

Board of Board of Public Works
Amended Agenda
Thursday January 24, 2019
6:00 p.m. City Hall, Council Chambers

Members Present:

Ellen Zoppo-Sassu, Chair
Commissioner Donald Padlo
Commissioner Sean Dunn
Commissioner Morris Laviero
Council Member, Peter Kelly
Council Member, Gregory Hahn

Absent:

Council Member, David Mills

Staff:

Raymond A. Rogozinski P.E. City Engineer

1. Call to Order

Mayor Ellen Zoppo-Sassu called the meeting to order at 6:01 p.m.

Pledge of Allegiance

2. Board of Public Works Minutes of December 20, 2018

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

3. Employee Recognition

- A. January Work Anniversaries were recognized

- B. Illegal Dumping Cleanup

4. Concerns And Petitions From The Public

- A. Jason Funkhouser, 2 Park Street Illegal Bulk Appeal

Jason Funkhouser
Atlantic Property Rentals
226 Maple Ave
Bristol, CT 06010
jayfunks@gmail.com
860-997-0331

Motion made by Commissioner Dunn and seconded to amend the bill to remove the 4 hours of overtime for the Bristol Police Department Officer taking of \$281.52 and the remainder of the bill be paid by Mr. Funkhouser. Motion passed.

5. Committee Reports

- A. Street Committee Report - Meeting Cancelled
- B. Sewer Committee Report

MINUTES OF THE SEWER COMMITTEE

REGULAR MEETING

January 2, 2019

ATTENDANCE:

Members Present: Commissioner Padlo, Chairman

Commissioner Dunn

Mayor Zoppo-Sassu

Staff Present:

Sean Hennessey, WPC Manager

Raymond Rogozinski, City Engineer

Thomas Conlin, Corporation Counsel

Call to Order. Meeting called to order by Commissioner Padlo at 5:14 p.m. January 2, 2019, in the Public Works Conference Room, Ground Floor of City Hall, 111 North Main Street.

5B.1 **Older Deferred and Billed Sewer Assessments.** The Committee reviewed the memo submitted to the Board of Public Works dated December 14, 2018 by Sean Hennessey, WPC Manager, regarding older deferred and billed sewer assessments. Raymond Rogozinski, City Engineer, briefed Committee Members of uncollected Sewer Assessments dating back to the 1950's. Discussion and review to continue at a later date.

No action taken

Adjournment. Meeting adjourned at 5:31 p.m. on a motion by Commissioner Dunn.

Respectfully submitted,



Sean Hennessey

WPC Manager

Motion made by Commissioner Padlo and seconded to accept and place on file Motion passed.

C. Miscellaneous Matters Committee Report

Minutes of the Miscellaneous Matters Committee

Regular Meeting

Wednesday, January 2, 2019

ATTENDANCE:

Members Present: Council Representative Hahn
Commissioner Dunn
Mayor Zoppo-Sassu

Staff Present:

Raymond Rogozinski, City Engineer
Lindsey Rivers, Public Works Analyst

Call to Order. Meeting called to order by Commissioner Dunn at 5:38 p.m. January 2, 2019, in the Public Works Conference Room, Ground Floor of City Hall, 111 North Main Street.

- 5C.1 **28 Irving Street Illegal Bulk Appeal, Jonathan Smith.** Mayor Zoppo-Sassu is advising this be moved to the next meeting on February 6, 2019 because the mail that was advising him of the meet was returned. We received a phone number and will advise him of the February meeting.

MOTION by Mayor Zoppo-Sassu to:

Move to February Meeting. Motion seconded.

VOTE: The motion carried 3-0.

- 5C.2 **5C.2 Illegal Bulk Fine Appeal, 2 Park Street Jason Funkhouser.** Funkhouser was not present he was notified. This illegal bulk was in excessive size and it was a holiday weekend where a police officer was called in because it was spilling into the road.

MOTION by Mayor Zoppo-Sassu to:

Not grant the appeal and the balance stands. Motion seconded.

VOTE: The motion carried 3-0.

Mayor Zoppo-Sassu made a motion to move 5C.5 to the third item it was seconded by Council Representative Hahn.

- 5C.5 **PTS Realty, LLC 12 Vincent P Kelley Rd.** City Engineer explained how at real estate committee PAD-Tad Spring wants to donate a piece of land to the city. They were asked to provide the environmental reports. A meeting is scheduled with Pad-Tad Spring and Fuss and O'Neil. Zoppo-Sassu asked for the impact of the grand list would be if they donated this land. This will improve efficiencies for the city yard if we can gain this piece of land but need to see the impact of the grand list.

