

**February 9, 2021**

The Joint Meeting of the City Council and Board of Finance was held on February 9, 2021 in the City Hall Council Chambers, 111 North Main Street at 6:47 p.m. Present: Mayor Zoppo-Sassu; Council Members Barney, Hahn, Kelley, and Preleski; Commissioners Maikowski and Smith. Present by video conference: Council Member Fortier; Commissioners Burns, Calfe, Jones, Mace, O'Brien, and Thibeault. Absent: Council Member Rosado.

**1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON JANUARY 12, 2021, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on January 12, 2021.

**2. ADOPTION OF CONSENT CALENDAR.**

On motion of Council Member Smith and seconded, it was unanimously voted: To adopt the following fourteen matters as part of the Consent Calendar.

**3. \$9,728 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CODE ENFORCEMENT REVENUE, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$9,728 within the Special Grants and Donations Fund funded by Code Enforcement revenue.

**4. \$13,150 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATIONS FOR ARTS & CULTURE COMMISSION, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$13,150 within the Special Grants and Donations Fund funded by donations for the Arts & Culture Commission.

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**5. \$1,015 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATIONS FOR LIBRARY, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Smith and seconded, it was unanimously voted: To make an additional appropriation of \$1,015 within the Special Grants and Donations Fund funded by donations for the Library.

**6. \$9,690 TRANSFER WITHIN EQUIPMENT BUILDING SINKING FUND FOR PURCHASE OF EQUIPMENT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$9,690 within the Equipment Building Sinking Fund for the purchase of equipment.

**7. \$823,050 ADDITIONAL APPROPRIATION WITHIN ROAD IMPROVEMENTS FUND, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$823,050 within the Road Improvements Fund.

**8. \$18,756 ADDITIONAL APPROPRIATION WITHIN SCHOOL READINESS OPERATING BUDGET FUNDED BY QUALITY ENHANCEMENT GRANT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$18,756 within the School Readiness operating budget funded by the Quality Enhancement grant.

**9. \$1,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATION FOR CERT TEAM, APPROVED.**

Board of Finance approval presented.

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As part of the Consent Calendar adoption and on motion of Council Member Smith and seconded, it was unanimously voted: To make an additional appropriation of \$1,000 within the Special Grants and Donations Fund funded by a donation for the CERT Team.

**10. \$1,450 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY SUPPLEMENTAL EMERGENCY MANAGEMENT GRANT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$1,450 within the Special Grants and Donations Fund funded by a supplemental Emergency Management grant.

**11. \$25,000 ADDITIONAL APPROPRIATION WITHIN POLICE DRUG FORFEITURE FUND FOR PROGRAM SUPPLIES, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$25,000 within the Police Drug Forfeiture Fund for program supplies.

**12. \$7,322 ADDITIONAL APPROPRIATION WITHIN POLICE DRUG FORFEITURE FUND FOR WAGES AND BENEFITS, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$7,322 within the Police Drug Forfeiture Fund for wages and benefits.

**13. \$16,855 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY FY2021 DISTRACTED DRIVING HIGH VISIBILITY ENFORCEMENT GRANT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$16,855 within the Special Grants and Donations Fund funded by the FY2021 Distracted Driving High Visibility Enforcement grant.

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- 14. \$12,667 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATIONS FOR PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES DEPARTMENT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling \$12,667 within the Special Grants and Donations Fund funded by donations for the Parks, Recreation, Youth and Community Services Department.

- 15. \$50,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATION FOR PARENT AND CHILD PROGRAM, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$50,000 within the Special Grants and Donations Fund funded by a donation for the Parent and Child program.

- 16. \$1,080,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND – SCHOOLS FUNDED BY ALLIANCE DISTRICT SCHOOL BUILDING GRANT, APPROVED.**

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of \$1,080,000 within the Capital Projects Fund – Schools funded by Alliance District School Building grant.

- 17. \$20,000 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO INSURANCE OPERATING BUDGET, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$20,000 from the General Fund Contingency account to the Insurance operating budget.

- 18. \$25,000 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO HUMAN RESOURCES OPERATING BUDGET, APPROVED.**

Board of Finance approval presented.

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On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$25,000 from the General Fund Contingency account to the Human Resources operating budget.

**19. \$7,150 TRANSFER FROM CAPITAL PROJECTS CONTINGENCY ACCOUNT FOR REPAIRS OF SYNTHETIC TURF FIELDS, APPROVED.**

Board of Finance approval presented.

On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer \$7,150 from the Capital Projects Contingency account for the repairs of the synthetic turf fields.

**20. \$2,800,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR MEMORIAL BOULEVARD BRIDGE RECONSTRUCTION PROJECT FUNDED BY SALE OF BONDS AND GRANT REVENUE, APPROVED.**

Board of Finance approval presented.

