

**BRISTOL HISTORIC DISTRICT COMMISSION
MINUTES
REGULAR MEETING OF WEDNESDAY JANUARY 27, 2021**

CALL TO ORDER:

By: Acting Chairman Stevens

Time: 5:00 P.M.

Place: City Hall

ROLL CALL:

MEMBERS	NAME	PRESENT	ABSENT
REGULAR MEMBERS:	Karen Stevens (Acting Chairman and Vice Chairman)	X	
	Patti Philippon (Secretary)	X	
	Colleen Nicaastro	X	
	Daniel Mike	X	
	Larry Nelson	X	
ALTERNATE MEMBERS	Camerin Crowal		X
	Catherine Norton	X	
STAFF	Robert Flanagan, AICP, City Planner	X	
	Andrew Armstrong, Assistant City Planner	X	

PLEDGE OF ALLEGIENCE

PUBLIC HEARINGS:

1. Application #2021-01-01 – Request for Certificate of Appropriateness to replace two non-period casement windows with two period casement windows; install matching sliding door at 17 Broadview Street; Assessor’s Map 25A, Lot 80; Daniel Mike, applicant.
 - a. application form
 - b. location map
 - d. picture of existing windows and image of replacement windows, undated
 - d. picture of existing window and image of existing door, undated
 - e. assessor information (3 pages), dated January 15, 2021

No one else spoke in favor of the application.

No one spoke against the application.

The hearing is closed.

By: NAME

Seconded: NAME.

For: Philippon, Nicaastro, Norton, Nelson and Stevens.

Against: None.

Abstained:

None.

MOTION: Move to approve Application #2021-01-01 – Request for Certificate of Appropriateness to replace two non-period casement windows with two period casement windows; install matching sliding door at 17 Broadview Street; Assessor’s Map 25A, Lot 80; Daniel Mike, applicant, in accordance with the plot plan and information submitted, be APPROVED because of the following reasons:

This Approval is subject to the following conditions:

- 1) Prior to a final Certificate of Occupancy being issued, the Land Use Staff will conduct an inspection to certify compliance with the terms and conditions of the approval.
- 2) Any deviation from the approved plans may require approval of the Commission after staff review and discussion with the Vice Chairman.
- 3) Any transfer or assignment of this permit shall require approval of the Commission.
- 4) This permit may be revoked if the permittee exceeds the conditions or limitations of this permit or has secured the permit through deception or inaccurate information.

By: NAME

Seconded: NAME.

For: Philippon, Nicastro, Norton, Nelson and Stevens.

Against: None.

Abstained:

None.

The application is approved.

OLD BUSINESS

NEW BUSINESS

CORRESPONDENCE

2. Approval of Minutes – October 28, 2020

Motion: Move to approve the minutes of the August 26, 2020,

By: Commissioner (NAME)

Seconded by: Commissioner (NAME).

For: Crowal, Mike, Nicastro, Norton, Philippon, and Stevens.

Against: None.

Abstained: None.

ADMINISTRATIVE MATTERS:

Approval of Special Minutes – October 28, 2020

MOTION: Move to approve the minutes of the October 28, 2020, special meeting, as amended.

By: NAME

Seconded: NAME.

For: Philippon, Nicastro, Mike, Nelson and Stevens.

Against: None.

Abstained: None.

The minutes were approved.

3. Commission Appointments

a. Patti Philippon

b. Michelle Crowley

The Commission acknowledged receipt of the following items in their electronic packets: two letters dated January 13, 2021 and January 14, 2021, respectively, from Therese Pac, Town and City Clerk, regarding the re-appointment and appointment of Patricia Philippon and Michelle Crowley to the Commission.

STAFF REPORT

PUBLIC COMMENT

There was no public participation.

ADJOURNMENT

MOTION: Move to adjourn at 5:45 P.M.

By: NAME

Seconded: NAME.

For: Philippon, Nicastro, Mike, Nelson and Stevens.

Against: None.

Abstained: None.

The meeting adjourned at 5:45 P.M.

Respectfully submitted,

Lisa Wilson
Recording Secretary

Karen Stevens (Acting Chairman and Vice Chairman) Patti Philippon, Secretary