MOTION No motion was made

- 5C.3 **Public Works Policy Review.** No talking was done and. **No action taken.**

- 5C.4 **Road Vehicle Color Policy.** Morris Laviero came in to discuss that there should be NO public works vehicle and equipment should come from the factory painted Fleet Yellow and all specs when buying a vehicle should be in Fleet yellow color. The only Public works vehicles that are exempt is the passenger cars.

MOTION by Commissioner Dunn to:

Purchase all Public Works vehicles & Equipment in the Factory Fleet Yellow.

Motion seconded.

VOTE: The motion carried 2-0.

- 5C.6 **Raising Cutoff Amount for the Transfer Station.** Staffed discussed that with the negative balance amounts rising the amount to get in should be raised from the \$5.00 to another amount such as \$15.00. The committee discussed and looked over the policy and agreed to raise the minimum from \$5.00 to \$25.00 to be able to gain access in to the Transfer Station. If the resident has a \$25.00 minimum due to NSF already it will be raised to \$50.00 to gain access to the Transfer Station.

MOTION by Council Representative Hahn to:

Raise the minimum from \$5.00 to \$25.00 to gain access to the Transfer Station.

Motion seconded.

VOTE: The motion carried 2-0.

- 5C.7 **Shared Cost Waterway Tree and Wooden Debris Removal Policy.** Raymond Rogozinski brought forth a new policy so we can help residents with cost expenses that associates with trees that fall on private property in waterways. The max the city would contribute is \$3,000.00 and they have to agree to the cost sharing to make this work. Most homeowners have trouble paying the high costs associated with tree removal. This will help the residents with that up to \$3,000.00. Because these trees are on private property it is hard to gain access to remove ourselves so this will help both us and the resident and get the tree out of the waterway. This is mirroring our sidewalk policy.

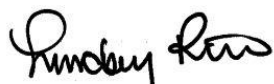
MOTION Council Representative Hahn to:

Amend the policy of a few changes and present to the Board on the 17th. Motion seconded.

VOTE: The motion carried 2-0.

Adjournment. Meeting adjourned at 6:38 p.m. on a motion by Commissioner Dunn.

Respectfully submitted,



Lindsey Rivers
Public Works Analyst

Motion made by Councilman Hahn and seconded to accept as amended and place on file Motion passed.

6. Correspondence

Soap Box Derby Special Event Application

Motion made by Commissioner Padlo and seconded to refer to Miscellaneous Matters Committee. Motion passed.

7. Public Works Divisions Reports

A. Division Reports provided for December 2018

Motion made by Commissioner Dunn and seconded to accept and place on file. Motion passed.

8. Public Works Project List

A. DPW Project List 2018

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

9. Director's Verbal Report

Verbal Report given by Raymond A. Rogozionski, P.E. , City Engineer

10. Review of Public Works Budgets

No motion made

11. Unfinished Business

A. February Meeting Dates

1. Street Committee Meeting - Monday February 4, 2019 5:15 p.m.
2. Sewer Committee Meeting- Wednesday February 6, 2019 5:15 p.m.
3. Miscellaneous Matters Committee- Wednesday February 6, 2019 5:30 p.m.
4. Board of Public Works Meeting- Thursday February 21, 2019 6:00 p.m.

B. Road Vehicle Policy

Motion made by Commissioner Dunn and seconded to approve in addition to the Public Works Policy Manual 18.13 Road Vehicle Color Specifications. Motion passed.

Friendly amendment made by Commissioner Dunn and seconded that a development of a collateral that will be applied to all vehicles that are either hybrid fuels and or electric or alternate fuels be identified as such be referred to Miscellaneous Matters.

12. New Business**A. Residential Pay As You Throw Rate Increase Notification**

On Thursday January 24, 2019, the Board of Public Works voted to revise the Bristol Transfer Station's Pay As You Throw Residential program rates.

Effective July 1, 2019 all current Residential Transfer Station permit holders, as well as new Residential Transfer Station customers, will be required to maintain a minimum account balance of \$25.00 in order to gain access to the Transfer Station.

Motion made Commissioner Padlo to accept and place on file. Motion passed.

13. Addendum**14. Adjournment**

Motion made by Commissioner Laviero and seconded to adjourn. Motion passed.

Meeting adjourned at 7:10 p.m.

This meeting was recorded

15. Signature

Raymond A. Rogozionski, P.E.
City Engineer