

**MINUTES OF THE  
SPECIAL FREEDOM OF INFORMATION COMMISSION  
CITY HALL  
EXECUTIVE MEETING ROOM  
111 NORTH MAIN STREET  
JANUARY 22, 2019  
6:00 p.m.**

**ATTENDEES:** Chairman Ed Dudko  
Kim Caron

**ABSENT:** Josh Blacker

**OTHER ATTENDEES:** Jeffrey R. Steeg, Assistant Corporation Counsel  
Noelle Bates, Recording Secretary

**ITEM #1 – CALL TO ORDER**

Chairman Dudko called the Special meeting of the Tuesday, December 18, 2018 Freedom of Information Commission meeting to order at 6:00 p.m.

**ITEM #2 – APPROVE THE MINUTES OF THE FREEDOM OF INFORMATION COMMISSION MEETING OF DECEMBER 18, 2018**

**IT was MOVED** by Kim Caron **and SECONDED** by Ed Dudko **to approve the minutes of the Freedom of Information Commission meeting of December 18, 2018.**

**ITEM #3 – NEW BUSINESS – GLENN BANKS FOR REQUEST REGARDING ALEX SIMONI**

Noelle Bates, Corporation Counsel's office stated that the office received a Freedom of Information request from Glenn Banks regarding all bid contracts for Alex Landscaping or Alex Simoni from the Purchasing Department, All vouchers/checks/1099s showing payment for Alex Landscaping or Alex Simoni from the Comptroller's Office. The time period he is requesting is from January 1, 2014 through December 31, 2018.

Noelle explained that 5 different departments were involved in processing this request: Corporation Counsel, Comptroller, Treasurer, Building and Purchasing and took approximately 2 full days to copy and one week for all departments to collect data and complete. Mr. Banks was notified of the cost for the copying and that the documents were available for him to pick up. We have had no response from him.

**ITEM #3 – NEW BUSINESS – TO EXAM AND ANALYZE CITY’S AGENDAS AND MINUTES FOR ALL BOARDS AND COMMISSIONS TO ENSURE TRANSPARENCY AND CONSISTENCY FOR PUBLIC REVIEW**

Attorney Steeg stated that the Mayor sent his office an email which he read into the record. She wants the group “to review city agendas and meeting minutes to determine whether a member of the public would be able to discern what is happening at the meeting by looking at the agenda, and then looking at the ensuing minutes to see if that was reflected, or if there could have been info on the agenda”.

Attorney Steeg handed a listing of all the City Boards and Commission from the City’s website for the Committee to review. Ms. Bates provided copies of the agendas and minutes from the Salary Committee and the Miscellaneous Matters Committee to start their review. It was noted that the Miscellaneous Matters Committee did not have any minutes posted and that would need to be addressed.

**IT was MOVED by Ed Dudko and SECONDED by Kim Caron to recess the meeting at 6:25 p.m. to wait for the Mayor to finish her meeting and join the meeting.**

**IT was MOVED by Kim Caron and SECONDED by Ed Dudko to re-convene the meeting at 6:35 p.m. when the Mayor joined the meeting.**

Mayor Ellen Zoppo-Sassus entered the meeting and addressed the members of the Committee on what she is charging this committee to do. She stated that even some of her own boards are not making agendas and minutes transparent. She explained that she likes the way the Planning, Zoning and Land Use agenda and minutes are presented. They are concise and easy to follow and she would like to mirror this format.

**ITEM #4 – ADJOURN**

**IT was MOVED by Kim Caron and SECONDED by Ed Dudko to adjourn at 6:42 p.m.**

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Ed Dudko, Chairman  
Freedom of Information Commission