On motion of Council Member Hahn and seconded, it was unanimously voted: To make an additional appropriation of \$2,800,000 within the Capital Projects Fund for the Memorial Boulevard Reconstruction Project funded by the sale of bonds and grant revenue.

**21. RESOLUTION APPROPRIATING \$3,100,000 FOR MEMORIAL BOULEVARD BRIDGE RECONSTRUCTION, ADOPTED.**

Board of Finance approval presented.

Commissioner Smith moved and it was seconded by Commissioner Calfe: To adopt the Resolution appropriating \$3,100,000 for the Memorial Boulevard Bridge Reconstruction Project and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance and the City Council of the City of Bristol hereby determine that it is necessary to reconstruct the Memorial Boulevard Bridge across the Pequabuck River at the eastern end of Memorial Boulevard, including retrofitting the existing superstructure to support design loads, removal of existing center pier, construction of a new bridge deck, and improvements to the roadway, sidewalk, bridge abutments and rail system.

(b) That the sum of THREE MILLION ONE HUNDRED THOUSAND DOLLARS (\$3,100,000) is appropriated therefor, including \$300,000 previously appropriated for planning and design costs for the project, for an aggregate appropriation of \$3,100,000.

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(c) The \$3,100,000 appropriation may be spent for design and planning costs, equipment, materials, site improvements, construction costs, engineering or other consultant fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project and it's financing.

(d) The \$3,100,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Barney		
“ ” Fortier		
“ ” Hahn		
“ ” Kelley		
“ ” Preleski		
Commissioner Burns		
“ ” Calfe		
“ ” Jones		
“ ” Mace		
“ ” Maikowski		
“ ” O'Brien		
“ ” Smith		
“ ” Thibeault		
Mayor Zoppo-Sassu		

RESOLUTION ADOPTED: *YES – 14; NO – 0; ABSTAIN – 0.*

**22. RESOLUTION AUTHORIZING ISSUANCE OF BONDS OR NOTES IN AMOUNT OF \$3,100,000 TO FINANCE APPROPRIATION FOR MEMORIAL BOULEVARD BRIDGE RECONSTRUCTION PROJECT, ADOPTED.**

Board of Finance approval presented.

Commissioner Smith moved and it was seconded by Council Member Hahn: To adopt the Resolution authorizing the issuance of bonds or notes in the amount of \$3,100,000 for the Memorial Boulevard Bridge Reconstruction Project and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows –

**RESOLVED,**

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance and the City Council of the City of Bristol hereby determine that it is necessary to issue bonds, notes or obligations in the principal sum of THREE MILLION ONE

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HUNDRED THOUSAND DOLLARS (\$3,100,000) to finance the appropriation for the reconstruction of the Memorial Boulevard Bridge across the Pequabuck River at the eastern end of Memorial Boulevard, including retrofitting the existing superstructure to support design loads, removal of existing center pier, construction of a new bridge deck, and improvements to the roadway, sidewalk, bridge abutments and rail system. The bonds, notes or obligations shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or obligations shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes or obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or obligations for the project. The amount of the notes outstanding at any time shall not exceed THREE MILLION ONE HUNDRED THOUSAND DOLLARS (\$3,100,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds, notes or obligations by their manual or facsimile signatures. The bonds, notes or obligations shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds, notes or obligations shall be evidenced by his manual or facsimile signature. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds, notes or obligations; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable

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in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or obligations authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or obligations to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or obligations.

(f) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, are authorized to apply for and accept federal and state loans and grants to finance the project, and to enter into grant and loan agreements prescribed by a federal or state agency, and that such officers are authorized to take any other actions necessary to obtain such grants or loans pursuant to the General Statutes of Connecticut, Revision of 1958, as amended, or any other present or future legislation, or to implement such agreements. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or obligations issued for the project.

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member		
Barney		
“ ”		
Fortier		
“ ”		
Hahn		
“ ”		
Kelley		
“ ”		
Preleski		
Commissioner		
Burns		
“ ”		
Calfe		
“ ”		
Jones		
“ ”		
Mace		
“ ”		
Maikowski		
“ ”		
O’Brien		
“ ”		
Smith		
“ ”		
Thibeault		
Mayor Zoppo-Sassu		

RESOLUTION ADOPTED: *YES – 14; NO – 0; ABSTAIN – 0.*

**23. \$56,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR MEMORIAL BOULEVARD RETAINING WALL PROJECT, APPROVED.**

Board of Finance approval presented.



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On motion of Council Member Hahn and seconded, it was unanimously voted: To make an additional appropriation of \$56,000 within the Capital Projects Fund for the Memorial Boulevard Retaining Wall Project.

**24. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.**

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

**25. ADJOURNMENT.**

At 7:00 p.m., on motion of Council Member Barney and seconded, it was unanimously voted: To adjourn.

**ATTEST:** \_\_\_\_\_  
**Therese Pac**  
**Town & City Clerk**