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATION FOR CERT TEAM, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$250 within the Special Grants and Donations Fund funded by a donation for the CERT Team.

11. \$150,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CT STATE OPIOID RESPONSE GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$150,000 within the Special Grants and Donations Fund funded by the CT State Opioid Response Grant.

12. \$860 ADDITIONAL APPROPRIATION WITHIN EMERGENCY MANAGEMENT OPERATING BUDGET FUNDED BY GRANT REVENUE, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$860 within the Emergency Management operating budget funded by grant revenue.

13. \$200,000 TRANSFER WITHIN SCHOOL PROJECTS CAPITAL PROJECTS FUND FOR GREENE HILLS LEGAL FEES, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$200,000 within the School Projects Capital Projects Fund for Greene Hills Legal Fees.

14. \$15,000 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO EMPLOYEE BENEFITS, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$15,000 from the General Fund Contingency account to Employee Benefits.

15. ADDITIONAL APPROPRIATION OF \$2,100,000 WITHIN CAPITAL PROJECTS FUND FUNDED BY BONDING AND APPROVAL OF RESOLUTION APPROPRIATING \$2,100,000 FOR ACQUISITION OF SHRUB ROAD PARCELS – OPEN SPACE GRANT APPLICATION, ADOPTED.

Board of Finance approval presented.

Commissioner Thibeault stated that once the City knows the amount of the State grant, this matter should return to the Board of Finance.

On motion of Commissioner Thibeault and seconded, it was unanimously voted: To return this matter to the Board of Finance once the State grant amount is known.

Council Member Hahn moved, and it was seconded by Council Member Medeiros: To adopt the Resolution appropriating \$2,100,000 for acquisition of Shrub Road Parcels Open Space Grant Application and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake, pursuant to the State of Connecticut Department of Energy and Environmental Protection Open Space and Watershed Land Acquisition Grant Program, the acquisition of the Shrub Road Parcels described as follows:

1. Lot 57-6 Shrub Road, Bristol, CT: Parcel identified as 315 Shrub Road is a 14.4 acre property, zoned R-15, with 845’ of Shrub Road frontage. The property is located immediately east of Seymour Park on the north side of Shrub Road; and
2. Lot 57-6-2-6-3 Shrub Road, Bristol, CT: This parcel is a 21.2 acre vacant property, zoned R-15. The paved City street, Buckboard Place, terminates at the central location of the east property line. The property is located immediately south of the Bristol/Burlington town line and immediately north of the 315 Shrub Road parcel described above. The property is bounded to the west by a 36 acre vacant open space conservation parcel owned by the Environmental Learning Centers of CT, Inc.

(b) That the sum of TWO MILLION ONE HUNDRED THOUSAND DOLLARS (\$2,100,000) is appropriated therefor.

(c) The \$2,100,000 appropriation may be spent for acquisition costs, engineering and testing fees, appraisal fees, consultant fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a joint meeting of the City Council and Board of Finance.

(d) The \$2,100,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

A roll call vote was taken.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Fortier			
“ ” Hahn			
“ ” Kelley			
“ ” Medeiros			
“ ” Mills			
“ ” Preleski			
Commissioner Burns			
“ ” Calfe			
“ ” LaMothe			
“ ” Smith			
“ ” Thibeault			
Mayor Zoppo-Sassu			

RESOLUTION ADOPTED: YES – 12; NO – 0; ABSTAIN – 0.

16. RESOLUTION AUTHORIZING ISSUANCE OF BONDS OR NOTES IN AMOUNT OF \$2,100,000 TO FINANCE APPROPRIATION FOR ACQUISITION OF SHRUB ROAD PARCELS OPEN SPACE GRANT APPLICATION, APPROVED.

Board of Finance approval presented.

Commissioner Smith moved, and it was seconded by Council Member Hahn: To adopt the Resolution authorizing issuance of bonds or notes in the amount of \$2,100,000 to

finance the appropriation for the acquisition of the Shrub Road Parcels Open Space Grant Application and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That under authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of TWO MILLION ONE HUNDRED THOUSAND DOLLARS (\$2,100,000) to finance the appropriation for the acquisition of the Shrub Road Parcels, pursuant to the State of Connecticut Department of Energy and Environmental Protection Open Space and Watershed Land Acquisition Grant Program. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO MILLION ONE HUNDRED THOUSAND DOLLARS (\$2,100,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City is authorized, on behalf of the City, to apply for assistance under the State of Connecticut Department of Energy and Environmental Protection Open Space and Watershed Land Acquisition Grant Program, and is authorized to apply for and accept other federal and state grants to help finance the appropriation for the project and to enter into any grant or loan agreement prescribed by the State or any other entity. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes, or temporary notes or obligations.

(d) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or

notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

A roll call vote was taken.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Fortier			
“ ” Hahn			
“ ” Kelley			
“ ” Medeiros			
“ ” Mills			
“ ” Preleski			
Commissioner Burns			
“ ” Calfe			
“ ” LaMothe			
“ ” Smith			
“ ” Thibeault			
Mayor Zoppo-Sassu			

RESOLUTION ADOPTED: YES – 12; NO – 0; ABSTAIN – 0.

17. \$70,000 TRANSFER FROM EQUIPMENT BUILDING SINKING FUND CONTINGENCY ACCOUNT TO OPERATING TRANSFERS OUT - CAPITAL PROJECTS, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$70,000 from the Equipment Building Sinking Fund Contingency Account to Operating Transfers Out - Capital Projects.

18. \$70,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FUNDED BY TRANSFER IN FROM EQUIPMENT BUILDING SINKING FUND FOR POLICE/COURT COMPLEX CHILLER, APPROVED.

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$70,000 within the Capital Projects Fund funded by a transfer in from the Equipment Building Sinking Fund for the Police/Court Complex Chiller.

19. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

20. ADJOURNMENT.

At 6:59 p.m., on motion of Commissioner Smith and seconded, it was unanimously voted: To adjourn.

ATTEST: _____
Therese Pac
Town & City Clerk